



RESOURCE ALLOCATION COMMITTEE MINUTES

May 7, 2020 | 2:30 p.m.- 4:30 p.m. | Zoom Call-in

Meeting Minutes

LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Resource and Allocation

Members Present (non-voting):

Committee Chair, Titian Lish

Members Present (voting):

VP of Academic Services, Kristina Whalen
VP of Admin Services, Anette Raichbart
VP of Student Services, William Garcia
Academic Dean, Nan Ho
Student Services Dean, Elizabeth David
A&H Faculty, Ian Brekke
BHAWK Faculty, Jason Craighead
SLPC Faculty, Scott Miner
STEM Faculty Debbie Fields
Classified Professional, Jennifer Farber
Classified Professional, Sui Song
Classified Professional, Stephany Chavez
Classified Professional, Todd Steffan
Classified Professional, Cindy Balero

Members Absent:

LPCSG Representative, Kori Conlon

1. Call to Order at 2:30 p.m.

2. Review and Approval of Agenda

Motion to approve, Jason Craighead
No abstentions

Second, Nan Ho

3. Review and Approval of 3.5.20 Minutes

Motion to approve, Kristina Whalen
No abstentions

Second, Cindy Balero

4. New Business

• LPC Shared Governance Task List

The committee reviewed & agreed to the 20-21 list:

- Review Instructional Equipment Requests for ranking
- Rank Instructional Equipment Requests for recommendation
- Recommend to College President Instructional Equipment Requests for purchase
- Review Classified & Administrative Position Requests for ranking
- Rank Classified & Administrative Position Requests for recommendation
- Recommend to College President Classified & Administrative Position Requests for hire
- Review, evaluate for efficacy, and revise the IER process and Position Request process for 2020-2021
- Set calendar and documentation (including forms and rubrics) for 2020-2021
- Administer survey for requesters/receivers of IERs
- Report to College Council

5. Old Business

• Classified/Administrative Position Requests and Bumping Rights

In the past ranking process, there were positions that were ranked at the bottom of the list but hired with grant funding. There was a concern that once the grant funding ended, the person in the position could potentially bump someone with less seniority with the same title position. The committee did not want to create an adverse effect when this scenario happened. After speaking with District HR, the Director shared that they would speak with the Admin team to work on creating a process for grant funded RAC position requests. VP Raichbart also agreed to reach out to the HR Director, once the union contracts were ratified to discuss further.

In response to RAC working to act responsibly when ranking and approving Instructional Equipment Requests (IER) in the fall, College Council delegated a Budget Development Subcommittee to provide current budget information to work with.

6. Good of the Order

Departments who have not received their IER order, can follow-up with the warehouse or Admin Services if needed.

7. Adjournment at 2:37 pm