

INSTRUCTIONAL EQUIPMENT REQUEST

FALL 2019-2020

Internal Use
IE #: Fall 10
Total \$: 17,099.84

Requester Name: Jason Craighead Division Name: BHAWK

SUMMARY INFORMATION

Title of Item: Colorado Timing Console, Touchpads, Touchpad Caddy, Timing buttons, Banana Plugs

Equipment Location Building: Swimming Pool Room: Pool House

Location and Delivery Comments:

Deliver to building 2500, Attn: William Eddy.

SECTION 1: EQUIPMENT DESCRIPTION

The equipment is: A Replacement An Upgrade New Equipment/Technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to LPC from what is currently in place:

We are asking for a combination of items that are used for our intercollegiate swim & dive team, intercollegiate water polo teams, and aquatic classes. Our equipment has spent more time being repaired than in usage the past two seasons, and we have been relying on the generosity of the community to borrow equipment to keep our home competition events operating.

The items requested are replacing equipment used for training and competition, and both replacements and new equipment/technology. This equipment was purchased in 2008 when the pool was first constructed, and is part of an interconnected system.

Colorado Timing Console (GEN 7). New technology to replace our old one. The one we have was fixed for the last time, as they are phasing out the 16 year old system! We have been operating for 10 years now on 16 year old computer technology. This is used for both Intercollegiate Swimming & Diving and Intercollegiate Water Polo programs, as well as for swimming fitness and water polo classes.

Colorado Touch Pads. Replacement. Original pads were purchased in 2008.

Touchpad Caddy. The new pads will need to be stored and transported safely. The old broken ones will be used for training/practice.

Timing buttons. Replacements. Original ones were purchased in 2008.

Banana Plugs. Used to fix connectors for touch pads, buttons, and speakers that all connect to the timing system. Corrosion due to pool chemicals is always an issue, and we use them to prolong the life of the equipment.

RECEIVED
Las Positas College

SEP 20 2019

Administrative Services
Office of the Vice President

SECTION 1: EQUIPMENT DESCRIPTION (contd)

If applicable, describe the legal requirement, mandate, or safety concern for purchase of this equipment, making specific reference to the legal requirement or regulation:

Legal mandate from California Community College Athletic Association (CCCAA) Swimming & Diving Championship Handbook, Section 2.3.2.3. "an automatic timing system will be used for State Qualifying Times"

SECTION 2: LPC MISSION STATEMENT AND LPC PLANNING PRIORITIES

LPC MISSION STATEMENT:

LPC is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC PLANNING PRIORITIES:

- ❖ **Accreditation:** Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ **Curriculum:** Provide necessary institutional support for curriculum development and maintenance.
- ❖ **Tutoring Services:** Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ **Professional Development:** Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Specify how the equipment supports *LPC's Mission Statement and Planning Priorities:*

The equipment requested supports the LPC Mission Statement as it provides educational opportunities for students. For Accreditation and meeting ACCJC standards, the primary area for this IER relates to Standard III (The institution effectively uses its human, physical, technology, and financial resources to achieve its mission and to improve academic quality and institutional effectiveness):

Standard III

B. Physical Resources

2. The institution upgrades or replaces its physical resources, including facilities, equipment...

The ACCJC standards also state the "The institution effectively uses delivery modes, teaching methodologies and leaning support services that reflect the diverse and changing needs of its students, in support of equity in success for all students."

SECTION 3: EDUCATIONAL ITEMS – PROGRAM REVIEW

Specify the educational programs this equipment supports:

KIN 50 - Intercollegiate Swimming & Diving.
KIN 51 - Preseason Intercollegiate Swimming & Diving
KIN 60 - Intercollegiate Men's Water Polo
KIN 65 - Intercollegiate Women's Water Polo
KIN 61 - Offseason Water Polo

Kinesiology AA-T

Area 1: Aquatics

KIN SWF1 Swimming for Fitness 1

KIN SWF2 Swimming for Fitness 2

KIN WP1 Water Polo 1

KIN WP2 Water Polo 2

Kinesiology AA Degree (courses in addition to those listed above): Swimming for Fitness 3, Swimming for Fitness 4, Water Polo 3

If this equipment is included in your Program Review, please include the exact wording. If equipment is not included, explain why:

“Kinesiology/Athletics doesn't list specific equipment as the nature of our department and activity disciplines utilize a wide variety of equipment that needs to be replaced and/ or upgraded.”

SECTION 4: TEACHING AND LEARNING

Describe in detail the impact this equipment will have on teaching:

This equipment is used to provide feedback for competition in races, as well as simulations and training during classes. Without the equipment we are unable to host swimming and water polo competitions.

With the immediate feedback for the swimming classes, the instructor can make changes/alterations to the following lessons so objectives can be achieved.

Describe in detail the impact this equipment will have on learning:

The timing system provides immediate and accurate feedback to the students relating to their performance.

Each academic year, this equipment will impact: 10 # of classes/sections 200 # of students

SECTION 5: OUTCOMES (SLOs)

Using your documented SLOs, specify how the equipment will enable student learning outcomes to be achieved.

For the Swimming Fitness courses, each course is designed to teach various training methodologies relating to specific swim distances and energy systems. Each course has specific distances to be tested throughout the semester.

For Intercollegiate Swimming & Diving students are expected to evaluate specific contest situations and demonstrate advanced swimming and diving skills appropriate to intercollegiate competition.

What are the consequences related to learning outcomes if request is not funded?

Learning outcomes will be limited or eliminated in some cases.

SECTION 6: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?

10+ years. Our current equipment was purchased with the construction of the pool around 2008.

If new storage is needed what are the storage requirements, location requirements, and costs associated with the new equipment: (NOTE: Specific storage costs should be detailed in the "Part A: Initial Start-up Costs" section below.)

No new storage

If this equipment replaces old equipment but the old equipment will not be retired, are there on-going storage requirements, location requirements, and costs associated with the old equipment? If so, provide details.

Both will be stored in the storage room inside Building 2500. The old touchpads will that do not work will be repurposed for practice and training and stored at the pool.

If your proposed equipment will require assembly or installation, please explain what is required, who will perform it, and what the cost will be

Assembly only for the Touchpad Caddy: William Eddy and Jared Watanabe

What will be required to maintain the equipment, such as regular servicing or upkeep? (Specific on-going costs should be detailed in the "Part B: On-Going Annual Operating Costs" sections below as applicable.)

No regular service

Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college:

NA

SECTION 6: TOTAL COST OF OWNERSHIP (contd)

Part A: Initial Start-up Costs

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Equipment or Materials	14,755.00	
Taxes (9.5%)	1,364.84	
Shipping or Delivery Charge	980.00	
Installation Costs *		
Miscellaneous Costs:		
Facilities Modifications		
Operator Training		
Maintenance & Repair Training		
Storage		
Other: _____		
Vendor Discount		
Grand Total:		\$ 17,099.84

*For items requiring installation, requesters are required to check with District Purchasing (Victoria Lamica) regarding District policies.

Part B: On-Going Annual Operating Costs

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Annual Service or Maintenance		
Estimated Parts Replacement Per Year		
Outside Standardization or Calibration Costs		
Storage Costs		
New Supply Costs		
Miscellaneous Costs:		
Maintenance & Repair Labor		
Other: _____		
Annual Operating Costs:		\$ 0.00

Indicate the source of funding for on-going annual operating costs:

SECTION 6: TOTAL COST OF OWNERSHIP (contd)

RECEIVED
SEP 19 2019
VP ACADEMIC SERVICES
LAS POSITAS COLLEGE

Part C: Incremental Labor Costs

OPERATOR:

Indicate the key operator: Jason Craighead/William Eddy

Is this in their current scope of duties? Yes

Indicate cost to train key operator (include in Initial Start-up Costs above): 0

Indicate amount of time per month key operator will use equipment: 8

MAINTENANCE & REPAIRS:

Indicate the person performing maintenance and repairs: Jason Craighead/William Eddy

Is this in their current scope of duties? Yes

Indicate cost to train for maintenance and repairs: 0

Indicate amount of time per month maintenance will be required: 0

APPROVALS

Funded requesters will be expected to respond to a brief RAC feedback survey by a requested deadline.

- ❖ Requests for computer-related equipment and printers must be reviewed and signed off by the LPC IT Department.
- ❖ Requests that require M&O assistance with assembly or installation must be signed off by M&O.

SIGNATURES:

[Signature]
Requester

9/13/19
Date

[Signature]
IT Approval

9/24/19 w/A
Date

[Signature]
M&O Approval

9/24/19 MA
Date

[Signature]
Division Dean

9.19.19
Date

[Signature]
Vice President

9/20/19
Date

LAS POSITAS COLLEGE Equipment, Apparatus and Service Requisition #R

FOR REIMBURSEMENT: List payee name & ssn. TAX ID#
SUGGESTED VENDOR **Colorado Time Systems** FOR OFFICE USE ONLY

NAME OF STAFF MEMBER **Mary Hargiss** DATE WRITTEN **19-Sep-19** DATE REQUIRED **19-Oct-19** DIVISION/DEPARTMENT **BHAWK / KIN** For inventory purposes include room # where equipment will reside: Pool House
RETURN COPY of REQUISITION TO: **MHargiss Ext#: 1274**

DESCRIPTION (PRODUCT, TYPE, SIZE, COLOR, STOCK NUMBER)	UNIT	QTY	UNIT PRICE	
INSTRUCTIONAL EQUIPMENT REQUEST FOR FALL 2019				
Aquagrip guttering touchpads (78"x22") US PATENT 5,702,799 Model: TP-78G		10	\$	-
Touchpad caddy for guttering touchpads Model: CAD-TP/P		1	\$	-
Banana Plug Model: 025-045		30	\$	-
GEN 7 Sports Timer with Legacy connections Model: GEN7-TMR-L		1	\$	-
Wireless Table Top Controller-no battery Model: WTTTC-2-NB2		1	\$	-
			\$	-
			\$	-
			\$	-
Vendor Information/ Remit To:			\$	-
Colorado Time Systems			\$	-
Deliver To, include room # (optional): William Eddy/Jared Watanabe B2500 / PE131 Las Positas College				
<i>RECEIVED</i> SEP 19 2019 VP ACADEMIC SERVICES / LAS POSITAS COLLEGE				
Comments:			\$	-
INSTRUCTIONAL EQUIPMENT REQUEST FOR FALL 2019				
	Subtotal		\$	14,755.00
	Tax		\$	1,364.84
	Shipping (if available):		\$	980.00
TOTAL COST				\$ 17,099.84

Original invoices and receipts must be attached for payment. Include current taxes unless incorporated in price.

ACCOUNT # _____ FUND _____ ORG _____ ACCT _____ PROGRAM _____

Business Office

APPROVALS _____ RECEIVED _____
Supervisor/ Coordinator/ Director _____ Las Positas College
Dean/ VP/ President _____

SEP 20 2019

Administrative Services
Office of the Vice President



September 11, 2019

Jason Craighead
Las Positas College
Customer# 18104

Dear Jason,

The following is the price quotation you requested. Colorado Time Systems has been the leader in sports timing for over 40 years, and we are pleased that you have considered CTS to be a part of your team.

Colorado Time Systems also offers a wide range of multi-sport scoreboards tailored to fit your needs – and your budget. If you have any questions or comments, please call me at (970) 667-1000 ext. 3539 or e-mail AndrewP@coloradotime.com. For general sales assistance, please call (800)279-0111, option 2. Look for us online at <http://www.coloradotime.com>.

GEN7 TIMING SYSTEM

<u>Qty</u>	<u>Model</u>	<u>Description</u>
1	GEN7-TMR-L	GEN 7 Sports Timer with legacy connections

The Gen7 Sports Timer is designed to work exclusively with existing CTS timing components and display boards. Incorporates the latest technology with all of the key features of a Colorado Time Systems Console, including up to 12-lane timing, enhanced split handling, start reaction display, automatic lane arming, interface to 3rd party meet management software, scoreboard cycling and more. The hardware and software combination gives you the flexibility to run your meets your way.

Features:

- Intuitive software interface with modern Windows user interface and is touchscreen friendly. ***Software to be loaded on owner provided laptop.***
- Flexible user interface options: Windows laptop or tablet is primary user interface, with Ethernet connectivity to the timer.
- Robust safeguards, all data is logged and saved on the Gen7. Any issues with user interface are recoverable. Timer will continue running and will finish race without user interface.
- Rich diagnostics, integrated pre-meet diagnostic mode to check system set up and allows proactive equipment maintenance
- Integrated 2.4GHz Wireless to Scoreboards
- Facility network connectivity

CONTROLLER

<u>Qty</u>	<u>Model</u>	<u>Description</u>
1	WTTC-2-NB2	Wireless Table Top Controller – no battery

EQUIPMENT PRICE \$5,585
+ 9.25% Estimated Tax \$516.61
+ Shipping \$40

TERMS:	Purchase order or 50% down, net 30 days. Visa, MasterCard or American Express are acceptable. Quote does not include power, permits, engineering fees, delivery charges or installation, unless otherwise noted. Change order fee of 5% will apply after purchase. All returns are subject to a 25% restocking fee.
WARRANTY:	2 Year limited Warranty (1 year on Dolphin Systems)
DELIVERY:	4 to 6 weeks after receipt of order; 10 to 18 weeks on CDS displays. Shipping estimated charge does not include additional charges or fees such as lift gate or inside delivery. Any additional fees will be billed to end user/facility
TAXES:	If Purchaser is tax-exempt or purchasing for resale, a copy of purchaser's tax-exempt certificate shall be required at time of order. If purchaser's tax-exempt certificate is not available purchaser shall be charged all appropriate tax.
NOTE:	Price quotations valid for 30 days. Canadian customers are responsible for duty on imported product. All quotations from Colorado Time Systems are in U.S. Dollars.

Best Regards,

Andrew Priest

Andrew Priest
West Coast Sales Representative

AP/AB



September 11, 2019

Jason Craighead
Las Positas College
Customer# 18104

Dear Jason,

The following is the price quotation you requested. Colorado Time Systems has been the leader in sports timing for over 40 years, and we are pleased that you have considered CTS to be a part of your team.

Colorado Time Systems also offers a wide range of multi-sport scoreboards tailored to fit your needs – and your budget. If you have any questions or comments, please call me at (970) 667-1000 ext. 3539 or e-mail AndrewP@coloradotime.com. For general sales assistance, please call (800)279-0111, option 2. Look for us online at <http://www.coloradotime.com>.

TOUCHPADS

<u>Qty</u>	<u>Model</u>	<u>Description</u>
10	TP-78G	Aquagrip gutterhung touchpads (78" x 22") US PATENT 5,702,799

TOUCHPAD CADDY

<u>Qty</u>	<u>Model</u>	<u>Description</u>
1	CAD-TP/P	Touchpad caddy for gutterhung touchpads. Holds up to ten touchpads. Some assembly required.

ACCESSORIES

<u>Qty</u>	<u>Model</u>	<u>Description</u>
30	025-045	Banana Plug

EQUIPMENT PRICE \$9,170

+ 9.25% Estimated Tax \$848.23

+ Shipping \$900

TERMS:	Purchase order or 50% down, net 30 days. Visa, MasterCard or American Express are acceptable. Quote does not include power, permits, engineering fees, delivery charges or installation, unless otherwise noted. Change order fee of 5% will apply after purchase. All returns are subject to a 25% restocking fee.
WARRANTY:	2 Year limited Warranty (1 year on Dolphin Systems)
DELIVERY:	4 to 6 weeks after receipt of order; 10 to 18 weeks on CDS displays. Shipping estimated charge does not include additional charges or fees such as lift gate or inside delivery. Any additional fees will be billed to end user/facility
TAXES:	If Purchaser is tax-exempt or purchasing for resale, a copy of purchaser's tax-exempt certificate shall be required at time of order. If purchaser's tax-exempt certificate is not available purchaser shall be charged all appropriate tax.

NOTE:

Price quotations valid for 30 days. Canadian customers are responsible for duty on imported product. All quotations from Colorado Time Systems are in U.S. Dollars.

Best Regards,

Andrew Priest

Andrew Priest

West Coast Sales Representative

AP/AB