

INSTRUCTIONAL EQUIPMENT REQUEST

FALL 2019-2020

Internal Use
IE #: Fall 19-33
Total \$: 2,602.34

Requester Name: Jason Craighead Division Name: BHAWK

SUMMARY INFORMATION

Title of Item: Backstroke Flags

Equipment Location Building: Swimming Pool Room: Pool House

Location and Delivery Comments:
Deliver to building 2500, Attn: William Eddy.

SECTION 1: EQUIPMENT DESCRIPTION

The equipment is: A Replacement An Upgrade New Equipment/Technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to LPC from what is currently in place:

Requesting backstroke flags and equipment for attachments for both swimming pools. We are looking to replace our old and torn flags that are missing almost every other flag. Currently we have been using "car lot" flags as they are cheap but only last 6-8 months. The ones requested are far more durable and will last for years.

The backstroke flags are standard swimming pool equipment are used as markers to designate distance from the wall for any swimming stroke in which the participant is face up (looking at the sky).

Equipment needed: backstroke flags, cables, attachments

2 forms
to sign

RECEIVED
Las Positas College
OCT 03 2019
Administrative Services
Office of the Vice President

OCT 03 2019

SECTION 1: EQUIPMENT DESCRIPTION (contd)

If applicable, describe the legal requirement, mandate, or safety concern for purchase of this equipment, making specific reference to the legal requirement or regulation:

NCAA Rules and Regulations: Rule 1

Backstroke Flag-Line Anchors ARTICLE 10. At least three pennants (flags) must be evenly spaced left, right and center in each lane located 5 yards from each end of a 25-yard racing course and approximately 7 feet above the water surface. These pennants should be 6 to 12 inches in width and 12 to 18 inches in length. In any event in which the backstroke is swum, failure to provide these pennants shall result in disqualification of the host competitors. It is recommended that the pennants contrast the ceiling and the remainder of the pool environment to ensure proper safety to the swimmers in the water.

The rules are the same for High School, USA Swimming, and FINA (International) regarding type, size, placement, etc

Safety- They are used as markers so participants know the distance to the wall and do not collide with it!

SECTION 2: LPC MISSION STATEMENT AND LPC PLANNING PRIORITIES

LPC MISSION STATEMENT:

LPC is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC PLANNING PRIORITIES:

- ❖ **Accreditation:** Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ **Curriculum:** Provide necessary institutional support for curriculum development and maintenance.
- ❖ **Tutoring Services:** Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ **Professional Development:** Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Specify how the equipment supports *LPC's Mission Statement and Planning Priorities:*

The equipment requested supports the LPC Mission Statement as it provides support for students to transfer and/or earn local degree(s)/certificate(s). The instructional courses that will use the equipment listed are tied to the Kinesiology Transfer Degree, Kinesiology A.A. Degree and Coaching Certificate. For Accreditation and meeting ACCJC standards, the primary area for this IER relates to Standard III (The institution effectively uses its human, physical, technology, and financial resources to achieve its mission and to improve academic quality and institutional effectiveness):

Standard III

B. Physical Resources

1. The institution assures safe and sufficient physical resources at all locations where it offers courses, programs, and learning support services. They are constructed and maintained to assure access, safety, security, and a healthful learning and working environment.
2. The institution upgrades or replaces its physical resources, including facilities, equipment....

The ACCJC standards also state the "The institution effectively uses delivery modes, teaching methodologies and leaning support services that reflect the diverse and changing needs of its students, in support of equity in success for all students."

SECTION 3: EDUCATIONAL ITEMS – PROGRAM REVIEW

Specify the educational programs this equipment supports:

KIN 50 - Intercollegiate Swimming & Diving.
KIN 51 - Preseason Intercollegiate Swimming & Diving

Kinesiology AA-T

Area 1: Aquatics

KIN SWF1 Swimming for Fitness 1

KIN SWF2 Swimming for Fitness 2

KIN SW1 Swimming 1

KIN SW2 Swimming 2

Kinesiology AA Degree (courses in addition to those listed above): Swimming for Fitness 3, Swimming for Fitness 4, Swimming 3, Swimming 4

If this equipment is included in your Program Review, please include the exact wording. If equipment is not included, explain why:

“Kinesiology/Athletics doesn't list specific equipment as the nature of our department and activity disciplines utilize a wide variety of equipment that needs to be replaced and/ or upgraded.”

SECTION 4: TEACHING AND LEARNING

Describe in detail the impact this equipment will have on teaching:

This equipment will allow the instructor to safely teach swim techniques safely and effectively to participants while on their back. Teaching swim techniques and understanding pool designators are part of the course content.

Describe in detail the impact this equipment will have on learning:

Allows students to safely learn swim techniques on their back, as well as understand positioning in the pool in relation to the wall.

Each academic year, this equipment will impact: 8 **# of classes/sections** 180 **# of students**

SECTION 5: OUTCOMES (SLOs)

Using your documented SLOs, specify how the equipment will enable student learning outcomes to be achieved.

For both the Swimming (1-4) and Swim for Fitness (1-4) families, both have SLO's that require the use of the backstroke flags. They both have timed events and/or skills that require the use of the backstroke flags for successful completion of the course and Student Learning Outcomes. Examples:

- Demonstrate 25 yards of backstroke
- Perform 100 yards of backstroke with competitive flip turn

For Intercollegiate Swimming & Diving students are expected to evaluate specific contest situations and demonstrate advanced swimming and diving skills appropriate to intercollegiate competition.

What are the consequences related to learning outcomes if request is not funded?

Learning outcomes will be limited or eliminated in some cases.

SECTION 6: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?

5+ years.

If new storage is needed what are the storage requirements, location requirements, and costs associated with the new equipment: (NOTE: Specific storage costs should be detailed in the “Part A: Initial Start-up Costs” section below.)

No new storage, they will be put up and in use immediately

If this equipment replaces old equipment but the old equipment will not be retired, are there on-going storage requirements, location requirements, and costs associated with the old equipment? If so, provide details.

Old equipment will be thrown away.

If your proposed equipment will require assembly or installation, please explain what is required, who will perform it, and what the cost will be

William Eddy and Jared Watanabe.

What will be required to maintain the equipment, such as regular servicing or upkeep? (Specific on-going costs should be detailed in the “Part B: On-Going Annual Operating Costs” sections below as applicable.)

No regular service

Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college:

These will last much longer, and reduce the waste of plastic products. Our current ones are cheap plastic and are replaced 1-2 times per year.

SECTION 6: TOTAL COST OF OWNERSHIP (contd)

Part A: Initial Start-up Costs

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Equipment or Materials	2,382.20	
Taxes (9.5%)	220.34	
Shipping or Delivery Charge	0.00	
Installation Costs *		
Miscellaneous Costs:		
Facilities Modifications		
Operator Training		
Maintenance & Repair Training		
Storage		
Other: _____		
Vendor Discount		
Grand Total:		\$ 2,602.34

*For items requiring installation, requesters are required to check with District Purchasing (Victoria Lamica) regarding District policies.

Part B: On-Going Annual Operating Costs

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Annual Service or Maintenance		
Estimated Parts Replacement Per Year		
Outside Standardization or Calibration Costs		
Storage Costs		
New Supply Costs		
Miscellaneous Costs:		
Maintenance & Repair Labor		
Other: _____		
Annual Operating Costs:		\$ 0.00

Indicate the source of funding for on-going annual operating costs:

SECTION 6: TOTAL COST OF OWNERSHIP (contd)

Part C: Incremental Labor Costs

OPERATOR:

Indicate the key operator: Jason Craighead/William Eddy/Jared Watanabe

Is this in their current scope of duties? Yes

Indicate cost to train key operator (include in Initial Start-up Costs above): 0

Indicate amount of time per month key operator will use equipment: 8 hours

MAINTENANCE & REPAIRS:

Indicate the person performing maintenance and repairs: William Eddy/Jared Watanabe

Is this in their current scope of duties? Yes

Indicate cost to train for maintenance and repairs: 0


Indicate amount of time per month maintenance will be required: 0

APPROVALS

Funded requesters will be expected to respond to a brief RAC feedback survey by a requested deadline.

- ❖ Requests for computer-related equipment and printers must be reviewed and signed off by the LPC IT Department.
- ❖ Requests that require M&O assistance with assembly or installation must be signed off by M&O.

SIGNATURES:

Requester 

Date 10/1/19

IT Approval _____

Date _____

M&O Approval _____

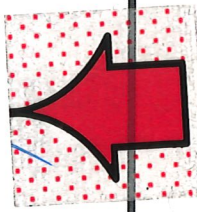
Date _____

Division Dean 

Date 10/1/19

Vice President _____

Date _____





265-LINCOLN AQUATICS
 2051 COMMERCE AVE
 CONCORD, CA 94520-4901
 Phone 925-687-9500
 Fax 925-680-2825

Quotation

QUOTE #	EW016900
LOCATION	527A
DATE	09/26/19
PAGE	1 of 1

BILL TO

946047
 CHABOT-LAS POSITAS
 3000 CAMPUS HILL DR
 LIVERMORE, CA 94551-7623
 Phone 925-424-1761
 Fax 925-245-0567

SHIP TO

LAS POSITAS COLLEGE
 3000 CAMPUS HILL DRIVE
 LIVERMORE, CA 94551
 Fax 925-245-0567

QUOTE DATE 09/18/19	EXPIRE DATE 10/18/19	REQUIRED DATE	REFERENCE NUMBER O2000028	PAYMENT TERMS NET 60 DAYS
WRITTEN BY A GIANNA HENDERSON(45)			CONTACT JASON CRAIGHEAD	SHIP VIA UPS GROUND - COMMERCIAL
FREIGHT TERMS IN/OUTBOUND		JOB NUMBER		SALES REP 265 /

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
UNF-35-8530 SPA-115S-BP RED CHAMPION BACKSTROKE PENNANTS	336	3.95	EA	1,327.20
				CPN-53-020-RED
LNC-35-8509 K53-030 CHAMPION HARDWARE PACKAGE	4	109.75	KIT	439.00
				CPN-K53-030
-C- RCH-35-1007 200200000 TAKE UP REEL W/ COVER & ALLEN WRENCH	4	0	EA	0
				CPN-50-160
-C- RCH-35-8524 200202000 RATCHET WRENCH	4	0	EA	0
				CPN-50-170
-C- JMF-40-8500 12RWRC9Z 1/8" WIRE CABLE CLAMP	8	0	EA	0
				CPN-53-031
-C- AAA-40-8509 9414475 3/16" ALUMINUM FERRULE	4	0	EA	0
				CPN-53-032
-C- KEM-42-1092 14-017 3.25"x5/8" BRONZE ROUND SWIVEL BOLT SNAP	4	0	EA	0
KEM-42-1092 14-017 3.25"x5/8" BRONZE ROUND SWIVEL BOLT SNAP	4	3.95	EA	15.80
KDI-35-743 38301 A3368 SLIDING COLLAR W/EYEBOLT DOES NOT INCLUDE FREIGHT CHARGES. FREIGHT WILL BE PREPAID AND ADDED TO INVOICE. THANK YOU	8	75.00	EA	600.00
				CPN-53-115

MERCHANDISE TOTAL	HANDLING	MISC CHARGE	TAX	FREIGHT	QUOTE TOTAL
2,382.00	0.00	0.00	220.34	0.00	2,602.34

Accepted:

By: _____
 Date: _____