



# Instructional Equipment Request (IER) Form

FY 2025-2026

IER#0000096

Banner #:

Requisition #:

|                               |                                        |
|-------------------------------|----------------------------------------|
| Title of Submission:          | PHOTOGRAPHY                            |
| Vendor Name:                  | B&H, Photo, Video and Audio            |
| Brief Description of Item(s): | Photography, Video and audio equipment |

Please review all information carefully to ensure timely processing. More information can be found [here](#).

| Deadline   | Action                                                                                     |
|------------|--------------------------------------------------------------------------------------------|
| 10/08/2025 | IER forms due to Division Dean                                                             |
| 10/15/2025 | Division review of IER forms (Dean signature)                                              |
| 10/24/2025 | IER forms due to Executive Assistant of Administrative Services (with Dean & VP signature) |

## Checklist

- ☐ All IER form fields complete
- ☐ Valid quote attached to submission (must be attached before submitting form)
  - **Shipping, installation, and tax** are required on the quote, whenever applicable. This must be provided by the vendor themselves. **Do not split quotes or submit duplicate quotes.**
  - **IMPORTANT:** To comply with state law, purchases between \$ 30,000.00 and \$ 114,800.00 require 3 quotes from 3 different vendors. We're required to proceed with the cheapest option unless a compelling argument can be provided for a more expensive option. If your request is approved, you will be notified *via email* to obtain an **updated quote, two additional quotes**, and complete a [Requisition](#) form. Please monitor your email closely throughout the fiscal year as we **cannot** proceed with your request until these quotes, and any additional requirements, are provided.
  - Purchase requests of \$ 114,800.00 or more must go out for bid\* (aka RFP process) and then go to Board for approval. You will be provided further instruction via email after your request is approved.
  - For assistance with quotes, please contact Bill Pagano at [bpagano@clpccd.org](mailto:bpagano@clpccd.org) or (925) 485-5271.
- ☐ IER form, with quote, signed and submitted to Division Dean including:
  - Quote (required)
  - [New Vendor Application](#) (if new vendor\*)
  - Copy of [W9](#) (if new vendor\*)
  - **\*Email Business Office to confirm if vendor is in Banner and if vendor documents are needed**

**\*Bid Process:** Purchasing submits RFP & selects cheapest bid → Requestor submits [Requisition](#) → Business Office enters Requisition in Banner → Requestor submits Board packet with copy of entered Requisition.

## IER Process Flow

1. Completed packet signed and submitted to Division Dean
2. Dean reviews and forwards to Vice President
3. Vice President reviews and forwards to Executive Assistant of Administrative Services
4. Executive Assistant logs requests and forwards to M&O and IT for review
5. RAC reviews and scores requests – scores combined into rankings by Executive Assistant for final review
6. RAC Chair meets with College President to discuss ranked requests
7. College President issues approval memo to RAC
8. RAC notifies requestors via email of approved requests and additional steps (e.g. additional quotes, board, etc.)
9. Requestor submits [Requisition](#) with updated quote(s) (*itemization not required on reqs for IER requests – [see example](#)*)
10. Business Office reviews requisition, enters requisition into Banner, and forwards to Purchasing
11. Purchasing will assist with requests that must go out for bid and requires board approval (requestor will be notified)

## Instructional Equipment Definitions

### Scheduled Maintenance Instructional Materials Funding:

#### Allowable Items

Instructional equipment expenditures are eligible if the equipment, library material, or technology is for classroom instruction, student instruction or demonstration, or in the preparation of learning materials in an instructional program. There are five categories that will be used to classify instructional support. Please note that requests are not limited to the examples shown below.

1. **Equipment and Furniture:** instructional equipment and furniture for primary use by students in instructional programs:
  - a. Classroom/laboratory equipment including whiteboard, screen, projector, etc.
  - b. Instructional furniture including desks, tables, podium, chairs, etc.
2. **Information Technology:** instructional information technology equipment for student use in classrooms and/or laboratories including desktops, laptops, monitors, printers, servers, network/wireless infrastructure, AV/TV, multimedia.
3. **Software:** software licenses are allowed but only the initial year is permitted. Other software that are permitted are those that are used in excess of one year and software modifications that add capacity or efficiency to the software that defers obsolescence and results in an extension of the useful life of the software, including registration, counseling, student services, learning management systems for student use.
4. **Adaptive Equipment:** adaptive equipment for ADA/OCR students are allowed to assist them in a learning environment.
5. **Library Material:** databases, online subscriptions, books, periodicals, videos, etc.

#### Non-Allowable Items

Administrative or non-instructional purposes including equipment being used for administrative or non-instructional purposes is not allowed, including photocopiers, file cabinets, bookcases, computers, networking infrastructure, software licenses.

### Lottery Funding:

#### Allowable Items

Instructional materials: materials used by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions to develop cognitive processes:

1. Laptops and hotspots for students, teachers, and faculty as a learning resource, internet devices
2. May be printed or non-printed, textbooks, technology-based materials, other educational materials, and tests.
3. Basic instructional materials: materials that are designed to be used as a principal learning resource and meets, in organization and content, the basic requirements of the intended course.
4. Technology based materials: basic or supplemental instructional materials designed for use by pupils and teachers as learning resources and that require the availability of electronic equipment in order to be used as a learning resource. o Includes but not limited to software programs, video disks, compact disks, optical disks, video and audiotapes, lesson plans, and databases.
5. Supplies and Materials: Software, books, magazines and periodicals, subscriptions, textbooks, instructional materials printing, instructional supplies including library media, audio visual, instructional food supplies, instructional tests.
6. Other operating expenses: Software licensing fees.
7. Capital Outlay Expenditures: Library books, books replacement, library magazine and periodicals, library nonprint media, instructional software.
8. Basic Needs: Housing and food assistance includes grants to students, housing vouchers, direct payments or reimbursements for housing, efforts to increase enrollment in CalFresh, and provision of food pantries/meal programs or free meals. (Documentation is required to demonstrate the need and proper use of funds).

## Measure A Bond Funding:

### Allowable Items

1. Upgrade career and vocational classrooms to better prepare students and workers for good- paying jobs.
2. Upgrade classrooms and labs for science, technology, engineering, and math-related fields.
3. Provide or upgrade facilities and resources for career preparation in healthcare, nursing and early childhood education.
4. Upgrade classroom technology.
5. Improve classrooms and resources for paramedic, firefighter and public safety programs.
6. Improve vocational classroom and labs for auto repair, agriculture and environmental science programs.
7. Improve and expand facilities which prepare students for transfer to four-year college and universities.

### IE Rubric

RAC evaluates each IE request based on the rubric below. RAC stresses the importance of quality requests. RAC may choose not to rank incomplete IE requests.

| Criteria                                                                                                            | Strong Evidence                                                                                                                                       | Adequate Evidence                                                                                                                | Limited Evidence                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>LPC Mission &amp; Planning Priorities [Section 2]</b><br>(5 points)<br>Ranking Scale                             | Clear and compelling evidence/data that equipment will fully support LPC Mission and Planning Priorities.<br>4-5                                      | Clear evidence/data that equipment will fully support LPC Mission and Planning Priorities.<br>2-3                                | Limited or no evidence/data that equipment will support LPC Mission and Planning Priorities.<br>0-1                                  |
| <b>Educational Items: Programmatic Impact and Institutional Support [Section 3]</b><br>(10 points)<br>Ranking Scale | Clear and compelling evidence/data (as stated in program review) that this equipment will have substantial impact on program curriculum.<br>8-10      | Clear evidence/data (as stated in program review) that this equipment will have substantial impact on program curriculum.<br>4-7 | Limited or no evidence/data (as stated in program review) that this equipment will have an impact on program curriculum.<br>0-3      |
| <b>Teaching &amp; Learning [Section 4]</b><br>(10 points)<br>Ranking Scale                                          | Clear and compelling evidence/data that equipment provides much needed or beneficial enhancement to instruction.<br>8-10                              | Clear evidence/data that equipment provides enhanced instruction that is not met through current means.<br>4-7                   | Limited or no evidence/data that equipment provides enhanced instruction that is not met through current means.<br>0-3               |
| <b>Safety and/or Org. Effectiveness [Section 5]</b><br>(5 points)<br>Ranking Scale                                  | Clear and compelling evidence/data that equipment will support safety and/or organizational effectiveness above and beyond current capability.<br>4-5 | Clear evidence/data that equipment will support safety and/or organizational effectiveness beyond current capability.<br>2-3     | Limited or no evidence/data that equipment will support safety and/or organizational effectiveness beyond current capability.<br>0-1 |
| <b>Outcomes [Section 6]</b><br>(5 points)<br>Ranking Scale                                                          | Clear and compelling evidence/data that equipment will support course and/or program outcomes above and beyond current capability.<br>4-5             | Clear evidence/data that equipment will support course and/or program outcomes beyond current capability.<br>2-3                 | Limited or no evidence/data that equipment will support course and/or program outcomes beyond current capability.<br>0-1             |

# Instructional Equipment Request Form

**Name of Requestor:** Horvath, Deanna

**Division:** A&H

**Discipline:** Photography

**This Equipment Request is:** New Equipment or Technology

## SECTION 1: Equipment Description

Describe the specific equipment requested and how it will be used to replace, upgrade, or provide new technology to LPC from what is currently in place:

### Equipment Location

**Building #:** 700

**Room #:** 701

### Comments:

The cameras (Nikon/Canon mirrorless), zoom lenses, Profoto Light Kit including light modifiers, Impact C-Stand Kit, macro focusing rail, filters, Flashmeter, wireless mics, shotgun Mics, boom poles and accessories are necessary upgrades and replacement to keep our PHOTO/VIDEO checkout room functional and forward thinking.

### If applicable, describe the legal requirement, mandate, or safety concern related to the purchase of this equipment, making specific reference to legal requirements or regulations:

The equipment is new, cameras are lighter, the batteries are more efficient, the lenses are lighter, and the Profoto lighting equip is also more efficient.

## SECTION 2: LPC Mission Statement and LPC Planning Priorities

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career- technical goals while promoting lifelong learning.

### LPC Planning Priorities

- Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

### Explain how the equipment supports LPC's Mission Statement and Planning Priorities:

Having this Photography, Audio and Video equipment allows us to have an inclusive, equity-focus learning environment that gives the students the ability to learn and complete their classes on the path to a career-technical, degree and for transfer. This equipment allows the practice that helps for success in these Photo, video and audio classes. Allows access the equipment to all students and teachers in our dept.

### SECTION 3: Educational Items | *Program Review*

#### **Specify the educational programs the equipment supports:**

This supports the Photography Program, and also Journalism and Media Studies (JAMS).

#### **Is the equipment part of an upcoming Program Review? Was it included last year? If not, why? Use language from your Program Review to explain:**

Yes, it will be part of the upcoming Program Review.

### SECTION 4: Teaching and Learning

#### **Please use evidence and data that describes how the equipment provides enhancements/benefits to the current level of teaching capabilities:**

This equipment will allow our teachers the opportunity to teach on equipment that will excite students and enable them to update their skills to current professional standards.

The Profoto location Lights will encourage teaching location lighting concepts, skills and practicing.

The cameras are state-of the art mirrorless cameras, which are lighter, feature rich and having much better battery life.

The lenses for the cameras for both Nikon and Canon and are lighter and more effective for teaching and learning.

The mics, boom poles are needed to augment the teaching in our program.

#### **Detail the impact the equipment has on learning:**

The cameras enable both photography and video classes to teach essential skills to the students and allow them to practice on state-of-art cameras (digital, mirrorless). The cameras are lighter, better battery life and have more features than previous cameras. The zoom lenses will aid both classes in Photo, Video and Photojournalism/JAMS. The Profoto lighting kit will aid students in Photo, Video and Photojournalism and enable them to learn more sophisticated lighting and make them more job ready.

#### **Please state the number of classes and students the equipment will impact:**

**Classes/Sections:**12

**Students:**250

## SECTION 5: Safety and/or Organizational Effectiveness

**Describe, in detail, the impact this equipment will have on safety and/or organizational effectiveness:**

This equipment which is newer and more efficient will include proper training on usage. The nature of newer, lighter equipment and more efficient batteries will better our organizational effectiveness.

## SECTION 6: Student Learning Outcomes (SLOs)

**Document how the equipment will enable you to surpass your current Student Learning Outcomes:**

The equipment such as mirrorless cameras, lenses, Profoto Location Lighting, and audio equipment and will enable us to expand our SLO's into more of preparing for career fields.

## SECTION 7: Total Cost of Ownership | *Maintenance and Sustainability*

**Does the new equipment replace older equipment? If so, will you retire/surplus the old equipment? If not, where will you store the older equipment and what are the associated storage costs?**

The new equipment has more features and is more ergonomic than some of the older ones. The older ones would still be in use, so no immediately plans to retire the cameras or lighting. Some of the audio would replace broken units, so a few would be retired.

**Detail how the equipment meets or exceeds [LPC's Sustainability Efforts](#):**

The electronics on these cameras and lights are more efficient. The rechargeable batteries are more sustainable.

**Any other additional information?**

The equipment selected is needed mostly for teaching the students and then checking-out the equipment to the students to practice their skills. This will enable them to prepare for future jobs, transferring and graduating.

### Operator

Primary operator: Horvath, Deanna

Does the work align with current position duties? Yes

Cost to train primary operator: 0.00

Approx. # of hours equipment will be used per month: 20

Comments:

### Maintenance and Repairs

Who will perform maintenance and repairs? Mark Yamamoto

Estimated hours per month: 5

Does the work align with current position duties? Yes

Cost to train for maintenance and repairs: 0.00

## SECTION 7: Total Cost of Ownership | *Maintenance and Sustainability (cont'd)*

**Lifespan of Equipment:** 7 years

**FOAP (Budget) for Recurring Costs:** - - -

Fund                      Org                      Acct                      Program

| Part A: Initial Start-Up Costs        |           |          |
|---------------------------------------|-----------|----------|
| Type                                  | Cost      | Comments |
| Equipment or Materials                | 26,005.14 |          |
| Shipping & Delivery Fees              | 0.00      |          |
| Installation Costs                    | 0.00      |          |
| Miscellaneous Costs                   | 0.00      |          |
| Modification to Facilities            | 0.00      |          |
| Operator Training                     | 0.00      |          |
| Maintenance/Repair Training           | 0.00      |          |
| Other                                 | 2,496.50  | Taxes    |
| (Enter as Positive) Discounts         | 400.00    | discount |
| <b>Start-Up Total</b>                 | 28,101.64 |          |
| Part B: Annual Operating Costs        |           |          |
| Type                                  | Cost      | Comments |
| Service/Maintenance                   | 0.00      |          |
| Part Replacement                      | 0.00      |          |
| Vendor Calibration or Standardization | 0.00      |          |
| Storage                               | 0.00      |          |
| Supplies                              | 0.00      |          |
| Maintenance/Repair Labor              | 0.00      |          |
| Software Licensing                    | 0.00      |          |
| Other                                 | 0.00      |          |
| <b>Annual Total</b>                   | 0.00      |          |
| <b>Overall Cost:</b>                  | 28,101.64 |          |

## Approvals and Signature Routing

Before signing below, please confirm all fields are filled out and all information provided is correct. Requests must be fully complete, signed, and submitted to your Division Dean by the deadline (see page 1). **Quote must be attached to this form before submitting.** 1  Quote (Preferred Vendor)

| Title                                           | Signature                | Date       |
|-------------------------------------------------|--------------------------|------------|
| <b>Requestor:</b>                               | <i>Deanna A. Horvath</i> | 10/08/2025 |
| <b>Division Dean:</b>                           | <i>Amy Mattern</i>       | 10/14/2025 |
| <b>Vice President:</b>                          | <i>Sean Brooks</i>       | 10/14/2025 |
| <b>College Technology Services Manager:</b>     | <i>Stephen Gunderson</i> | 10/15/2025 |
| <b>M&amp;O Director:</b>                        | <i>JOHN SEYBERT</i>      | 10/16/2025 |
| <b>Vice President, Administrative Services:</b> | <i>Sean Brooks</i>       | 10/16/2025 |



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Order No.: 913810859

Bid No.: 21002

Bill To: CHABOT LAS POSITAS COMM COLL  
SUSAN AFFLECK  
7600 DUBLIN BLVD  
3 FL  
DUBLIN, CA 94568

Ship To: DEANNA HORVATH  
5460 CONCORD BLVD. #A  
CONCORD, CA 94521

Bill Phone: (925)485-5221 Ext: 000000  
Work Phone: (925)485-5289 Ext: 000000

Ship Phone: (925)673-5251

| Invoice Date | Terms    |         | Order No:                             | Order Date | PO NUMBER  | Customer Code | Ship Via   |            |
|--------------|----------|---------|---------------------------------------|------------|------------|---------------|------------|------------|
|              |          |         | 913810859                             | 10/06/25   |            | 1233144       | MULTIPLE   |            |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                      |            |            | SKU#/MFR#     | Item Price | Amount     |
| 1            |          |         | PROFOTO B10X DELUXE LOCATION KIT      |            |            | PRB10XDUOKX   | \$4,648.00 | \$4,648.00 |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |
|              |          |         | CONSISTS OF:                          |            |            |               |            |            |
| 1            | 1        |         | PROFOTO B10X OFF-CAMERA FLASH DOU KIT | \$0.00     | PRB10XDUOK |               |            |            |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |
| 1            | 1        |         | PROFOTO B10X OFF-CAMERA FLASH         | \$0.00     | PRB10X     |               |            |            |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |
| 1            | 1        |         | PROFOTO UMBRELLA DEEP L (51"/130CM) - | \$0.00     | PRUDLW     |               |            |            |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |
| 1            | 1        |         | PROFOTO DIFFUSER-1.5 FOR UMBRELLA L   | \$0.00     | PRDUL      |               |            |            |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |
| 1            | 1        |         | PROFOTO OCF 1X3' SOFTBOX              | \$0.00     | PROCFSB13  |               |            |            |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |
| 1            | 1        |         | PROFOTO OCF 1X3' SOFTGRID             | \$0.00     | PROCFG13   |               |            |            |
|              |          |         | Salesperson Code: WB                  |            |            |               |            |            |

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VIDEO 1-212 444-5000  
1-800 947-9910

PRO AUDIO 1-212 444-5070  
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Order No.: 913810859

Bid No.: 21002

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SUSAN AFFLECK  
7600 DUBLIN BLVD  
3 FL  
DUBLIN, CA 94568

Ship To: DEANNA HORVATH  
5460 CONCORD BLVD. #A  
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|--------------|----------|---------|----------------------------------------------|------------|-----------|---------------|------------|------------|
|              |          |         | 913810859                                    | 10/06/25   |           | 1233144       | MULTIPLE   |            |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                             |            |           | SKU#/MFR#     | Item Price | Amount     |
| 1            | 1        |         | PROFOTO OCF SPEEDRING \$ .00                 |            |           | PROCFSR       |            |            |
|              |          |         | Salesperson Code: WB                         |            |           |               |            |            |
| 1            | 1        |         | PROFOTO CONNECT PRO FOR CANON                |            |           | PRPCPN        | \$354.98   | \$354.98   |
|              |          |         | Salesperson Code: WB                         |            |           | (901321)      |            |            |
| 1            |          |         | IMPACT 3X C STND-TRT BASE/GRP HEAD/ARM-B/CA  |            |           | IMLSCT40MBK3  | \$550.00   | \$550.00   |
|              |          |         | Salesperson Code: WB                         |            |           |               |            |            |
|              |          |         | Price After \$150.00 Instant Savings         |            |           |               |            |            |
|              |          |         | CONSISTS OF:                                 |            |           |               |            |            |
| 3            | 3        |         | IMPACT TURTLE BASE C-STAND KIT/40" BL \$ .00 |            |           | IMLSCTB40BK   |            |            |
|              |          |         | Salesperson Code: WB                         |            |           |               |            |            |
| 1            | 1        |         | IMPACT ROLLING CASE FOR 3 C-STAND KIT \$ .00 |            |           | IMLKB3RCS     |            |            |
|              |          |         | Salesperson Code: WB                         |            |           |               |            |            |
| 2            | 2        |         | NIKON 180-600MM F/5.6-6.3 NIKKOR Z VR LENS   |            |           | NIZ18060056   | \$1,996.95 | \$3,993.90 |
|              |          |         | Salesperson Code: WB                         |            |           | (20117)       |            |            |
|              |          |         | Regular Price:\$2196.95                      |            |           |               |            |            |
|              |          |         | Instant Savings: -\$200.00 Exp. 11/02/25     |            |           |               |            |            |
|              |          |         | Your Final Price:\$1996.95                   |            |           |               |            |            |

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|              |          |         | 913810859                                                                                                                                                             | 10/06/25   |           | 1233144                             | MULTIPLE   |          |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                                                                                                                                                      |            |           | SKU#/MFR#                           | Item Price | Amount   |
| 1            | 1        |         | NIKON FTZ II MOUNT ADAPTER<br>Salesperson Code: WB                                                                                                                    |            |           | NIFTZ2<br>(4264)                    | \$292.91   | \$292.91 |
| 10           | 10       |         | SANDISK 128GB EXTREME PRO UHS-I SD MEMORY C<br>Salesperson Code: WB<br>Regular Price: \$24.89<br>Instant Savings: -\$ 5.00 Exp. 10/12/25<br>Your Final Price: \$19.89 |            |           | SA128GBEPSD<br>(SDSDXXD-128G-ANCIN) | \$19.89    | \$198.90 |
| 5            | 5        |         | HOYA 46MM DIGITAL FILTER KIT II<br>Salesperson Code: WB                                                                                                               |            |           | HODFK246<br>(HK-DG46-II)            | \$36.68    | \$183.40 |
| 2            | 2        |         | DJI WIRELESS MICROPHONE<br>Salesperson Code: WB<br>Regular Price: \$241.13<br>Instant Savings: -\$25.00 Exp. 10/31/25<br>Your Final Price: \$216.13                   |            |           | DJMIC<br>(CP.RN.00000197.04)        | \$216.13   | \$432.26 |

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|              |          |         | 913810859                                                                                                                                                           | 10/06/25   |           | 1233144               | MULTIPLE   |            |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                                                                                                                                                    |            |           | SKU#/MFR#             | Item Price | Amount     |
| 2            | 2        |         | NIKON NIKKOR Z 28-400MM F/4-8 VR LENS<br>Salesperson Code: WB<br>Regular Price:\$1446.95<br>Instant Savings: -\$300.00 Exp. 11/02/25<br>Your Final Price:\$1146.95  |            |           | NIZ2840048<br>(20125) | \$1,146.95 | \$2,293.90 |
| 1            | 1        |         | OBEN MACRO FOCUSING RAIL-LONG<br>Salesperson Code: WB                                                                                                               |            |           | OBFRM7L<br>(FRM-7L)   | \$74.00    | \$74.00    |
| 1            | 1        |         | IMPACT 7' PARABOLIC UMBRELLA - WHITE/BLACK<br>Salesperson Code: WB<br>Regular Price: \$93.95<br>Instant Savings: -40.00% Exp. 12/31/25<br>Your Final Price: \$56.37 |            |           | IMUP7WBI<br>(UP-7WBI) | \$56.37    | \$56.37    |
| 1            | 1        |         | PROFOTO ZOOM REFLECTOR 2<br>Salesperson Code: WB                                                                                                                    |            |           | PRZR2<br>(100785)     | \$228.08   | \$228.08   |

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1-212 444-6700  
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Order No.: 913810859

Bid No.: 21002

Bill To: CHABOT LAS POSITAS COMM COLL  
SUSAN AFFLECK  
7600 DUBLIN BLVD  
3 FL  
DUBLIN, CA 94568

Ship To: DEANNA HORVATH  
5460 CONCORD BLVD. #A  
CONCORD, CA 94521

Bill Phone: (925)485-5221 Ext: 000000  
Work Phone: (925)485-5289 Ext: 000000

Ship Phone: (925)673-5251

| Invoice Date | Terms    |         | Order No:                                                                                                                                                                | Order Date | PO NUMBER | Customer Code            | Ship Via   |            |
|--------------|----------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|--------------------------|------------|------------|
|              |          |         | 913810859                                                                                                                                                                | 10/06/25   |           | 1233144                  | MULTIPLE   |            |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                                                                                                                                                         |            |           | SKU#/MFR#                | Item Price | Amount     |
| 1            | 1        |         | SEKONIC L-308X-U FLASHMATE LIGHT METER<br>Salesperson Code: WB                                                                                                           |            |           | SEL308XU<br>(401-305)    | \$202.10   | \$202.10   |
| 1            | 1        |         | PROFOTO SOFTBOX 4' OCTA WHITE<br>Salesperson Code: WB                                                                                                                    |            |           | PRSBW4<br>(201711)       | \$411.75   | \$411.75   |
| 1            | 1        |         | PROFOTO CONNECT PRO FOR NIKON<br>Salesperson Code: WB                                                                                                                    |            |           | PRCPN<br>(901322)        | \$354.98   | \$354.98   |
| 2            | 2        |         | PROFOTO CONNECT PRO CASE<br>Salesperson Code: WB                                                                                                                         |            |           | PRCOPROCSE<br>(103031)   | \$20.46    | \$40.92    |
| 1            | 1        |         | CANON MOUNT ADAPTER EF-EOS R<br>Salesperson Code: WB                                                                                                                     |            |           | CAMAEFRF<br>(2971C002)   | \$119.00   | \$119.00   |
| 5            | 5        |         | CANON EOS R100 MRRLSS CM W/18-45/55-210MM L<br>Salesperson Code: WB<br>Regular Price: \$849.00<br>Instant Savings: -\$150.00 Exp. 10/12/25<br>Your Final Price: \$699.00 |            |           | CAER1002LK<br>(6052C022) | \$699.00   | \$3,495.00 |

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| Invoice Date | Terms    |         | Order No:                                                                                                   | Order Date | PO NUMBER | Customer Code           | Ship Via   |            |
|--------------|----------|---------|-------------------------------------------------------------------------------------------------------------|------------|-----------|-------------------------|------------|------------|
|              |          |         | 913810859                                                                                                   | 10/06/25   |           | 1233144                 | MULTIPLE   |            |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                                                                                            |            |           | SKU#/MFR#               | Item Price | Amount     |
| 5            | 5        |         | SENAL MC24-EL SHOTGUN MIC XLR/HPF/LONG<br>Salesperson Code: WB                                              |            |           | SEMC24EL<br>(MC24-EL)   | \$99.00    | \$495.00   |
| 1            | 1        |         | AURAY PRO MATRIXWINDSHIELD 20MM DI/ 18 CM D<br>Salesperson Code: WB                                         |            |           | AUWSS2018<br>(WSS-2018) | \$54.00    | \$54.00    |
| 5            |          |         | NIKON Z50 II CAMR/50-250MM/16-50MM LENS/BSC<br>Salesperson Code: WB                                         |            |           | NIZ5025016BK            | \$1,396.95 | \$6,984.75 |
| 5            | 5        |         | CONSISTS OF:<br>NIKON Z50 II CAMERA W/16-50MM/50-250M \$0.00<br>Salesperson Code: WB                        |            |           | NIZ5022LK               |            |            |
| 5            | 5        |         | RUGGARD JOURNEY 24 DSLR SHOULDER BAG \$0.00<br>Salesperson Code: WB                                         |            |           | RUPSB124B               |            |            |
| 5            | 5        |         | LEXAR 64GB PRO 1800X UHS-II SDXC CARD \$0.00<br>Salesperson Code: WB<br>Price After \$10.00 Instant Savings |            |           | LES180064               |            |            |

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|--------------|----------|---------|---------------------------------------------------------------------------------|------------|-----------|-----------------------|--------------------------|----------|
|              |          |         | 913810859                                                                       | 10/06/25   |           | 1233144               | MULTIPLE                 |          |
| Qty Ord      | Qty Ship | Qty Bko | Item Description                                                                |            |           | SKU#/MFR#             | Item Price               | Amount   |
| 3            | 3        |         | K-TEK KE-89 7'6" AVALON BOOM POLE/WIRED/XLR<br>Salesperson Code: WB             |            |           | KTKE89CC<br>(KE-89CC) | \$168.98                 | \$506.94 |
| 1            | 1        |         | AURAY UNIV.SHOCK-MNT F/CAMERA SHOES/BOOM PL<br>Salesperson Code: WB             |            |           | AUDUSM1<br>(DUSM-1)   | \$19.00                  | \$19.00  |
| 1            | 1        |         | AURAY BPH - BOOM POLE HOLDER<br>Salesperson Code: WB                            |            |           | AUBPH<br>(BPH)        | \$15.00                  | \$15.00  |
|              |          |         | Please Remit: 28,101.64                                                         |            |           |                       |                          |          |
|              |          |         | PLEASE NOTE: -----                                                              |            |           |                       |                          |          |
|              |          |         | **** Please reference your quote number on all PO's ****                        |            |           |                       |                          |          |
|              |          |         | **** ALL PRICES ARE LISTED IN USD ****                                          |            |           |                       |                          |          |
|              |          |         | PLEASE NOTE: B&H will be closed Monday 1pm October 6 - October 15th for Sukkot. |            |           |                       |                          |          |
|              |          |         |                                                                                 |            |           |                       |                          |          |
| Payment Type |          |         | Card/Check Number                                                               |            |           | Amount                | Sub-Total: \$26,005.14   |          |
|              |          |         |                                                                                 |            |           |                       | Discount: 400.00         |          |
|              |          |         |                                                                                 |            |           |                       | Tax: \$2,496.50          |          |
|              |          |         |                                                                                 |            |           |                       | Total Order: \$28,101.64 |          |
|              |          |         |                                                                                 |            |           |                       | Total Payment: \$0.00    |          |
|              |          |         |                                                                                 |            |           |                       | Balance: USD \$28,101.64 |          |