



Resource Allocation Committee Minutes

9/5/2024, 2024 at 2:30 pm

Recorder: Titian Lish

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Vice Presidents	Deans
<input checked="" type="checkbox"/> Titian Lish	<input checked="" type="checkbox"/> Nan Ho, VP of Academic Services <input type="checkbox"/> Sean Brooks, VP of Administrative Services <input checked="" type="checkbox"/> Jeanne Wilson, VP of Student Services	<input checked="" type="checkbox"/> Kevin Kramer
Faculty Members	Classified	Administrators / Student Representative
<input checked="" type="checkbox"/> Cindy Browne Rosefield <input checked="" type="checkbox"/> Scott Miner <input checked="" type="checkbox"/> Irena Keller <input checked="" type="checkbox"/> Angel Contreras <input checked="" type="checkbox"/> Jose Calderon	<input checked="" type="checkbox"/> Sui Song <input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Ralitsa Ivanova-Olsson <input checked="" type="checkbox"/> Lina Chea <input checked="" type="checkbox"/> James Weston	<input type="checkbox"/> Ken Cooper <input type="checkbox"/> Nada Ibrahim

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order <i>For information</i></p> <ul style="list-style-type: none"> • Titian Lish welcomed members to the 2024-2025 Resource Allocation Committee (RAC) school year. New and returning members introduced themselves 	T.Lish
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Motion to approve the agenda with an amendment to include chair selection.</p> <ul style="list-style-type: none"> • Motion: David Rodriguez • Second: Ralitsa Ivanova-Olsson • Amendment for chair selection: Scott Miner. • Second for amendment: Ralitsa Ivanova-Olsson • Agenda approved as amended. 	T.Lish
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <ul style="list-style-type: none"> • Motion to approve: Sui Song • Second: James Weston 	T.Lish
4.	<p>Action Items <i>For Action</i></p> <p>Chair Selection for 2024-2025</p> <ul style="list-style-type: none"> • Nominees: <ul style="list-style-type: none"> ○ Titian Lish (nominated by Nan Ho, seconded by Jamie). ○ Scott Miner (nominated by Kevin Kramer). • Both nominees gave brief speeches about their qualifications and institutional experience. • Voting: Conducted privately through Irena Keller as the vote collector. 	T.Lish

	<ul style="list-style-type: none"> ○ Result: Titian Lish elected as chair. 	
5.	<p>Old Business <i>For discussion</i></p> <p>Review of Committee Charge</p> <ul style="list-style-type: none"> • Resource Allocation Committee (RAC) Charge: <ul style="list-style-type: none"> ○ The committee guides institutional allocation processes and recommends resource allocations related to college goals and priorities, including instructional equipment, classified, and administrative hiring priorities. The committee reports to the College President and College Council. • Accreditation alignment will be discussed at the October meeting to ensure compliance with institutional standards. <p>2024-2025 Calendar Review</p> <ul style="list-style-type: none"> • Key Dates: <ul style="list-style-type: none"> ○ Instructional Equipment Requests due to division deans by October 9, 2024. ○ Scores and rankings due by November 21, 2024. (this is a date correction from online calendar) ○ Classified and Administrative Position Requests due November 13, 2024, with scoring finalized by January 22, 2025. • Calendar approved without objections 	T.Lish
6.	<p>New Business <i>For discussion</i></p> <p>Instructional Equipment Request (IER) Process Overview</p> <ul style="list-style-type: none"> • The IER process will follow the established K-12 system, with completed packets submitted to the Dean for review. • Requests are forwarded to the Administrative Services Office, and M&O or IT, when necessary. • Budget and rankings will be discussed at the December meeting. <p>Spring Instructional Equipment Requests It is unlikely that there will be a spring round of IER requests due to purchasing deadlines and challenges. The fall round will be the primary cycle for requests.</p>	T.Lish

7.	Information Items <i>For information</i>	T.Lish
8.	Updates <i>For information</i> <ul style="list-style-type: none"> • Cindy Browne Rosefield raised concerns about hiring replacements for retired faculty and staff. • Jeanne Wilson confirmed that some positions are in the hiring process, including Kylie’s former position and support for shared governance. 	None
9.	Good of the Order <i>For information</i>	None
10.	Future Agenda Items <i>For discussion</i> Classified and Administrative Position Requests <ul style="list-style-type: none"> • Discussion on classified and administrative position requests will be deferred to November. Chair Selection Process Review	None

Meeting adjourned at 4:00PM

Next meeting: 10/3/2024 at 2:30PM