

Resource Allocation Committee- Minutes

November 4, 2021 | 2:30 pm – 4:30 pm | Zoom



LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Resource Allocation Committee Quorum: 8

Non-Voting Members:

Chair, Titian Lish

Voting Members:

Classified Professional, Stephany Chavez

Classified Professional, Jennifer Pereira

Classified Professional, Nalan Smith

Classified Professional, Sui Song

Academic Dean, Nan Ho

Dean Student Services, Vacant

Faculty Member, PATH, Jason Craighead

Faculty Member, STEM, David Everett

Faculty Member, Student Services, Amanda

Castelli

LPCSG Rep, Vacant

Vice President, Academic Services,

Kristina Whalen

Vice President, Administrative Services,

Anette Raichbart

Vice President, Student Services, Jeanne Wilson

Absent Members:

Classified Professional, Lina Chea

Faculty Member, A&H, Ian Brekke

Faculty Member, BSSL, Lucas Hasten

Call to Order 2:34 pm

Review and Approval of the Agenda

Motion, Anette Raichbart Second, Nan Ho

Review and Approval of 10/7/21 Minutes

Motion, Nan Ho Second, Amanda Castelli

New Business

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New Business

Review of 2021 Classified and Administrative Position Requests

- The scoring spreadsheet went out to the committee the week of 11/1/21; responses are due back by 11/17/21
- Five-position requests were received; one encompassed a request for two separate positions
- The requestor will be contacted and asked to resubmit as two separate documents
- The committee received a review of the scoring rubric

Review of Committee Rankings, Fall 2021 Instructional Equipment Requests

- Ten of the fourteen committee members returned their scoring spreadsheet for ranking
- The ranking information is outlined in a memo to Dr. Foster for his review and feedback; a follow up an in-person meeting for clarification purposes takes place
- The previous tuning issues with the Steinways are now under control with the placement of humidifiers in the piano
- The equipment keeps the piano tuned and resolved the concerns mentioned above
- Admin Services will review the door locks and pallet jack requests to ensure they fall under the State Chancellor's defined allowable expenses
- Alternative funding sources may support the requests that do not meet the defined terms

Action Items

Review and Approve Spring IER Timeline

- Guidelines will go out to Faculty to let requestors know some equipment may not arrive before summer due to current global shipping delays
- Concerns about receiving items over the summer were due to some products arriving without a purchase order number
- The warehouse cannot mark the items as received without the PO#
- Department Coordinators can act as the point of contact when directly the warehouse on where to deliver the IER over the summer

Old Business

Glossary of Terms

- The RAC page is updated with terminology commonly used on committee documentation
- The purpose of the information is to assist new members and the LPC community with definitions of the acronyms commonly used

Good of the Order

- No topics addressed

Adjournment at 3:14 pm