



Date: 2/6/2024

To: Dr. Dyrell Foster
President, Las Positas College

Re: 2023-2024 Classified and Administrative Position RAC Recommendation

The Resource Allocation Committee (RAC) has met to review the Classified and Administrative Position Requests for the 2023-2024 Academic Year. After deliberation by the Committee members, the Committee would like to recommend the funding of the Classified and Administrative Position Requests as ranked below.

The total funding request across constituent groups was \$893,700.00. The request are being recommended your review, as follows:

Rank	Position	Total Cost
#1	Research Analyst	\$154,593.00
#2	IT Computer Network Specialist	\$151,741
#3	Instructional Assistant - Tutoring Center (10 month)	\$98,487
#4	Curriculum & Scheduling Specialist	\$128,783
#5	Instructional Assistant - ECE (10 month, 30 hours a week)	\$75,020.00
#6	Instructional Assistant - Tutoring Center (12 month)	\$120,032.00
#7	Bursar	\$120,032
#8	Lab Tech - ECE (12 month, 15 hours a week)	\$45,012.00

The Final Ranking Spreadsheet may be found attached to this memo, in The VP of Administrative Services office, or on the Resource Allocation Committee website:

<https://www.laspositascollege.edu/gv/rac/newpositions.php>

Please feel free to contact me at any time at my direct line, 925-424-1127 if you would like to schedule a meeting for further discussion.

Sincerely,

Titian Lish
Resource Allocation Committee Chair

Final Rankings 2/1/2024

Department	Position	Total
President's Office	Research Analyst	423
IT	IT Computer Network Specialist	420
BSSL	Instructional Assistant - Tutoring Center (10 month)	417
VP Academic Services	Curriculum & Scheduling Specialist	415
BSSL	Instructional Assistant - ECE (10 month, 30 hours a week)	400
BSSL	Instructional Assistant - Tutoring Center (12 month)	369
VP Admin Services	Bursar	366
BSSL	Lab Tech - ECE (12 month, 15 hours a week)	338

RANKING WILL BE AUTOMATICALLY CALCULATED BASED ON		COSTS							
Area	Position Title	Position Range	FTE	Hours Per Week	Months Per Year	Annual Salary	Annual Benefits	Total Cost	
FY24#1	President's Office	Research Analyst	47	1	40	12	85,895.00	68,698.00	154,593.00
FY24#2	BSSL	Instructional Assistant - Tutoring Center	33	1	40	10	60,586	37,901	98,487
FY24#3	BSSL	Instructional Assistant - Tutoring Center	33	1	40	12	\$60,586.00	\$59,446.00	\$120,032.00
FY24#4	BSSL	Instructional Assistant - ECE	33	0.625	30	10	\$60,586.00	\$59,446.00	\$75,020.00
FY24#5	BSSL	Lab Tech - ECE	33	0.375	15	12	60,586.00	59,446.00	\$45,012.00
FY24#6	VP Academic Services	Curriculum & Scheduling Specialist	37	1	40	12	66,994	61,789	128,783
FY24#7	VP Admin Services	Bursar	33	1	40	12	60,586	59,446	120,032
FY24#8	IT	IT Computer Network Specialist	46	1	40	12	83,806	\$67,935	151,741
Positions are Ranked, With 1 Having the Highest Rank						Totals:			\$ 893,700.00

Positions approved by Dr. Foster								
Area	Position Title	Position Range	Step	FTE	Hours Per Week	Months Per Year	Annual Salary	
BSSL	Childhood Spe	31	1		40	12	\$57,695	
BSSL	Childhood Ass	25	1		40	12	\$49,869	

Member 1	Member 2	Member 3	Member 4	Member 5	Member 6	Member 7	Member 8	Member 9	Member 10	Member 11	Total:
40	36	40	42	37	36	41	32	41	39	39	423
33	40	37	41	39	35	43	38	40	43	28	417
30	28	29	41	40	34	42	38	28	43	16	369
34	35	31	38	42	29	36	37	43	43	32	400
25	27	28	28	38	24	26	31	43	43	25	338
38	36	39	36	41	37	40	35	36	43	34	415
27	20	37	40	31	33	35	31	37	43	32	366
34	40	42	43	36	35	43	36	43	43	25	420