



INSTRUCTIONAL EQUIPMENT REQUEST

Due in Dean/Unit Head's Office on October 15, 2010 (FALL) and February 11, 2011 (SPRING)

The Definition of Instructional Equipment can be found in the California Community College's Budget and Accounting Manual. A copy of these definitions is on the PBC webpage at: http://grapevine.laspositascollege.edu/pbc/InstructionalEquipment.php

Name of Requestor: Pj Johnson Ext: 1291

Division/Unit : PEAHW

Brief title of request (equipment or materials being requested must be similar, related or part of a system): Athletic Benches

Request amount (unit cost and total cost, including tax and shipping; please include all costs, such as installation, modification to existing facilities to accommodate new equipment, etc...; this information should come from the vendor quote):

Table with 2 columns: Item (s) cost, Amount. Rows include Tax (.0975), Shipping, Installation, Facilities Modification, Other, and Total Cost (\$3660.49).

Attach copy of quote(s), estimate(s) and requisition(s). (Must attach quote & requisition; absence of either will delay processing)

Please provide a brief description of the specific equipment or materials requested, including the # of pieces being requested, and what they will be used for (e.g., 10 crayola crayons, sky blue, etc...) in 250 words or less:

Four 27' athletic benches to be use on the track infield for students and student athletes during class instruction and during sporting events.

Is this in your Program Review? Yes [checked] No []

Please describe how this request is incorporated into your Program Review:

New equipment to outfit a new facility which is stated in program review and part of program maintenance. Classes will be taught in this area as soon as this facility comes online. We need to continue to keep up our equipment in the gym, weight room, pool, track and soccer fields.

Is it a replacement? Yes [] Upgrade? Yes [] New technology? Yes [checked]

Please explain?

New facility will need seating for students and student athletes.

Below is the evaluation criteria; please see corresponding Instructional Equipment Rubric at:
http://grapevine.laspositascollege.edu/pbc/documents/PBCInstructionalEquipmentRubric_2010-11.pdf

Teaching & Learning/Impact on Enrollment (Total = 10 points for A& B)

**A. How will this item have a positive impact on instruction and/or teaching and learning in the classroom?
Is this for use by the Instructor or students, or both?**

Having the benches for seating will enable the instructor to give lecture portion of course in an outdoor environment. The benches will be used by student and will allow them to have a general place to sit for instruction and also games, meets or matches. The positive impact will be that students, and student-athletes will not have to sit on the grass the benches will also have a back rest for the students to lean against which is more comfortable. the benches will also be used by visiting teams during athletic events, it is common practice to provide seating for both teams at all athletic events.

B. How will the equipment impact enrollment, attract, or increase the number of students participating in a course or program?

The benches will definitely have a positive impact on student enrollment. Instead of sitting on grass or track surfaces, the benches can provide the seating. As there are no bleaches or any seating provided at the track. The only seating would be on the ground. If an instructor wants to call his/her class together to do a demo or provide instruction before they begin their lesson plan the benches will be a place to congregate students in the class for this purpose.

Outcomes (Total = 10 points)

How does this equipment enable or enhance SLOs? What are the consequences related to learning outcomes if request is not funded?

By having this piece of equipment, SLOs will be enhanced by creating a comfortable learning environment verses having to sit on the ground or track during lecture portion of the course.

1. Proper Alignment:
2. . Core Stability:
3. Proper sitting, can contribute enormously to avoiding Repetitive Strain Injuries in the Back, Neck, Shoulder and Legs
4. The back of your chair should not only support your back but help maintain the natural hollow in your lower back.
5. Promotes good posture and body alignment: Posture is the position in which you hold your body upright against gravity while standing, sitting or lying down. Good posture involves training your body to stand, walk, sit and lie in positions where the least strain is placed on supporting muscles and ligaments during movement or weight-bearing activities.

Proper posture:

- Keeps bones and joints in the correct alignment so that muscles are being used properly.
- Helps decrease the abnormal wearing of joint surfaces that could result in arthritis.
- Decreases the stress on the ligaments holding the joints of the spine together.
- Prevents the spine from becoming fixed in abnormal positions.
- Prevents fatigue because muscles are being used more efficiently, allowing the body to use less energy.
- Prevents strain or overuse problems.
- Prevents backache and muscular pain.
- Contributes to a good appearance.

Total Cost of Ownership (Total = 5 points)

(This section attempts to identify what the ongoing costs of purchasing this equipment will be to the institution)

- a) What is the lifespan of the equipment? 5 years? 10 years? 20 years?
- b) Is there sufficient current/planned space available for the storage and use of this equipment? If so, where will it be housed? If not, is there a proposed location and are there any costs associated with installation or modifications to the space?
- c) Are there operating costs and how will they be covered by the department?
- d) What will be required to maintain the equipment, such as regular servicing or upkeep? Who will perform maintenance, and what will the estimated costs be?

- a) 10 +
- b) Yes, directly on field and no costs will be needed for installation.
- c) No operating cost.
- d) Product comes with a 5 year warranty, the two P.E./Athletic Assistants on staff will be able to help with the maintenance of product if any is required.

Health and Safety (Total = 2 points)

Explain if this equipment responds to a security or health and safety need for faculty and students:

Currently there is no seating available for students or faculty. Seating will allow students to rise from a sitting position much easier than having to sit on the ground. If a student has a grass allergy there could be an allergic outbreak providing benches will allow them to sit on the benches and not the grass.

Visibility/Profile within Community (Total = 1 point)

Is this a "flagship" item that will bring recognition/notoriety to the College or raise the stature of the program? Will it attract students and/or enhance the image of the College in the community because of its rare, one-of-a-kind status?

Yes. The Track and Field will be a brand new addition to the PE Division, there is much interest across the state for LPC to receive a second soccer field as many people feel that this is a perfect venue for the college to host regional and state championships for soccer. The community has expressed an interest in using the track and many local high schools and agencies have expressed renting the facilities.

Yes. Benches are a standard item on most fields and is a program enhancer that most people probably would not think of until they were not there. The image of the college will be enhanced by a completion of the total product along with all the little details.

Commitment to Sustainability (Total = 1 point)

If the equipment exceeds basic sustainability goals or provides renewable resources to the College, provide specific details:

Yes, material is made of aluminum and can be recycled. Benches should last for many years.

Access (Total = 1 point)

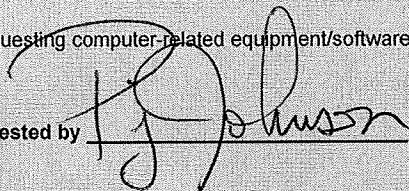
Provide evidence that the requested equipment is consistent with universal design* and will ensure access above and beyond standard capability.

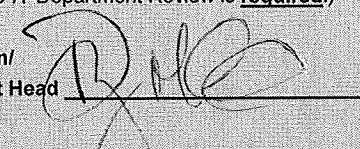
The modern athletic bench has a universal style and comfort level. The style that we are considering meets all the basic and necessary needs and universal design for sitting.

**Universal design is an approach that addresses and redresses the primary barrier to making expert learners of all students. Some examples include: light switches with large flat panels rather than small toggle switches; buttons and other controls that can be distinguished by touch; bright and appropriate lighting, particularly task lighting; auditory output redundant with information on visual displays; visual output redundant with information in auditory output; contrast controls on visual output; use of meaningful icons with text labels; clear lines of sight to reduce dependence on sound; volume controls on auditory output; speed controls on auditory output; choice of language on speech output. Items incorporating the principles of universal design feature: equitable use; flexibility in use; simple and intuitive; perceptible information; tolerance for error; low physical effort; and size and space for approach and use. (Wikipedia)*

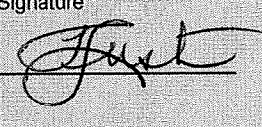
Signatures (required)

(If requesting computer-related equipment/software, LPC IT Department Review is **required**.)

Requested by 

Dean/
Unit Head 

IT Department Signature _____

Vice President 

LPC VP Admin. Svcs/President _____

LPC Business Office Use (Account Number) _____

IRS DONE



Quotation	
Document Number	: 20333614
P.O. Number	: PLAYERS BENCH
Doc. Creation Date	: 01/17/2011
Customer Number	: 1341382
Sales Rep	: Justin Gustafson
Buyer	: pjohson@laspositascollege

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Item	Material Description	Delivery Dt(s)	SKU	Del Qty	Order Qty	Unit Price Program ID	Extended Price
10	BEPG27 27' Portable Bench w/Back	01/24/2011	BEPG27		4 EA	721.990	2,887.96

MDSE Total	\$	2,887.96
Shipping & Handling	\$	490.95
Sales Tax	\$	281.58
Final Amount	\$	3,660.49

Known as "Proposition 65", California's Safe Drinking Water and Toxic Enforcement Act of 1986, requires that warnings be provided if a product exposes California consumers to listed chemicals. At present, there are approximately 800 chemicals on the list. Proposition 65 does not restrict use or ban any product; it is a "right to know" statute requiring warnings. The law applies only in California, and covers all products distributed for use in the State. Federal law does not require this warning.

WARNING: These products contain chemicals known to the State of California to cause cancer and birth defects or other reproductive harm.