



## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Meeting Name

### Members Present (voting):

Titian Lish, Chair (non-voting)  
Diane Brady, VP Admin Svcs  
William Garcia, VP Student Svcs  
Nan Ho, Acad Svcs Dean  
Tamica Ward, SS Dean  
Ian Brekke, Faculty A&H  
Jose Calderon, Faculty SS  
Cindy Balero, Classified  
Jennifer Farber, Classified  
Todd Steffan, Classified  
Donna Reed, Classified

### Absent Members:

David Johnson, Interim VP Acad Svcs  
Jason Craighead, Faculty BHAWK  
Scott Miner, Faculty SLPC  
Debbie Fields, Faculty STEM  
James Weston, Classified  
Alejandro Buenrostro, ASLPC Student

## Meeting Minutes

1. **Call to Order @ 2:33 p.m.**

2. **Review and Approval of Agenda**

3. **Review and Approval of Minutes**

4. **New Business**

- a. Committee charge and membership were reviewed and signed by members present.
- b. 2018-2019 RAC Calendar was reviewed and approved.
- c. Fall Instructional Equipment requests were due to the deans on 9/12 for presentations at 9/19 division meetings. After the meeting, a campus-wide memo went out as a reminder and included due dates and the need for current quotes to be attached to their requests.
- d. Diane Brady stated an additional Spring round of Instructional Equipment requests will occur this year because of the increased funding from Measure A.
- e. The RAC page has been moved to OmniUpdate from Grapevine with some links still being updated.
- f. Comments regarding the web note on Emergency Equipment Replacement process include:
  - reword it does not reflect any particular monetary amount, but instruct the user to refer the request/emergency need to the dean
  - add an informational note this process for emergency replacement of equipment to the IE request form
  - keep this posted on the RAC page, as having a written process documented is help accreditation wise

5. **Good of the Order**

6. **Adjournment @3:41 p.m.**

Diane Brady approved, DJ seconded