2017-18 Resource Allocation Committee Calendar DRAFT-2

MONTH	RAC MEETING	SUBMITTAL DEADLINE TO DEAN	DIVISION MEETING DATE	SUBMITTAL DEADLINE TO ADMIN
				SERVICES OFFICE
JULY	N/A	N/A	N/A	N/A
AUGUST	N/A	N/A	August 16, 2017	N/A
SEPTEMBER BUSINESS	September 7, 2017 1) Vote Cmte Chair; 2) Review Charge; 3)	September 13, 2017	September 20, 2017	September 28, 2017
	(1) vote Chine Chair; 2) Review Charge; 5) Review Member Responsibilities; 4) Sign Governance Worksheet; 5) Review RAC Calendar			
FALL INSTRUCTIONAL EQUIPMENT (IE)				
NON- INSTRUCTIONAL POSITIONS		Non-Instructional Position requests due to Deans	Non-Instructional Position requests presented at Division Meeting	Non-Instructional Position Requests due to Admin Services Office w/VP Signatures
OCTOBER BUSINESS	October 5, 2017	October 11, 2017	October 18, 2017	October 26, 2017
FALL INSTRUCTIONAL EQUIPMENT (IE)		Fall IE Requests due to Dean	Fall IE Requests presented at Division Meeting	Fall IE Requests due to Admin Services Office (w/VP Signatures) for IE review
NON- INSTRUCTIONAL POSITIONS	Non-Instructional Position requests presented to RAC for ranking			Non-Instructional Position Rankings by RAC due to Admin Services Office for combined ranking
NOVEMBER BUSINESS	November 2, 2017	November 8, 2017	November 15, 2017	November 28, 2017
INSTRUCTIONAL EQUIPMENT (IE)	Fall IE Requests presented to RAC for ranking			Fall IE Rankings by RAC due to Admin Services Office for combined ranking
NON- INSTRUCTIONAL POSITIONS	Non-Instructional Position combined rankings reviewed by RAC		RAC Chair sends recommendation memo for Non-Instructional Positions to Dr. Russell	
DECEMBER BUSINESS	December 7, 2017 Begin reviewing rubrics and forms	December 13, 2017	December 20, 2017	N/A
INSTRUCTIONAL EQUIPMENT (IE)	Fall IE Requests combined rankings reviewed by RAC	(RAC Chair sends recommendation memo for Fall IE Requests to Dr. Russell	Admin Services Office begins Fall IE equisitioning process
NON- INSTRUCTIONAL	Review memo sent to President for Non-			
	Recommendations			
	8	N/A	January 17, 2018	N/A
POSITIONS JANUARY FEBRUARY BUSINESS	Recommendations	February 14, 2018	January 17, 2018 February 21, 2018 Spring IE Requests presented at Division	February 28, 2018
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL	Recommendations NO MEETING Eebruary 1, 2018 VT presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Fubrics and forms		February 21, 2018	
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL EQUIPMENT (E) NON- INSTRUCTIONAL POSITIONS	Recommendations NO MEETING February 1, 2018 VP presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Tubeics and forms Review memo sent to President for Fall IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth	February 14, 2018 Spring IE Requests due to Dean (<i>if</i> applicable)	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>)	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>)
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL EQUIPMENT (E) NON- INSTRUCTIONAL	Recommendations NO MEETING Eebruary 1, 2018 VT presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing rubcics and forms Review memo sent to President for Foll IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth March 1, 2018	February 14, 2018 Spring IE Requests due to Dean (<i>if</i>	February 21, 2018 Spring IE Requests presented at Division	February 28, 2018 Spring IE Requests due to Admin Services
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS SPRING SPRING	Recommendations NO MEETING February 1, 2018 VP presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Tubeics and forms Review memo sent to President for Fall IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth	February 14, 2018 Spring IE Requests due to Dean (<i>if</i> applicable)	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>)	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS SPRING INSTRUCTIONAL SUSINESS	Recommendations NO MEETING Eebruary 1, 2018 VP presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Publics and forms Review memo sent to President for Fall IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth March 1, 2018 Continue reviewing rubrics and forms March 1, 2018 Spring IE Requests presented to RAC for	February 14, 2018 Spring IE Requests due to Dean (<i>if</i> applicable)	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>)	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if</i>
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS MARCH BUSINESS SPRING INSTRUCTIONAL POSITIONAL POSITIONS SPRING INSTRUCTIONAL POSITIONS	Recommendations NO MEETING Eebruary 1, 2018 VP presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Publics and forms Review memo sent to President for Fall IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth March 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018	February 14, 2018 Spring IE Requests due to Dean (<i>if</i> applicable)	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>)	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if</i>
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS SPRING INSTRUCTIONAL POSITIONAL SUSINESS	March 1, 2018 March 1, 2018 March 1, 2018 Continue reviewing rubrics and forms Beview memo sent to President for Fell IF Request Ranking Recommendation; Determine if Spring IE Request process will go forth Spring IE Requests presented to RAC for ranking (<i>if applicable</i>)	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>)
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS MARCH BUSINESS SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL POSITIONS	March 1, 2018 March 1, 2018 March 1, 2018 March 1, 2018 Continue reviewing rubrics and forms Request Ranking Recommendation; Determine if Spring IE Request process will go forth Amarch 1, 2018 Continue reviewing rubrics and forms Amarch 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018 Continue reviewing rubrics, forms,	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>)
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS SPRING INSTRUCTIONAL EQUIPMENT (IE) SPRING INSTRUCTIONAL POSITIONS	March 1, 2018 March 1, 2018 March 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018 Continue reviewing rubrics, forms, processes, etc.	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>) N/A Admin Services Office begins Spring IE
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS MARCH BUSINESS MARCH BUSINESS SPRING INSTRUCTIONAL EQUIPMENT (IE) SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL POSITIONS	March 1, 2018 March 1, 2018 March 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018 Continue reviewing rubrics, forms, processes, etc.	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>) N/A Admin Services Office begins Spring IE
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL CONFUNCTIONAL BUSINESS SPRING INSTRUCTIONAL CONFUNCTIONAL	Model Elebruary 1, 2018 VT presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Tubrics and forms Review memo sent to President for Fell IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth March 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018 Continue reviewing rubrics, forms, processes, etc. Spring IE Requests combined rankings reviewed by RAC (<i>if applicable</i>)	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018 April 11, 2018 April 11, 2018 May 9, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018 April 18, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>) N/A Admin Services Office begins Spring IE requisitioning process (<i>if applicable</i>)
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL POSITIONS SPRING SPRING SPRING SPRING SPRING SPRING SPRING SPRING SPRING SPRING SPRING SPRING	Recommendations NO MEETING Eebruary 1, 2018 VT presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Tubrics and forms Review memo sent to President for Fell IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth March 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018 Continue reviewing rubrics, forms, processes, etc. Spring IE Requests combined rankings reviewed by RAC (<i>if applicable</i>) May 3, 2018 Plan September 2018 Agenda; Review 2018-	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018 April 11, 2018 April 11, 2018 May 9, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018 April 18, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>) N/A Admin Services Office begins Spring IE requisitioning process (<i>if applicable</i>)
POSITIONS JANUARY FEBRUARY BUSINESS SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL POSITIONS SPRING INSTRUCTIONAL SUSINESS SPRING INSTRUCTIONAL BUSINESS	Recommendations NO MEETING Eebruary 1, 2018 VP presents proposed budget allocations for 2018-19; Dr. Russell attends RAC meeting to discuss Non-Instructional Position Rankings; Continue reviewing Tubrics and forms Review memo sent to President for Fall IE Request Ranking Recommendation; Determine if Spring IE Request process will go forth March 1, 2018 Continue reviewing rubrics and forms Spring IE Requests presented to RAC for ranking (<i>if applicable</i>) April 5, 2018 Continue reviewing rubrics, forms, processes, etc. Spring IE Requests combined rankings reviewed by RAC (<i>if applicable</i>) May 3, 2018 Plan September 2018 Agenda; Review 2018- 19 Calendar; Review IE Fund Balance Status Update of Fall and Spring IE	February 14, 2018 Spring IE Requests due to Dean (if applicable) March 14, 2018 April 11, 2018 April 11, 2018 May 9, 2018	February 21, 2018 Spring IE Requests presented at Division Meeting (<i>if applicable</i>) March 21, 2018 April 18, 2018	February 28, 2018 Spring IE Requests due to Admin Services Office w/VP signatures (<i>if applicable</i>) March 29, 2018 March 29, 2018 Spring IE Rankings by RAC due to Admin Services Office for combined ranking (<i>if applicable</i>) N/A Admin Services Office begins Spring IE requisitioning process (<i>if applicable</i>)