



LAS POSITAS COLLEGE

MUSIC DEPARTMENT

Handbook for Music Majors

Academic Year 2026-2027



Table of Contents

<i>Welcome!</i>	4
<i>MUSIC DEPARTMENT MISSION & VISION</i>	2
<i>MUSIC THEORY AND MUSICIANSHIP</i>	2
AP Music Theory Exam Credit	2
Independent Music Theory Study	3
Transferring Music Theory Credits to 4-Year Programs.....	3
<i>PIANO</i>	4
<i>APPLIED MUSIC</i>	4
Overview.....	4
Concurrent Enrollment Requirements	4
Add-Code and Audition	4
Audition	5
Monthly Forums.....	5
Recital Expectations.....	5
<i>PERFORMANCE ENSEMBLES</i>	6
Auditions	7
Concerts	7
<i>FACILITIES</i>	7
Mertes Center (Building 4000) Hours	7
Parking.....	7
Public Transportation	7
Staff.....	8
Safety and Security	8
Practice Rooms.....	8
Music Computer Lab/Recording Facilities	8
Lab/Studio Rules	9
Music Library	9
Music Section in Main LPC Library.....	9
Lockers	9
<i>EQUIPMENT</i>	10
Instrument Loans	10
Pianos	11

Macbooks, Midi Controllers, and USB Microphones	11
ACADEMIC STANDARDS.....	11
Departmental Attendance and Grading Policies	11
<i>Degrees and Certificates.....</i>	<i>12</i>
<i>Staff Collaborative Pianist.....</i>	<i>12</i>
SCHOLARSHIPS.....	12
SOCIAL MEDIA	13
APPENDIX.....	13
Jury Information for Performers.....	13
In Advance of the Jury.....	13
Day of the Jury.....	13
During the Jury.....	14
What the jury panel is looking for/grading on:.....	14
Things to Avoid	15
Post-Jury.....	15
JURY REPERTOIRE FORM (All Juries).....	16
Jury Information for Composers.....	17
In Advance of the Jury.....	17
Day of the Jury.....	17
In the Jury.....	17
What the jury panel is looking for/grading on:.....	17
Things to Avoid	17
Las Positas College Campus Map	18
Handbook for Music Majors Contract.....	20

Welcome!

On behalf of the Las Positas College Music Faculty, we would like to extend a warm welcome to all music majors. As a music student, you have joined a community of student colleagues and faculty whose interest, enthusiasm, and achievement in all aspects of the musical art will serve to stimulate you toward the fullest development of your capacities as a musician and a professional person in the field you choose.

The purpose of this handbook is to guide you in your career as a music student at Las Positas College. The Full-Time (FT) Music Faculty are happy to assist you with any school questions and to assist you within LPC Guided Pathways. We urge you to consult regularly with the Music Department Coordinator to assure your completion of requirements for earning the AA-T/AA in Music and/or any of our Commercial Music Certificates in the following areas: Music Technology Fundamentals, Music Technology & Production, Scoring for Film and Multimedia, Music Business, Jazz Studies, Piano Teaching Fundamentals, Teaching Beginning Piano, Teaching Intermediate Piano, and Piano Technology. In addition, FT faculty are available for more general advising about careers, transfer processes and institutions, and in general how to be successful as a student and musician.

For this Academic Year, the Music Department Coordinator will be:

Andreas Preponis
apreponis@laspositascollege.edu

925 424 1118
Office 4236

Good luck and have a wonderful year!

Sincerely,

Andreas Preponis, Cindy Browne Rosefield, Dan Marschak (currently on sabbatical), and all the LPC Music Faculty *An up-to-date list of all full-time and part-time music faculty with bios and email contacts can be found here:

<http://www.laspositascollege.edu/music/faculty.php>

MUSIC DEPARTMENT MISSION & VISION

Whether you are aiming for a degree in music or wanting to develop your skills to work in the music industry, or just further your understanding and appreciation of the musical arts, the Las Positas College Music Department offers courses and programs to serve every interest and need. The faculty is composed of accomplished performers, academics, composers, recording engineers, producers, and technicians, who offer their students exceptional instruction in one or more of our 30 courses in music literature, theory and musicianship, applied music, music technology, pedagogy, piano technology, composition, and performance ensembles.

The music faculty and curriculum pursue the following goals:

- To provide an environment in which performance, composition, musical literacy and technology are integrated. The synthesis of these elements will prepare the student for a musical career as a performer, composer, writer, educator, producer, engineer, business person, etc. For more information about potential careers in music, please visit: <http://www.laspositascollege.edu/music/job.php>
- To offer a coherent musical education that provides knowledge and understanding of a variety of musical forms and styles. Students should be able to recognize the importance of music to their society and enable them to have a more informed worldview.
- To recognize music as a multicultural and multi-national art which fosters, through its performance, a respect for the diversity of all peoples, beliefs, and expressions.

MUSIC THEORY AND MUSICIANSHIP

At LPC, written music theory is combined with musicianship (ear training) into a 4-semester sequence of 4-unit courses. Most students with no prior background in music theory will begin taking MUS 8A in the Fall, then move on to 8B, 10A, and 10B in subsequent semester. Students with little theory knowledge (especially those who cannot read music) are highly encouraged to take MUS 6 – Basic Music Skills over the summer before they enter their freshman year for an in-depth review before beginning the traditional theory sequence.

Music theory is a required co-requisite of taking the Applied Lessons course MUS 38.

AP Music Theory Exam Credit

- If you have taken the AP Music Theory Exam and earned a grade of 3 or higher, you are able to skip lower levels of music theory.
 - A grade of 3 or 4 on the AP Music Theory Exam allows you to skip MUS 8A and start with MUS 8B in your first Spring semester.
 - A grade of 5 on the AP Music Theory Exam allows you to skip both MUS 8A and MUS 8B, and begin with MUS 10A in your freshman year.

- If you are qualified to skip MUS 8A or 8B, you must fill out a prerequisite clearance form before enrolling:

<http://laspositascollege.edu/counseling/assets/docs/prerequisiteclearance.pdf>

- Note that skipping 8A and 8B is NOT the same as getting college credit for those courses.
- To earn **college credit** for those courses (which is needed to earn your degrees/certificates in Music) you should apply for [Credit for Prior Learning](#).
- Please discuss with the Department Coordinator if you are interested in this pathway.

Independent Music Theory Study

- Some entering Freshmen will have already had independent study of music theory and musicianship outside of AP Theory, and may be allowed to skip a course or courses in the Music Theory sequence by passing the Final Exams. Most often, this will result in passing out of MUS 8A or MUS 8B and beginning in MUS 10A.
- To organize taking a final exam, students must contact the instructor for the course they are attempting to test out of. If they pass, and with the instructor's consent, a [course pre-requisite challenge form](#) must be filled out before the start of the semester. Once it is approved, the student should be able to enroll in upper-level classes such as MUS 8B or MUS 10A.
- In order to earn **college credit** for any Music Theory and Musicianship courses for which a student has successfully passed a final exam (needed to earn your degrees/certificates in Music) the student must apply for [Credit for Prior Learning](#).

Transferring Music Theory Credits to 4-Year Programs

- Unlike other transferrable courses, music theory and musicianship courses are typically not *automatically* transferred to the 4-year institution with the exception of CSUEB, with whom we have an articulation agreement.
- Most institutions will require a placement exam for theory and piano to determine your level of music theory.
- Many students who take the entire theory sequence at LPC test out of 2 years of music theory, especially those who prepare and practice for their placement exams, but this is not a guarantee. Appropriate study is highly recommended.

PIANO

Beginning Piano MUS 21A is a **required course** of the AA-T in Music. MUS 21B Intermediate Piano is an additional requirement of the AA in Music, though in some cases MUS 18A/B Jazz/Pop Piano (only offered in Spring) can be substituted for 21A/B.

- The faculty suggest you earn both the AA and AA-T since they are almost identical, and you will need to take piano at your transfer institution anyway.
- If you already are a skilled a pianist, it may be possible to test out of (up to) the entire piano sequence MUS 21A, 21B, 28, and 31.
- If students pass the assessment, a [course pre-requisite challenge form](#) must be filled out as well as a [Credit for Prior Learning](#) to earn credit for the piano course(s).
- Please schedule an appointment with Dan Marschak for an assessment appointment if you wish to test out.

APPLIED MUSIC

Overview

Applied Lessons at Las Positas College MUS 38 consists of about 9 hours of one-on-one lessons in composition or an instrument of your choice, including voice and jazz voice. MUS 38 may be taken 4 times, and end-of-semester juries are required. A public recital can replace the jury of the 4th semester. In lieu of a recital, Composition students will create a 15–20-minute portfolio video where they discuss the pieces they have composed at LPC to be shared with all Applied Composition Faculty.

Note: Once you have decided on your specific instrument/voice/composition for MUS 38, you should continue your pathway in your chosen discipline (i.e. if you start out as a Guitar major, you should stick with Guitar for the full 4 semesters). Exceptions to this rule will be considered on a case by case basis in consultation with the Music Department Coordinator and your Applied instructor.

Unfortunately, it is not possible to be enrolled in two different disciplines of MUS 38 simultaneously.

Concurrent Enrollment Requirements

Applied Lessons requires concurrent enrollment in a music theory course (MUS 6, 8A, 8B, 10A, or 10B) and at least one performing ensemble (MUS 11, 14, 15, 16, 17A, 44, 45, 46, or 48).

Add-Code and Audition

To obtain an add code for MUS 38, you must first enroll in your concurrent enrollment required courses on Class-Web. Once enrolled in theory and an ensemble, email a screenshot of your

schedule to the department coordinator before classes begin. The coordinator will then email you back an add code for MUS 38 pending a successful audition.

Audition

Returning students will receive their add code pending their successful passing of the previous semester's jury.

New students must demonstrate their current ability on their instrument, voice, or composition in a live audition. Auditions are held during the first week of the semester. Please check the [department website](#) for the exact time and date as well as the audition requirements.

Monthly Forums

In addition to practice, jury, and recital requirements, Applied Lessons students will meet on most 1st Fridays of the month at 2 p.m. for Forum performances or other special activities. Please check your semester syllabus for exact dates as a 1st Friday Forum may be moved to a different week.

Recital Expectations

4th semester recitals are **not** required. A 4th semester Jury is an acceptable alternative.

Students who elect to present a recital will perform in the band room (4138). Check the MUS 38 syllabus for dates and times of recitals. Students are responsible for the following:

- Scheduling and running effective rehearsals with the collaborative pianist or a backing band
- creating a recital program and digital marketing materials (flyers, social media posts). This can be done in collaboration with students you are sharing your recital date with. We highly suggest using canva.com for great templates but other digital creation applications are fine as well. Digital marketing media can be shared to the department social media channels (JPEG files) through the student assistants. The department coordinator can print posters and programs for students free of cost. Please email PDFs and JPEGs of any material **at least two weeks before your recital date**, so the flyers can be printed and posted in due time.
- Create a stage plot of tech and instrument requirements for the sound and stage engineer/s supporting the recital performance.

If a student elects to ask LPC Faculty to be in their backing band and Faculty agree, no more than 2 effectively-run rehearsals of no more than 2 hours each may be scheduled. All sheet music and arrangements must be prepared, collated, shared, and finalized **before** the first rehearsal.

A 30-minute soundcheck will be allotted for each student before their scheduled performance time.

Applied faculty may be present at recital rehearsals, as well as the recital itself, and count that time toward lesson hours.

PERFORMANCE ENSEMBLES

Music majors must be enrolled in **at least one** performing ensemble each semester using their principal instrument or voice. Composers may choose any ensemble that is practical for them.

- The LPC Music Department offers a variety of performance ensembles, ranging from classical to jazz, instrumental to vocal, and beginning to advanced. Collegiate ensembles are consistently a wonderful opportunity for musical, artistic, personal, and professional growth. Some of our groups perform multiple times each semester and regularly attend festivals, go on tour, and participate in community performances throughout the Tri-Valley area.
- LPC typically offers the ensembles listed below. Ensembles may be repeated up to **four times**, and it is strongly encouraged for students to enroll in more than one ensemble in each semester. We strive to find a musical home for anyone interested in our program by offering both auditioned and non-auditioned ensembles.
- If you have maxed out your **four** repetitions on Class-Web, you may potentially enroll in a non-credit version of the ensemble. You will find these under the **NMUS** section in Class-Web.
- Jazz Ensemble MUS 15
For instrumentalists who want experience in performing and interpreting large-group literature in the many styles of Big Band playing.
- Jazz Combos MUS 17A/11
For instrumentalists and vocalists who want experience in performing and interpreting small-group jazz literature in a variety of styles.
- Instrumental Chamber Music/Philharmonic Orchestra MUS 41/16
Rehearsal, and public performance of the standard Classical orchestra literature, with an emphasis on the development of skills needed to perform within a large conducted ensemble as well as small chamber ensembles.
- Concert Choir MUS 44 (*no audition required)
Concert Choir is a non-auditioned ensemble open to all interested parties regardless of experience or musical background. The class involves a strong emphasis on development of music fundamentals, vocal technique, and overall ensemble concepts.
- Chamber Choir MUS 45
Chamber Choir is an auditioned choral ensemble at Las Positas College. Styles of music range from classic major works to modern contemporary compositions.
- Vocal Jazz Ensemble MUS 46
"Bay Bop" is the vocal jazz ensemble of Las Positas College. A modern-day cross between choir and jazz band, this group explores repertoire from all types of music, including jazz, R&B, pop, rock, funk, and anything in between.
- Improvisation Lab MUS 48 (*no audition required)
- This non-auditioned Lab course exposes students to the fundamental concepts and skills any improviser needs to succeed in a group setting

Auditions

Auditionees must enroll in their desired ensemble(s) **before** auditions are held to guarantee availability and placement and to ensure the ensemble has enough enrollment numbers to run as a class. Visit [Admissions & Records](#) to complete enrollment in ensembles. Once enrolled, please review information specific to the ensemble by navigating to the [Auditions Webpage](#)

Concerts

- Each ensemble requires at least one public performance
- We ask that you help promote your concert and encourage your friends and family to attend.
- Concert tickets can be purchased at <https://lpc.ludus.com/index.php>
- Concert ticket proceeds directly benefit the Music Department and fund things like guest artist visits, student travel, gear purchases and repairs, and food for music events.
- Be professional, especially on concert days and show up early to help set up and soundcheck. Stay after the performance to help put gear away after chatting with audience members.

FACILITIES

Mertes Center (Building 4000) Hours

- Building 4000 is open Monday through Friday, 8 a.m. to 11 p.m. Saturdays 9 am to 4pm.
- Unless there is a special event, the building is closed on Sundays and holidays.
- Summer hours are from 8am to 8pm Monday – Thursday
- Practice Room codes are switched out in between semesters.

Parking

- There is now a new online parking system in place where you can purchase parking online through this website: <https://www.tocite.net/laspositascollege/portal>
- The cost is \$45 for the semester. For context, the daily parking permit costs \$3.75. The semester pass is definitely worth it and will save you money and worries, because Campus Safety **will** be checking permits.

Public Transportation

- For information about the Wheels Bus (free to students!) and the ACE Train, visit: <http://www.laspositascollege.edu/students/wheels.php>

Staff

- Arts and Humanities Dean Amy Mattern and Administrative Assistant Ralitsa Ivanova-Olsson are available to serve you with more general LPC information and procedures. The Dean's office is located downstairs in room 4111

Safety and Security

- The Campus Safety and Security office is in building 1700
<http://www.laspositascollege.edu/safety/>
- You are highly encouraged to sign up for emergency text alerts through Campus Safety and Security: <http://www.laspositascollege.edu/safety/alertu.php>

Practice Rooms

- Las Positas College has 8 soundproofed practice rooms: 4218, 4219, 4220, 4221, 4222, 4223 upstairs and 4131, 4132 downstairs.
- All upstairs practice rooms are equipped with a Steinway-Designed Boston Piano, a Yamaha Clavinova, and an iMac with several music programs (Ableton Live, Logic, Sibelius, and ProTools) loaded on it.
- Room 4223 also has a grand piano for use by the Piano Technology majors.
- Percussionists and drummers have priority for the Large Practice Room 4131.
- Students may reserve the Choir Room 4130 and the Band Room 4138 when they are not officially in use. Pianists will get priority for the Steinway Spirio that resides in 4138, though it is available for others to use as well. Please know that instructors always have bumping rights.
- Music Majors are encouraged to plan out their daily practice routine ahead of time and reserve practice rooms by writing with pen on the sign-up sheets that are posted by 3pm each Friday.
- Music Majors may reserve up to 2 hours a day for practicing. Additional hours will be on a first-come first-served basis.
- The keypad code for accessing the practice rooms is provided on your Applied Lessons syllabus. It is changed out each semester.
- There are security cameras outside in the hallway upstairs. If any damage or theft is suspected, the student will be held liable for damages or losses, Campus Safety is notified, and the student may be expelled from the music major and/or the college.

Music Computer Lab/Recording Facilities

- Lab facilities (The Keyboard/Technology Lab Room 4226 and Recording Studio Room 4239) are limited access rooms, and instructor consent is required to enable student access.

Lab/Studio Rules

- No food or beverages (aside from water in closed containers) will be allowed in the studios at any time. Closed containers, such as water bottles, should be stowed in backpacks.
- No writing upon or posting of notes on the workstations, hardware, furniture or walls is allowed.
- Users may not connect peripheral devices to studio hardware without permission. The repatching of cables and equipment other than the user accessible patch bays or the moving of cables, equipment, tables, or tampering with security devices within the studio is not allowed.
- Problems with any hardware or software should be reported to the instructor.
- No installation or removal of application and system software, or the changing of default video, printer, desktop, etc. parameters on studio workstations is allowed.
- File storage on workstations is limited to classroom defined procedures. All other material will be erased periodically. Save your work to the “Thaw Space” drive to avoid issues.
- Lab use is an extension of instruction of the Department of Music, therefore, all work performed in the lab should support class assignments. Printing papers for other classes, personal e-mail, live-chat messaging, surfing the web, etc. in a manner that is not part of the Department of Music assignments is not allowed.

Music Library

- The Music Library is in room # 4139. The library contains books, scores, and performance editions of a wide range and variety of musical styles and periods. Instructors have access to the library and may let students peruse and check out items as needed. Consult either Cindy Browne Rosefield or Andreas Preponis for check-out procedures.

Music Section in Main LPC Library

- In the main LPC Library (see map on last page of the handbook), there are also many scores, books, fake books, and other related music resources.

Lockers

- There are several lockers for student use in the hallway by 4138 and 4130. These are intended for performing arts students.
- Priority will be given to those students who need to store their small instruments (the lockers are small). Otherwise, lockers are “first come first served”
- You are required to bring your own combination lock and are responsible for clearing it out each year.
- **Locks must be removed by June 1st each year. Locks which are left at that time will be cut off and belongings will be disposed of or sent to the Lost and Found at Campus Safety.**

- Do not leave food in the lockers.
- For those students with large instruments which will not fit in the lockers, consult the Director of Instrumental Music (Cindy Browne Rosefield) for alternative storage spaces.

EQUIPMENT

Instrument Loans

- The Music Department has a limited number of musical instruments for student use. The **Director of Instrumental Music** will oversee all instrument loans. For the Academic Year 2025-26, the Instrumental Music Coordinator is:

Cindy Browne Rosefield
 925 424 1119
crosefield@laspositacollege.edu
 Office #4229

- **Instruments are issued according to the following criteria:**
 - Ensemble needs.
 - Approval of applied music instructor.
 - Students must be using the instrument in a primary or secondary performing ensemble.
 - Students issued instruments must fill out an [Instrument Checkout Form](#). This form holds the student financially responsible for any loss or damage which may occur to the instrument/equipment while in his care.
 - Unpaid fees for lost and stolen equipment will freeze student records and put a hold on registration until all fees are paid. The student must keep school instruments in good and proper condition as to be determined by the ensemble conductor.
 - All instruments will be assessed for damage upon cleaning and billed to student upon completion of repairs.
 - The student must not have LPC equipment repaired or adjusted by any off-campus repair shop without prior approval of the Music Department.
 - All LPC instruments and equipment must be returned to the Instrumental Music Director no later than 3 p.m. on the final day of the semester.
 - Summer use of instruments requires additional approval of the Instrumental Music Coordinator.
 - Instrumentalists must purchase their own mouthpieces/reeds/bows/mallets.
 - There are several drummers “stick bags” available for loan.

Pianos

- LPC is an [All-Steinway School](#) and prides itself on quality pianos for performance and practice.
- Students noting any problems with pianos should let a Music Department Co-Coordinator know immediately. The instruments are tuned and maintained regularly throughout the year.
- [Dampp-Chasers](#) are installed on all upright pianos in practice rooms to control humidity conditions and help keep pianos in tune. **Do not unplug the Dampp-Chasers from the electrical outlets. If you notice a light blinking, please notify a Coordinator or Student Assistant.**
- When not in use for rehearsals and classes, Grand Pianos in the Choir Room 4130, the Band Room 4138, and Rehearsal Room 4127 should be covered with the large quilted covers.
- **Never place anything on top of the pianos**, and especially never place food or drink on a piano. You may be held liable if one is damaged.

Macbooks, Midi Controllers, and USB Microphones

- The department has a small fleet of Macbooks (loaded with Sibelius, Ableton, and Logic), Blue USB Mics and Nektar Midi Controllers which may be lent out to qualifying students.
- Students in MUS 35/36 Music Technology, MUS 22A/B Scoring for Film and Multimedia, and MUS 19 Studies in Music Composition have priority.
- Here is the [checkout form](#).

ACADEMIC STANDARDS

Music students are expected and encouraged to maintain high academic standards and level of applied performance. While an average of “C” in all major course work is required, students are encouraged to maintain a minimum of 3.0 GPA in order to meet minimum standards for many schools you may want to transfer to. All music majors will be required to pass jury examinations in respective applied areas at the end of each semester.

Departmental Attendance and Grading Policies

- If you do not earn a passing grade of C or higher in a core music course (major ensemble, applied lessons, music theory), that course must be repeated. Consult the music department coordinator for details.
- Class attendance is a vital component in a complete musical education; students are expected to promptly attend all meetings of their classes in the music major.
- Prompt attendance at all rehearsals and performances of primary and secondary ensembles is mandatory. While each director institutes different policies, unexcused absences from rehearsals, concerts, and soundchecks are totally unacceptable and carry consequences for the student’s grade.

Degrees and Certificates

- Required classes for the Associate of Arts for Transfer (AA-T) in Music and the Associates of Arts in Music can be found at:
<https://laspositas.curriqnet.com/catalog/iq/1002/1087/1098>
- Students are encouraged to earn both of these degrees since the only additions for earning the AA are Mus 21B and four units of Electives.
- There are additional General Education (GE) Requirements to earn AA and AA-T degrees. Some GEs are Music classes and can count toward several certificates.
- Required classes for the **nine certificates** we offer ([Music Business](#), [Music Technology Fundamentals](#), [Music Technology & Production](#), [Scoring for Film and Multimedia](#), [Jazz Studies](#), and [Piano Teaching Fundamentals](#), [Teaching Beginning Piano](#), [Teaching Intermediate Piano](#), and [Piano Technology](#) can be found here:
<http://laspositascollege.edu/music/commercial-music.php>
- Certificates are “stackable” – meaning one class can count towards multiple certificates and degrees. Use the color coding in the [Guided Pathways](#) document for ease of reference and consult with a Music Department Coordinator.
- Degrees and Certificates are not awarded automatically even if you’ve completed the required course work. You must fill this form out to officially obtain any degree or certificate, and if you’re earning multiple degrees and certificates, you may have to fill out multiple forms. <https://laspositascollege.edu/admissions/degree.php>
- Please see a counselor for additional guidance about how to earn your degree(s) and/or certificates as well as transfer, though you are also encouraged to meet with the FT faculty. <http://laspositascollege.edu/counseling/>

Staff Collaborative Pianist

Dr. Jeremiah Trujillo serves as the LPC Staff Collaborative Pianist (Accompanist) and is available weekly to help all students. He is an accomplished pianist, a vocal coach, an incredible musician, and can sight read just about anything. If you need help with having accompaniment recorded, help with rehearsing a certain section, or would just like his feedback, consider emailing him to attend his office hours: jtrujillo@laspositascollege.edu.

SCHOLARSHIPS

Scholarships are not loans (i.e. they do NOT have to be repaid). Several are available for music students including the very generous Mertes Scholarship for Transfer which offers as much as \$15,000 per year of study at a BA or BM program in Music, as well as several for continuing LPC Music Students such as the Matthew Bervin Scholarship (usually \$250) and Linda Lucas Scholarship (usually \$500). More information is available at:
<http://www.laspositascollege.edu/performingarts/scholarships.php>

SOCIAL MEDIA

The LPC Music Department has several social media platforms. Please follow us and tag yourself! If you are interested in a social media ‘takeover’ please discuss with the coordinator.

Instagram: laspositasmusic

<https://www.instagram.com/laspositasmusic/>

Facebook: Las Positas College Music Department

@LPCMUSICDepartment

<https://www.facebook.com/LPCMUSICdepartment>

We also have a Discord Channel specifically for music majors and instructors. This is used extensively so please join and contribute! Please no profanity or explicit images.

<https://discord.gg/rAG7fpegGA>

APPENDIX

Jury Information for Performers

Jury performance serves as the final cumulative “test” of a semester of individual instruction. This allows you to showcase your overall progress, growth, and performance ability while also receiving informed feedback from multiple members of the LPC music faculty. Think of this as a positive opportunity and something to look forward to, much like an important performance.

In Advance of the Jury

- Make clean copies of music for everyone that may need them (accompanist or accompanying instruments). Your panelists may like to read along as you perform, so have an extra set, just in case.
- Fill out the Jury Repertoire Form (located in this document.) Have 3 copies total for your Jury panel, with the backside of each page as the Jury Evaluation Form applicable to your performance. **Do not print all of the Evaluation forms available in this document,** only print the single evaluation page for your personal jury.
 - Example: I am a 2nd semester jazz drummer, so I need to print the “Jazz Drums II” Evaluation form on the back of the 3 copies of my Jury Repertoire Form.
- Be prepared, rehearsed, and performance ready on repertoire selected
- Review all jury requirements for your semester of study (located on Canvas)
- Complete the Signed Lesson Attendance sheet

Day of the Jury

- Be dressed professionally and appropriately for performance

- Be 15 minutes early to your assigned jury time
- Be warmed up and mentally alert BEFORE your jury

During the Jury

- Give completed Repertoire & Evaluation Forms to the jury panel
- Turn in you signed Lesson Attendance sheet
- 3rd semester students: If planning a 4th semester recital, you must turn in your Recital Proposal (form is on Canvas)
- First piece = Student's choice
 - Know what song you're starting with BEFORE you get to your jury
- Second piece = Jury panel's choice
 - To be selected from repertoire listed
- Other requirements (scales, sight reading, etc.)
- Jury panel will give written feedback and perhaps verbal if time. After the jury, you will be handed the feedback and your grades.
- You may be cut short on a piece of music – this is for the sake of staying on schedule. Do not be alarmed if this happens.
- A jury is a performance – OWN IT

What the jury panel is looking for/grading on:

- Musical Elements
 - Intonation
 - Rhythm
 - Dynamics
 - Accuracy
 - Phrasing
 - Articulation/Diction
 - Breathing (if applicable)
 - Text
 - Memorization
 - Style/Feel
 - Artistry/Expression
 - Overall Performance
- Command of Instrument
 - Technique
 - Tone
 - Overall Proficiency
- Intangibles
 - Preparation
 - Professionalism
 - Working with Accompanist/Rhythm Section
 - Appropriate Attire and Demeanor

Things to Avoid

- Overly casual conversation with jury panel (unless they initiate it)
- Being late
- Being unprepared
- Negativity
- Disclaimers for your performance

Post-Jury

- **Celebrate!**

LAS POSITAS COLLEGE MUSIC DEPARTMENT
MUS 38 – Applied Lessons

JURY REPERTOIRE FORM (All Juries)

Name (print) _____

Years of Study (primary instrument) _____ MUS 38 Semester: _____

Applied Instructor _____

Your Choice of Song for Jury Performance:

Title: _____

Composer: _____

Other Repertoire Studied:

Title:

Composer:

Jury Information for Composers

Jury performance serves as the final cumulative “test” of a semester of individual instruction. This allows you to showcase your overall progress, growth, and performance ability while also receiving informed feedback from multiple members of the LPC music faculty. Think of this as a positive opportunity and something to look forward to, much like an important performance.

In Advance of the Jury

- Put completed piece (with mp3 mockup or live performance) and any sketches or parts into the google drive link provided.
- Fill out jury forms and make 3 copies for your jury panel.
- Be prepared to speak briefly about your piece. What is it scored for? What is it ‘about’ if anything? What is the significance of its title? Etc.

Day of the Jury

- Be dressed professionally and appropriately for performance
- Be 15 minutes early to your assigned jury time
- Be warmed up and mentally alert BEFORE your jury

In the Jury

- Give completed forms to jury panel
- Jury panel will give written feedback about your piece and your presentation, as well as give you a copy of their comments
- You may be cut short on a piece of music – this is for the sake of staying on schedule. Do not be alarmed if this happens.

What the jury panel is looking for/grading on:

- Preparation
- Overall craft of composition and orchestration
- Diversity of style, texture, rhythm
- Idiomatic writing for specific instruments
- Professionalism
- Clear scores with professional engraving standards in Sibelius notation software
- A developed musical form that seems well conceived and complete
- Creativity
- Musical Details (dynamics, accents, techniques, extended techniques)

Things to Avoid

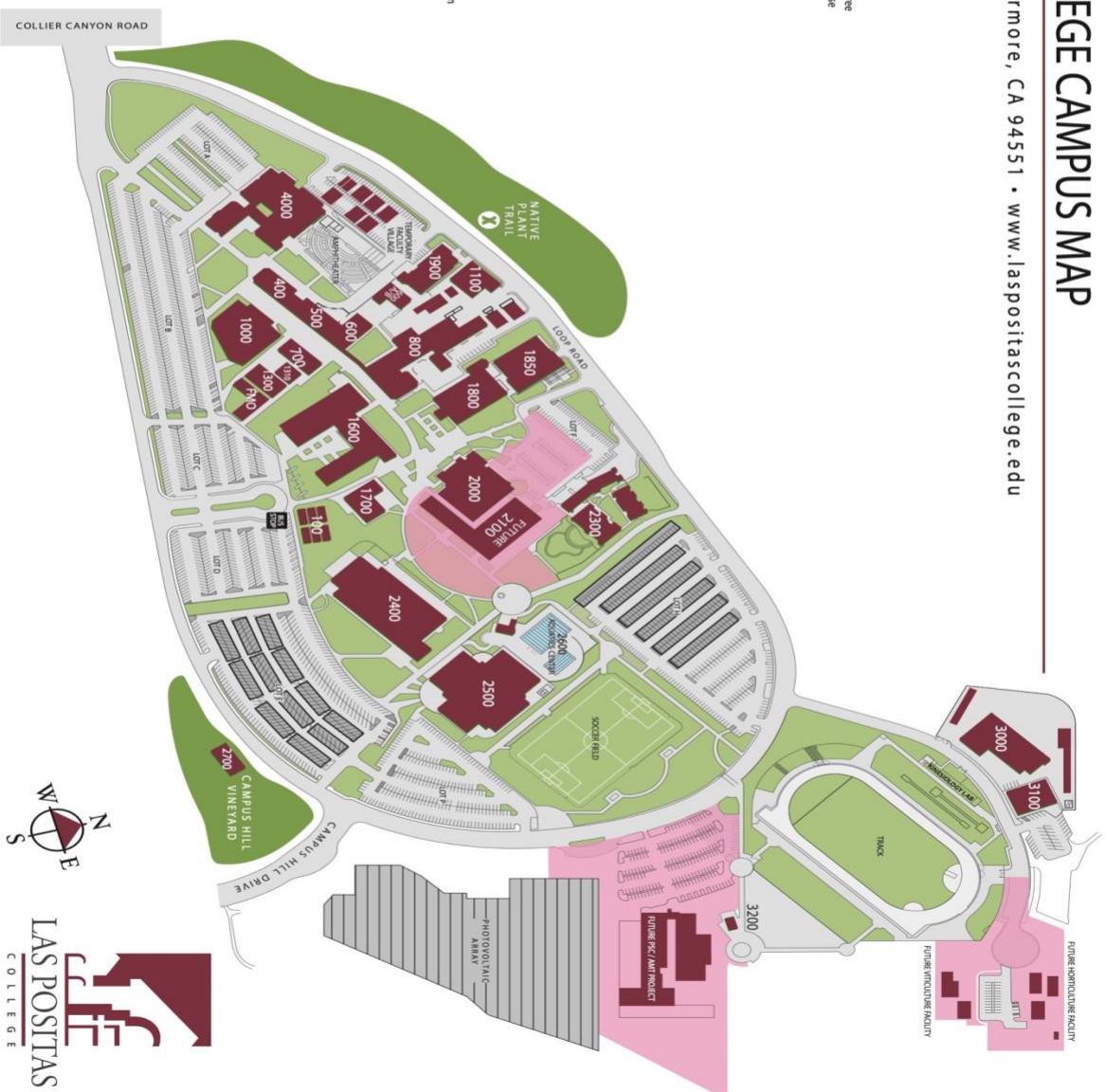
- Overly casual conversation with jury panel (unless they initiate it)
- Being late, Being unprepared, Negativity, Disclaimers for your work

LAS POSITAS COLLEGE CAMPUS MAP

3000 Campus Hill Drive, Livermore, CA 94551 • www.laspositascollege.edu

KEY TO BUILDINGS

100	Classrooms
400	English Classrooms & Lab
500	Fine Arts
600	Classrooms, ILC (Integrated Learning Center), Open Math Lab
600 A/B	Fire Service Technology Training
700	Visual Communications, Photography Studio, Computer Lab
800	Lecture Hall, Computer Labs, Auto & Welding Labs, Smog Referee Center, Horticulture Viticulture, Garden Classroom, Greenhouse
1000	Classroom Building
1100	Central Utility Plant
1300	Bookstore
1310	Veterans Resource Center
1600	Student Services & Administration Building
	1690 Academic Services, Vice President's Office
	1699 Administrative Services, Vice President's Office
	1670 Admissions & Records
	1642 Assessment Center
	1620 Cafeteria
	1604 Career/Transfer Center
	1663 Community Education
	1616 Counseling Center
	1615 DSPS High Tech Center
	1668 EOPS, CARE, CAMWORKS
	1650 Financial Aid
	1658 International Student Program
	1672 Online Service Center
	1680 President's Office
	1643 Student Government (ASRPC)
	1669 Student Services, Vice President's Office
	1644 Welcome Center
	Campus Safety, Student Health Center, Copy Center, Mail Room
1700	1710 Student Health Center
	1717 Copy Center
	1725 Campus Safety
1800	1726 Black Cultural Resource Center
1850	Science Technology Center 1
1900	Information Technology Center 2
2000	Library Learning Resource Center
2300	Child Development Center
2400	Multi-Disciplinary Education Building
	2401 Tutorial Center
	2420 Lecture Hall
2500	Physical Education Complex (gym)
2600	Aquatic Center
2700	Campus Hill Vineyard
3000	Maintenance & Operations Building
3100	Field House
3200	Merets Center for the Arts
4000	4119 Main Theater
	4128 Black Box Theater
THACK	Track & Field - Kinesiology Lab
PMO	Facilities Management Office
	*Pink/Current Construction Projects
B2100	Academic Support and Office Building
PSC/AMT	Public Safety Complex/Advanced Manufacturing and Transportation Facilities





Handbook for Music Majors Contract

I, _____ have read and agree to follow the policies found in the 2026-27 Handbook for Music Majors. I understand that I am responsible for knowing the information in this handbook, and will abide by the policies stated herein.

Print Name

Signature & Date

Please sign and return this to the Music Department Coordinator, Andreas Preponis in room 4236 by the 3rd week of school. You may slip under the door.