ACCJC Accreditation Standards Feedback Form

Background/Context

The Accreditation Steering Committee (ASC) has mapped the 2014 ACCJC accreditation standards to committees and offices to ensure the integration of the workaround accreditation. In order to help integrate the standards in a meaningful and tangible way, the ASC would like your committee, workgroup, or office to examine the standards included here and determine what work needs to be done to meet each of the standards. This work needs to be addressed in our 2022 Institutional Self Evaluation Report (ISER) which must be completed by Fall 2021.

Adding Language to Committee Charge

The ASC is asking that all committees add standard language to their charge that signifies that they are examining the relevant ACCJC standards and that integrating work on the standards into their regular responsibilities. please add the following language to your charge when you evaluate the committee's charge in the 2019-2020 academic year:

- Reviewing, documenting, and reporting on accreditation standards linked to the committee's charge

2014 ACCJC Standards from the ASC

ASC is requesting that your committee/office review the standard(s) that is (are) attached to this document and answer the following. If you have received multiple standards, please organize your responses by including the standard letter and numbers (For example, Standard 1.A.1) that were included with the standard.

> 1. The following standards have been assigned to your committee, workgroup, or office.
>
>> **III.C.4. The institution provides appropriate instruction and support for faculty, staff, students, and administrators, in the effective use of technology and technology systems related to its programs, services and institutional operations.**

> 2a. Is it reasonable that the standard is linked to your committee, workgroup, or office? Please note that standards are often assigned to multiple committees.
>
>> Yes.

> 2b. If it's not reasonable, which committee, workgroup, or office would you recommend it be linked to?

3. If you agree the standard is appropriate for your committee/office, please answer the following:

3a. Has there been information that has already been gathered by your committee/office? As you gather evidence, please label and send attachments of evidence to Tim Druley (tdruley@laspositascollege.edu). Use the labeling instructions described on the last page.

(Not quite there, yet -- we have only brainstormed where we might find the information, but have not yet gathered the specific documents and sent it to Tim. Below is what we brainstormed during our Tech Committee Meeting.)

3b. What information still needs to be gathered by your committee/office to address this standard?

I. **Exists Now**
   A. TCC Meeting Minutes
   B. LPC Technology Minutes
   C. Technology Plans (LPC, District, & DE)
   D. Faculty DE Survey Results (get from DE)
   E. Student DE Survey Results (get from DE)
   F. Technology Standards
   G. TLC workshops
   H. Service Now Data -- would need to analyze (get from LPC IT)
   I. Technology & TLC Satisfaction Survey (get from LPC IT/DE)
   J. LPC Help Desk
   K. ITS Help Desk
   L. ITS Training staff
   M. LPC documentation on end user training and technology staff training
   N. ITS documentation on end user training and technology staff training
   O. Professional Development Committee documents

II. **Future Ideas**
   A. Other Surveys
   B. Training Opportunities (Internal & External) (3.C.IIII, as well) (Future Plans)

III. Future Ideas for Analysis & Evaluation
   A. Surveys for evaluation (see above idea) with Technology committee analysis?
   B. DE Committee Analyzes Results
   C. Analyze usage and inventory of software (student services)- show how technology is supporting students
   D.

Please return this form to the Accreditation Steering Committee by sending it to Carolyn Scott by December 13, 2019.

Labeling of Evidence

Any evidence of work that has been collected for a standard can be sent directly to Tim Druley (tdruley@laspositascollege.edu). A few notes:

1. Please convert websites to pdf files to capture the information at that point in time.
2. Highlight relevant sections of multipage documents to make reading of the evidence easier for someone unfamiliar with the document.
3. Please name files using the following rules:
   a. Category 1 List the standard number using roman numerals, letter, and number (as was listed above, III.A.1)
   b. Category 2 List the type of information being used as evidence using the following system
        i. Training Materials (handbook, training videos, or other related items for professional development)
        ii. Agenda
        iii. Minutes
        iv. Email
        v. Form
        vi. Surveys (blank surveys)
        vii. Data (CSLO, PSLO, ISLO, survey data, Institutional research data, DE, or other forms of data)
        viii. Presentation (PowerPoint slides or other presentations)
        ix. Program Review
        x. Report
        xi. Photo
        xii. Website
   c. Name of the item (and number of item for agendas and minutes)
   d. Name of the committee, workgroup, or office
   e. Date in numerical month-day-year format
   f. This is how evidence files should be labeled:

    i. Example: IB1_Minutes_Steering Committee Approval_College Council_9-23-16

Background/Context

The Accreditation Steering Committee (ASC) has mapped the 2014 ACCJC accreditation standards to committees and offices to ensure the integration of the workaround accreditation. In order to help integrate the standards in a meaningful and tangible way, the ASC would like your committee, workgroup, or office to examine the standards included here and determine what work needs to be done to meet each of the standards. This work needs to be addressed in our 2022 Institutional Self Evaluation Report (ISER) which must be completed by Fall 2021.

Adding Language to Committee Charge

The ASC is asking that all committees add standard language to their charge that signifies that they are examining the relevant ACCJC standards and that integrating work on the standards into their regular responsibilities. please add the following language to your charge when you evaluate the committee's charge in the 2019-2020 academic year:

- Reviewing, documenting, and reporting on accreditation standards linked to the committee's charge

2014 ACCJC Standards from the ASC

ASC is requesting that your committee/office review the standard(s) that is (are) attached to this document and answer the following. If you have received multiple standards, please organize your responses by including the standard letter and numbers (For example, Standard 1.A.1) that were included with the standard.

---

1. The following standards have been assigned to your committee, workgroup, or office.

   III.C.5. The institution has policies and procedures that guide the appropriate use of technology in the teaching and learning processes.

2a. Is it reasonable that the standard is linked to your committee, workgroup, or office? Please note that standards are often assigned to multiple committees.

   Yes

2b. If it's not reasonable, which committee, workgroup, or office would you recommend it be linked to?

---

3. If you agree the standard is appropriate for your committee/office, please answer the following:

3a. Has there been information that has already been gathered by your committee/office? As you gather evidence, please label and send attachments of evidence to Tim Druley (tdruley@laspositascollege.edu). Use the labeling instructions described on the last page.

(Not quite there, yet -- we have only brainstormed where we might find the information, but have not yet gathered the specific documents and sent it to Tim. Below is what we brainstormed during our Tech Committee Meeting.)

3b. What information still needs to be gathered by your committee/office to address this standard?

I. **Exists Now**
   A. TCC Meeting Minutes
   B. Org Charts
   C. LPC Technology Minutes
   D. Technology Plans (LPC, District, & DE)
   E. Board Policy and Administrative Procedures
   F. District Budget Info
   G. Faculty DE Survey Results (get from DE)
   H. Student DE Survey Results (get from DE)
   I. Technology Standards
   J. Equipment Lifecycles (get from LPC IT)
   K. Technology & TLC Satisfaction Survey (get from LPC IT/DE)
   L. Disaster recovery procedure or plan (needs to be reviewed & updated, potentially)
   M. De Faculty handbook www.laspositascollege.edu/onlinelearning/faculty/distance_education/handbook/index.php
   N. Web page DE policies and guidelines www.laspositascollege.edu/onlinelearning/faculty/distance_education/policies.php
II. **Future Ideas**
   A. Other Surveys

B.

III. Future Ideas for Analysis & Evaluation
A. Surveys for evaluation (see above idea) with Technology committee analysis?
B. DE Committee Analyzes Results
C. Pull projects from documents and areas they serve and compare with the plan to analyze how it supports and aligns with the overall mission of the school
D. Analyze equipment reports compared with the master plan.
E. Analyze usage and inventory of software (student services)- show how technology is supporting students
F.

Please return this form to the Accreditation Steering Committee by sending it to Carolyn Scott by December 13, 2019.

Labeling of Evidence

Any evidence of work that has been collected for a standard can be sent directly to Tim Druley (tdruley@laspositascollege.edu). A few notes:

1. Please convert websites to pdf files to capture the information at that point in time.
2. Highlight relevant sections of multipage documents to make reading of the evidence easier for someone unfamiliar with the document.
3. Please name files using the following rules:
   a. Category 1 List the standard number using roman numerals, letter, and number (as was listed above, III.A.1)
   b. Category 2 List the type of information being used as evidence using the following system
      i. Training Materials (handbook, training videos, or other related items for professional development)
      ii. Agenda
      iii. Minutes
      iv. Email
      v. Form
      vi. Surveys (blank surveys)
      vii. Data (CSLO, PSLO, ISLO, survey data, Institutional research data, DE, or other forms of data)
      viii. Presentation (PowerPoint slides or other presentations)
      ix. Program Review
      x. Report
      xi. Photo
      xii. Website
   c. Name of the item (and number of item for agendas and minutes)

i. Example: IB1_Minutes_Steering Committee Approval_College Council_9-23-16

Technology Committee

Charge of Committee

The Technology Committee is responsible for:

- Assessing Faculty, Student and staff technological needs for Las Positas College;
- Researching and analyzing options for campus-wide technology;
- **Reviewing and evaluating resources and additional technology needs as they arise;**
- **Collaboration with the District ITS regarding District-Wide projects and issues;**
- **Reviewing and making recommendations on LPC Technology Master Plan and relevant District-wide Master Plans.**
- Making recommendations for solutions in the following areas:
  - Access;
  - Staff development and training;
  - Support;
  - ~~Review and evaluate resources and additional technology needs as they arise;~~
  - ~~Collaboration with the District ITS regarding District-Wide projects and issues;~~
  - ~~Review and make recommendations on LPC Technology Master Plan and relevant District-wide Master Plans.~~

The Technology Committee will coordinate with other Committees ~~that are~~ impacted by technology-related recommendations.

LPC GOVERNANCE WORKSHEET FOR 2020-2021

Attachment: 2019-2020 Committee Details

Committee Name: **Technology**

Form Completed by: __Meghan Swanson_____   **Position: Chair____**

LPC Mission Statement:
Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge and membership yearly. It is important to review the current committee charge and responsibilities in the LPC Governance Handbook. Ensure that the Charge supports the LPC Mission Statement. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council for review and approval.

Committee Academic Year Timeline

Month	Activity
February	• Committees discuss and finalize committee changes and/or structure. • Chair completes Governance Worksheet with or without changes and signs on behalf of the committee.
March	• Governance Worksheet goes forward to Academic Senate (if appropriate). • Governance Worksheet goes forward to College Council for approval. • College Council Meeting – Approvals of Governance Committee Changes. • If there are significant changes, Committee Chair or Designee must attend the Council Meeting.
April	• Shared Governance Participants' Document and Governance Handbook updated with committee changes. • President's Office sends reminder to Academic and Student Services Divisions, Classified Senate, and Administrators to update membership. • Student Services Division Meeting agenda item: committee memberships. • Admin Staff Meeting agenda item: committee memberships. • Classified Senate Meeting agenda item: committee memberships. • Academic Divisions Meeting agenda item: committee memberships.
May	• Admin Staff finalizes committee memberships. • Student Services Division finalizes committee memberships. • Classified Senate finalizes committee memberships. • Academic Divisions finalizes committee memberships. • Academic Divisions, Student Services Divisions, Classified Senate, and Admin Staff sends committee representation to President's Office.
August	• President's Office posts DRAFT Governance Participants on website.
September	• Faculty Association sends list of appointments. • LPCSG sends list of appointments to President's Office. • Committees send President's Office Committee Chair selection. • President's Office posts FINAL Governance Participants on website. • Committee Chair/Support updates committee webpage with changes and committee representation.

LPC GOVERNANCE WORKSHEET FOR 2020-2021

<mark>Use the attached 2019-2020 information from the Shared Governance Handbook and the Committee Participants list to determine whether changes need to be made for 2020-2021.</mark>

1. **Charge:**

    _____ The Charge is satisfactory, no changes.

    __x__ The Charge will change. The updated Charge is attached.

2. **Reporting Relationship:**

    __x__ It is recommended the reporting relationship remains the same.

    _____ It is recommended the reporting relationship changes.

    The committee will report to:

    _____ Academic Senate   __x__ College Council

    _____ Faculty Association   _____ President

    _____ Vice President of _____

    _____ Other _____

3. **Chairmanship:**

    It is recommended that the chair:

    __x__ Selection remains the same

    _____ Selection method changes to: _____

4. **Membership:**

    _____ It is recommended membership remains the same.

    __minor__ It is recommended membership changes to:

    Voting Members (list positions, not actual names): (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

    1. Vice President, Administrative Services
    2. 1 - Dean
    3. 5 + 1 – Faculty (BHAWK, A&H, SLPC, STEM,
    4. Student Services and Librarian)
    5. 5 – Classified Professional
    6. 2 - LPCSG
    7. _____
    8. _____
    9. _____

10. _____
11. _____
12. _____
13. _____

Total Voting Members: 15_____ Quorum (50% + 1): ___8____

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

1. Instructional Technology Coordinator *_____
2. Manager, College Technology Services_____
3. Telecommunications Coordinator *_____
4. Webmaster *_____
5. CLPCCD Chief Technology Officer_____
6. * Non-voting college Classified Professionals may be appointed by the Technology Committee to fill any vacant voting Classified Professional position_____

Members appointed by: (check all that apply)

x Academic Senate	____Faculty Association
x Classified Senate	____SEIU
x Administration	x Student Senate

5.   Term: (check one)

____1 year   x____2 years   ____Other

Committee Chair/Co-Chair Approval

Printed Name	**Signature**	**Date**
_____	_____	_____
_____	_____	_____

<div style="border:1px solid black">

Committee Tasks

</div>

Committee Name: _____

Form Completed by: _____   **Position:** _____

<div style="border:2px solid black; background:#d9d9d9">

LPC Mission Statement:
Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

</div>

<u>Instructions</u>

List tasks the committee completed in 2019-20 in support of the committee charge.

1. After learning that student GoPrint debit cards would be increasing in cost to produce, the committee discussed keeping the cost of the bookstore card and vending card the same to the student. The number of prints that can be made with the initial purchase will change for the vending cards but stay the same for the bookstore cards. Committee will

2. vote at May meeting. _____

3. Discussed the impact of faculty closing rosters early and its impact on students and enrollments resulting in revised order on ClassWeb for faculty to open and close rosters.

4. Review accreditation standards _____

5. Regular updating and status of technology projects: for example, the year the committee discussed the new standards for classroom audio/ visual that stemmed from Measure A user groups.

6. _____

7. _____

8. _____

9. _____

10. _____

Hi Jonathan,

The password policy was created through the technology committees at both the college and district levels. However, I do not have a problem bringing this back to the committee for discussion. We will get it on the agenda and express the concern.

Thanks
Steve

From: Jonathan Brickman
Sent: Monday, March 9, 2020 3:36 PM
To: Stephen Gunderson <sgunderson@laspositascollege.edu>
Subject: Password food for thought

Hi Steve,

Just wondering if y'all might not reconsider the requirement to create a new password every once in a while (not sure—is it 6 months? 3 months?). As I'm sure you are aware, lots of research suggests that this policy has the opposite of the intended effect, causing people to choose weaker and weaker passwords just so that they can remember them.

Not a big deal, obviously…but thought I'd throw it out there for consideration.

Cheers,

Jonathan

LPC Doing Its Part Amid COVID-19 Pandemic

Las Positas College students, faculty and staff have all gone above and beyond the call of duty to proactively assist the LPC community and people in need during the COVID-19 pandemic. *A VERY BIG HEARTFELT THANK YOU GOES OUT TO ALL OF YOU!*

The Las Positas College Student Government (LPCSG) donated 900 N95 masks to Stanford Health Care—ValleyCare to help medical first responders in our community. LPCSG purchased the N95 masks following the fall 2018 college closure due to air quality. In addition, 300 N95 masks were given to our District Maintenance & Operation essential workers.

In This Issue

- LPC Doing its Part Amid COVID-19 Pandemic
- Instructional Transition and Trainings
- Updated Student Resources Guide
- Student and Faculty Webpage Updates
- Transition Fast Facts
- LPC Updated Faculty Resource Page
- SmartShops

On March 14, the LPC Puente Club dropped off over $1,400 worth of donations at a shelter in Tijuana, MX. The shelter has been getting fewer donations due to Coronavirus fears. Funds donated were well used during a trip to Costco where 2 carloads of supplies were purchased including 245 pounds of frozen chicken, 540 hot dogs, buns, cleaning supplies, 360 eggs, and many other items. The shelter allowed Club members to hand out cookies and juice as treats for the children. The shelter has 3 rooms and 20 beds where 180 people sleep.

On March 17, the Market Food Pantry at LPC served more than 215 people and had 15 volunteers. This Market pantry event was scheduled and marketed to our community prior to the shelter in place being called. Considering the benefit to the community, the college decided to move forward with the event and it has been the highest participating Market pantry to date. The April Market Pantry event will be postponed.

Photos from top: Stanford Health-ValleyCare receiving masks from LPSG. Middle: March 17– The Market Food Pantry. Bottom: Shelter donations being distributed.

Instructional Transition and Training: It Takes A Village

On Wednesday, March 11, 2020, in the best interest of the students, faculty, classified professionals, and community, Chabot-Las Positas Community College District made the decision to temporarily suspend in-person classes for Thursday thru Saturday, March 12-14. Further, it was decided that classes would resume on Monday, March 16 using either online education or limited in-person participation classes. LPC President, Dyrell Foster, held a College Emergency Task Force meeting that afternoon. After that meeting, Vice President of Academic Services Kristina Whalen, Instructional Technology Coordinator Scott Vigallon, and others met to plan an unprecedented training regimen for faculty. The challenge: how to convert 281 face-to-face courses to an on-line platform?

It was determined that five areas of training were needed: Canvas Basics, Quizzes, Gradebook, Discussions, and Confer Zoom to facilitate the transition from face-to-face instruction to online learning. The first day of training began at 9 a.m. on Thursday, March 12 and ended at 9 p.m. with Scott Vigallon facilitating all ten one-hour, hands-on training workshops. Training continued for the next two days and virtual drop-in training hours were held on Saturday and Sunday as well. Over a three-day period, 20 training sessions were held with a total attendance of 436. The training and transition was truly a collaborative affair with assistance from Instructional Technology Specialist, Wanda Butterly, Webmaster Tim Druley, and College Technology Services Manager Stephen Gunderson along with his staff, and many, many instructors. With the shelter-in-place orders put into effect on March 17, additional virtual drop-in training sessions were held the week of March 17 because faculty had little time for the transition. To keep information available to LPC students and Faculty, an Instructional Transition Plan web site was created and is constantly being updated. The Instructional Technology team and all faculty continue to work to help students succeed in these unprecedented times.
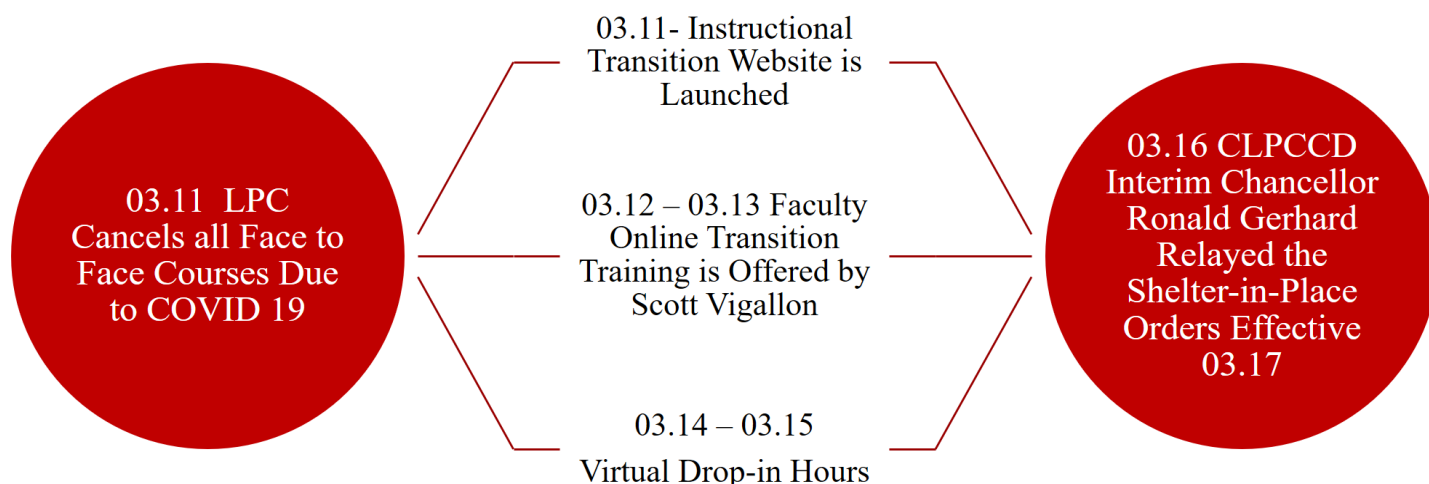
Technology Loans to Students

To assist students in their transition to on-line instruction, laptop and hotspot loans to students began on Thursday, March 26. Students needing technology were identified by their instructors, the Student Distance Education Transition Outreach & Retention project team, and coordinators of Umoja, Puente, EOPS, Engineering Tech, and Veterans First. A big thank you to LPC's Library staff, Diana Kleinschmidt and Loida Sarcia under the direction of Tina Inzerilla, Library Coordinator/Librarian, who worked closely with the College Technology Services staff, under the direction of Stephen Gunderson, to develop a critical check-out system (following social distancing guidelines), for our students to have access to the necessary technology who otherwise could not continue their academic work without this proper equipment.

Computer Center Re-imagining

LPC's Computer Center has long been an excellent resource for students to get help with assignments or technology questions. With all classes moving online, the Computer Center staff quickly rallied to compile a list of resources students might need, including technical, academic, tutoring, health care, counseling, library, and much, much more. This information was placed on the Computer Center website, along with information on the three ways students can reach staff: virtual drop-in help via Confer Zoom, submitting an online support ticket, or leaving a voicemail with an expected reply within 4 hours.

None of this amazing work would be possible without the heart and soul of LPC. So we thank you all for your service and time.

03.11- Instructional Transition Website is Launched

03.11 LPC Cancels all Face to Face Courses Due to COVID 19

03.12 – 03.13 Faculty Online Transition Training is Offered by Scott Vigallon

03.16 CLPCCD Interim Chancellor Ronald Gerhard Relayed the Shelter-in-Place Orders Effective 03.17

03.14 – 03.15 Virtual Drop-in Hours

Updated Student Resource Guide

LPC's CalWORKs program has converted their Student Resource Guide to a webpage that is easily accessible to faculty, staff, and students. There is a newly added COVID-19 section to support students during this time. It includes resources for food, internet/WiFi, textbooks, health, financial assistance, and other important resources to assist with the changes due to COVID-19

The Resource Guide is available in the top bar of the Las Positas College website.

Thanks to all of the LPC family that were contributors to this guide. A special thanks to Danielle Donohoe, CalWORKs Counselor Assistant, for the tireless work she put into researching and compiling all these resources, Amanda Ingold, CalWORKs Coordinator for all her work, as well as Tim Druley for all his hard work to create a student friendly webpage that is easy to navigate.

Student and Faculty Webpage Updates

The LPC webpage has been updated to assist students and faculty in their transition from onsite learning to online instruction. The Online College Resource page for students has assistance for Canvas technical support, assistance in preparing for online learning, FAQs for students, student tips, financial aid, and video messages. The page also refers students to other valuable resources such as Library Online Support and the virtual Smart Shop Workshops.

The Faculty Instructional Transition page includes many technology shortcuts, how-to pages, and pages that are college best practices.

LPC Receives National Science Foundation Advance Technological Education Grant!

In November, 2018, Darcy Ernst, Michal Schuldman, and Nan Ho were accepted into the 2019 Mentor-Connect Technical Assistance and Mentoring Support Program's Cohort #7. They were assigned a mentor (and even had a bonus mentor) who worked with them for the next year. They received outstanding advice from our local Bioscience Advisory Board about industry skills to help create the concept of Biobadging to address both equity and workforce needs. Darcy and Michal worked tirelessly for months on the grant proposal, submitting it in Fall 2019.

In April 2020 LPC was awarded the grant for the project titled "Building Biobadges into a Traditional Biology Program to Fulfill Workforce Needs and Support Program Equity." The grant is scheduled to begin July 1, 2020 for the amount of $299,000. *Congratulations to Nan Ho, Darcy Ernst, and Michal Schuldman for all of their amazing work!*

Las Positas College Selected to Participate in California Guided Pathways 2020 - 2023

We are thrilled to announce that Las Positas College has been selected to participate in Cohort Two of CAGP (California Guided Pathways) 2020-23. Participation will allow the college to further optimize the student experience and advance our student completion and success efforts with the assistance of the CAGP Leadership Team. LPC will participate in six, two-day institutes and receive an annual site visit for each of the three years as well as virtual support beginning in Fall 2020. The focus of all efforts will be on catalyzing and engaging a broad range of campus constituents. Thanks to the leadership of the Guided Pathways team Angella VenJohn, LaVaughn Hart, Kristy Woods, Nan Ho, Kristina Whalen, and William Garcia for all their work and exceptional support!

LPC Foundation Bridging the Technology Gap

Thanks to the LPC Foundation and its Foundation Board as they have created the COVID-19 Giving Initiative (#LPCTogether), as a response to Las Positas College students impacted by the current pandemic.

The initiative was created to fund the areas with the greatest needs for students which includes support of technology resources for remote and distance learning, including laptops, internet hot spots and software applications. To date the LPC Foundation has raised $3,200.

We thank our donors and appreciate the leadership and support from the LPC Foundation and its Board.

Student Education Transition Outreach and Retention

Under the direction of CTE Manager, Vicki Shipman, the Student Distance Education Transition Outreach & Retention project was implemented on March 18, 2020 with the goal of contacting students who appeared to be having difficulty transitioning from face-to-face learning to online learning. Fifty faculty members submitted the names of 223 students to Academic Services Outreach Specialists, Liz McWhorter and Anne Kennedy along with STEM Coordinator, Jean O'Neil-Opipari. The team personally contacted students to learn what their individual needs were to effectively transition to an online learning environment. The team and students were able to tap into the newly established Computer Center Student Help Online System for critical resources they needed to connect to their class. To date, the team has personally contacted 343 students.

LPC Transition Fast Facts

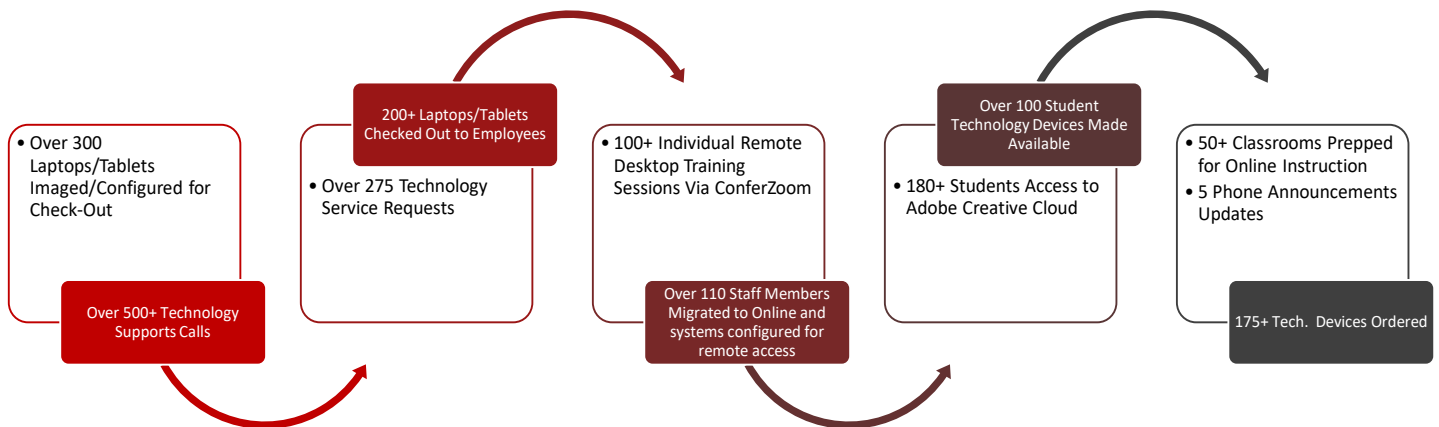|		
436 Total Attendance for Online Faculty Training	281 Face to Face Courses Converted to Online Platform	Over 215 Community Members Served by The Market Food Pantry with 15 Volunteers
Student Technology Checkout Coordinated by Library Staff and Technology Department	Website Updates - Facebook - Student FAQ's - Faculty FAQ's	3 COVID -19 Informational Videos - President Foster - CLPCCD Interim Chancellor - Student Trustee Mr. Massie
	Website Updates Cont. - Student Resource Guide - Faculty Resource Document - Online College	

College Technology Services Online Transition Fast Facts

- Over 300 Laptops/Tablets Imaged/Configured for Check-Out

Over 500+ Technology Supports Calls

200+ Laptops/Tablets Checked Out to Employees

- Over 275 Technology Service Requests

- 100+ Individual Remote Desktop Training Sessions Via ConferZoom

Over 110 Staff Members Migrated to Online and systems configured for remote access

Over 100 Student Technology Devices Made Available

- 180+ Students Access to Adobe Creative Cloud

- 50+ Classrooms Prepped for Online Instruction
- 5 Phone Announcements Updates

175+ Tech. Devices Ordered

Thanks to the College Technology Services Team: Manager, Steve Gunderson; Computer Network Support Specialist II, Haywood Beaird, David Lee, Fernando Calzada, Michael Furuyama; Instructional Systems Specialist Sherman Lindsey; Instructional Systems Technician Christine Hornbaker, and Telecommunications Coordinator, Heidi Ulrech for their follow-through, support, and dependability to the Students, Faculty and Staff at LPC. **THANK YOU!**

LPC Continues to Offer Smart Shops

What are Smart Shops?

These are a series of workshops led by experienced faculty on a variety of topics that are geared toward helping students. The Smart Shop Series will cover academics, transfer, and career topics.

Need to refresh English or Math skills? Need to explore majors or learn about exciting careers? Improve your writing or study skills? Need help applying for transfer? Well then, don't wait! Sign up for a Smart Shop today! You may even earn extra credit for your participation!

THIS WEEK'S SMARTSHOPS

▲ Academic Prep
● Transfer Planning
■ Career

Monday, April 20
- 4:00pm Using Conjunctions ▲
- 5:00pm Silent Reading ▲

Tuesday, April 21
- 11:00am Financial Aid General Questions ●
- 4:00pm (Ex)Citing Research Workshop ▲

Wednesday, April 22
- 2:00pm Financial Aid General Questions ●
- 4:00pm Thesis Statements ▲

Thursday, April 23
- 2:00pm Academic Honesty ▲
- 3:00pm FAFSA and CA Dream Act Application Assistance ●

For more information and to view the full calendar visit
www.laspositascollege.edu/smartshops/

Smart Shop Workshops

Today ◄ ► April 2020 ▼   Print Week **Month** Agenda ▼

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	Apr 1	2	3	4
	ALL workshops CANCELLED					
5	6	7	8	9	10	11
	ALL workshops CANCELLED					
12 Easter Sund	13 Easter Mond	14 11am Silent R 3pm Paraphra	15 3pm Financial 2pm General I 5pm Choosing	16 11am Financia 2pm Commas	17 1pm Basic Par	18
19	20 4pm Silent Re 4pm Using Co	21 11am Financia 4pm (Ex)Citin	22 2pm Financial 4pm Thesis St	23 2pm Academi 3pm FAFSA a	24	25
26	27 2pm Paragrap	28 10am Financia	29 2pm Financial 3pm Financial 4pm Silent Re	30 12pm Topic: F	May 1	2

Events shown in time zone: Pacific Time - Los Angeles   **+ Google** Calendar

LPC Faculty, Smart Shop Coordinator, and RAW Co-ordinator, Michelle Gonzales indicated she did Silent Reading with a student last week on Zoom and it was surprisingly fun.

During the session, the student learned that she could get reading and writing help one-on-one at the Reading and Writing (RAW) Center online.

The Reading and Writing Center is Open for Business

The staff continues to support students as they transition to online learning. All tutoring will be done on Confer Zoom where students can video chat, share their work with a tutor, and get feedback.

These tutoring hours are drop-in hours. If another student is in the session, students are asked to please standby. Because the staff work in shifts, we may have to ask students to log on to the next tutor's session.