

Scroll down an click the COPYRIGHT SYMBOL to log into Omni (Modern Campus CMS)

Select **CONTENT** and then **PAGES** to go to the pages view

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Pages (66)	Page:		•			
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Select the " <b>_props.pcf</b> " file.						
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appointment-1.pcf 10.3	зк ♀ 7	8/24, 4:19 PM •••				
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assets	8/	14/24, 2:18 PM •••• 💌				

Click on the LIGHTBULB to check out the \_props.pcf file and then select PROPERTIES



Scroll down to the Global Banner and Banner Alt text fields.

Click on the little square in the **Global Banner** field.

vents			
Events Sideba Configuration	<ul> <li>O Use Page Property (Individual Page Choice)</li> <li>Always On (Section Choice)</li> <li>Always Off (Section Choice)</li> <li>Please select the option for the sidebar events display.</li> </ul>	↓	,
Global Banne	{{f.67295665}}	D	CLEAR
	Path: /careercenter/assets/images/fair-fall2024.png XML file that stores your data.		
Custom Styles (CSS	)	D	CLEAR
	XML file that stores your data.		
Banner Alt tex	Fall Job and Internship Fair Wednesday, September 25	11 AM to 2 PI	M - Las F
	Enter alt text for visually impaired users.		

## Click the blue **UPLOAD** button.

Choose a File					J
♥www ▶ careercenter ▶ assets ▶ images		Staging		~	UPLOAD
Filter by tag					
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			CANCEL	CH	DOSE FILE

The upload file window will then open, click the blue **ADD** button.

Upload to /careercent	er/assets/images		
Access Group	(Inherit Existing)		Ŧ
Files	+ ADD or drag files from desktop		
		CANCEL	START UPLOAD

Select your new banner image file and click the **OPEN** button.

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## Click the **START UPLOAD** button.

Upload to /careercente	er/assets/images			
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Overwrite Existing				
Files	+ ADD or drag files from	desktop		
Filename	Size	Status		
week5.jpg	50.9K			🛔
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## Click the **CHOOSE FILE** button.

Choose a File



Click the blue **SAVE** button and finally click the lightbulb to check the **\_props.pcf** file back into the system.

_prop	s.pcf	PUBLI	SHING DISABLED		<b>↓</b>			
Preview	💉 Edit	Ƴ Mo	re	$\rightarrow$	SAVE 💡	😾 PUBLISH	2	•••
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Events								
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