



Resource Allocation Committee

March 7, 2019 | 2:30pm – 4:30pm | Room 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Resource Allocation Committee

Members Present:

Non-Voting

Titian Lish, Chair

Voting

Diane Brady, VP Admin Services

William Garcia, VP Student Services

Tamica Ward, Dean, Enrollment Services

Nan Ho, Academic Services Dean

Ian Brekke, Faculty, A&H

Jose Calderon, Faculty, S&S

Debbie Fields, Faculty, STEM

Cindy Balero, Classified

Jennifer Farber, Classified

Donna Reed, Classified

Todd Steffan, Classified

Alejandro Buenrostro, LPSCSG, Student

Members Absent:

Jason Craighead, Faculty, BHAWK

Scott Miner, Faculty, SLPC

James Weston, Classified

1. Call to Order at 2:32pm

2. Review and Approval of Agenda

Motion to approve by William Garcia, second by

Motion approved – No abstentions

3. Review and Approval of 2/7/19 Minutes

Under item #4, update the minutes to read there is a reclassification going on to determine if the Financial Aid supervisor will become a management position. The reclassification does not guarantee the change. Motion to approve by Diane Brady, second by Todd Steffan
No abstentions

4. New Business

a. LPC Governance Worksheet

Annually, the committee is asked to review and complete the LPC Governance Worksheet. Committee members are appointed to two year terms by their peer associations and unions. The quorum is 50 percent of voting members plus one. The committee agreed to update section number 1, Charge, to include the reporting relationship as recommendations go to the College President and then reported at College Council. Section number 3, Chairmanship, will remain the same with a vote required to elect the chair. Clarification of whether the committee chair should be listed under section number 4, Membership will require follow-up with Sheri. The spreadsheet provided by the President's Office and Shared Governance Handbook will be updated to include the new members of the committee, move Faculty Member from Students services up to members and remove Rajinder Samar and Jason Morris.

b. Purchasing Guidelines for Delivery Coordination

Procedures for the delivery of large instructional equipment requests were discussed. It can be challenging to locate space to store large items when delivery is not coordinated.

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c. IER Spring Round

Spring 2019 instructional requests are up on the RAC webpage. There are fifty-four submissions to read, rank, and submit response by March 22, 2019. Two approved fall requests were pushed through the spring round because adequate space was allocated. It is important to review and rank the request as the President does read the final ranking order. After ranking and committee review, Admin Services will designate the correct funding source.

5. Good of the order

Accreditation will be included as an April agenda item. A draft response to accreditation item number 1 for the committee to review.

6. Adjournment at 3:18pm