



Office of the President

MEMORANDUM

Date: March 16, 2018

To: Titian Lish, RAC Chair
Resource Allocation Committee Members
Diane Brady, Vice President of Administrative Services

From: Roanna Bennie, Interim President

A handwritten signature in blue ink, appearing to be "RB", located next to the name Roanna Bennie.

Re: Classified Professional Hiring Prioritization

First, thank you for the work that you and the RAC put into developing this prioritized list of needed hiring of Classified Professionals. I understand that it is time consuming and often difficult to review and rank the positions.

Because the budget is uncertain, and it seems that it will remain uncertain for quite some time, I will note now what is decided and what may follow along in future months depending on the budget situation.

My first priority is to get some additional assistance to as many places on campus as possible, so the high ranking, low cost position increases will be added for next year:

- MSEPS Lab Technician (position # 1, to 100%)
- Student Services, Program Coordinator (position #5, to 100%)
- Early Childhood Dev. (grant funded) (position #4, to 11 months)

Next will be the required negotiated position to manage eligibility of our student athletes:

- Student Services Administrative Assistant (position #8)

From here, the positions are not guaranteed, but will be funded if possible:

- IT Computer/Network Specialist (position #2)
- Welding/Auto Lab Tech (position #6)

Please note that to move these positions forward, there may need to be a pause on current open positions in those areas, such as Student Services and IT.