

RECEIVED

OCT 24 2016

V.P. ACADEMIC SERVICES
LAS POSITAS COLLEGE

INSTRUCTIONAL EQUIPMENT REQUEST 2016-2017

Internal Use

IE #: Fall 51

Total \$: 20,866.86

Requester Name: David Everett Division Name: MSEPS

SECTION 1: SUMMARY INFORMATION

Brief Title of the Request:

Misc tools that will support the equipment of the VWT program.

Equipment Location Building: 800 Room: Secure storage locker in the VWT yard

SECTION 2: EQUIPMENT DESCRIPTION

The equipment is: A Replacement An Upgrade New Equipment/Technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to LPC from what is currently in place:

The tool request includes misc wrenches (metric and domestic), screwdrivers (standard, phillips, star and allen), socket sets (metric and domestic), allen wrench sets (metric and domestic) hammers, drills (wired and cordless), saws, caliper sets, multi-meters, pneumatic tools and attachments, drill bit sets, levels, and misc measurement tools. At this time the program does not have any tools to support the maintenance of the varied, complex equipment of the VWT program. Up to now the instructor has to either borrow tools from the auto/welding facility or bring his own in from home.

If applicable, describe the legal requirement, mandate, or safety concern for purchase of this equipment, making specific reference to the legal requirement or regulation:

N/A

SECTION 3: LPC MISSION STATEMENT AND LPC PLANNING PRIORITIES

LPC MISSION STATEMENT:

LPC is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC PLANNING PRIORITIES:

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Specify how the equipment supports *LPC's Mission Statement and Planning Priorities:*

Modernizing our current equipment proves we are a learning centered college program, supporting our students needs of being provided with the most modern instructional equipment available. This equipment supports the most current, industry based retraining goals including basic skills and career-technical training goals.

SECTION 4: EDUCATIONAL ITEMS – PROGRAM REVIEW

Specify the educational programs this equipment supports:

This equipment will support an entire program. Tools are a critical component that supports instruction concerning the maintenance required to keep our production facility operating. Critical thinking is involved through the process of knowing why, when, and how to repair, make adjustments and maintain the complex machinery used for wine production. ALL VWT classes will be directly impacted. Having tools will offer outstanding lab opportunities to our students with the added value of work experience that would enhance their chances with job placement

If this equipment is included in your Program Review, please include the exact wording. If equipment is not included, explain why:

VWT: As a career technical education (CTE) program it is critical that students gain hands on experience with the equipment that they will be expected to use in their future places of employment. Informal assessments have shown that recently acquired instructional equipment have significantly improved student learning and employability in the industry. The viticulture and Enology field changes day to day and keeping up with new technology, R&D, trends and new equipment is critical to the success of the VWT program. To pursue updated, upgraded, modernized instructional equipment. CTE driven programs RELY on safe, modern, equipment to instruct with. It is critical to the success of the students. The VWT student requires that the knowledge gained in the classroom will ensure employability

SECTION 5: TEACHING AND LEARNING

Describe in detail the impact this equipment will have on teaching:

Teaching equipment maintenance is only possible with tools. Having access to the correct tools to work on modern equipment allows us to perform a critical component of instruction that is in place in the VWT program: equipment maintenance. Without tools the equipment and instruction would suffer. Successful winemaking is based on functioning equipment. We have tooled the curriculum to focus on the modern equipment we have acquired which includes the maintenance and safe operation. Not having access to the correct tools could be hazardous and viewed as unprofessional and reflect poorly on the level of instruction practiced in the classrooms and labs. Without it we could only use pictures and virtual teaching with no hands-on instruction. This would be a bad thing.

Describe in detail the impact this equipment will have on learning:

We base our instruction not only on technical information shared in the classroom but with hands-on learning labs. Hands-on labs require tangible, instructional equipment which includes tools. We have in place equipment that perform a multitude of functions all which require periodic maintenance and adjustments. Students expect this infrastructure to be in place to witness what takes place in the real world of a working winery which includes equipment maintenance. The students expect to be instructed on the operation, repair, adjustment of specific equipment connected to successful wine making. This is not our standard to send graduates into the work force with zero experience in such a practiced component in wine production. The wine industry has a high demand for technicians

Each academic year, this equipment will impact: 9 # of classes/sections 200 # of students

SECTION 6: OUTCOMES (SLOs)

Using your documented SLOs, specify how the equipment will enable student learning outcomes to be achieved?

All VWT outcomes are directly impacted. This instructional equipment (tools) supports the discipline of the safe operation, set-up and break-down and the on-going maintenance that modern winemaking equipment demand. This is a component of a number of VWT classes curriculum. Specifically, safety in the workplace. The tools support the equipment that SLO's are based on.

What are the consequences related to learning outcomes if request is not funded?

If the tools are not acquired, the students would potentially be in jeopardy of not being able to complete the SLO's assigned and LPC will unfortunately fall short on the student's hopes, dreams and expectations. Indirectly, a lack of a quality product for instruction could negatively impact a number of other VWT classes. We do not wish to produce students that know how to operate a piece of modern winemaking equipment but don't know how to keep it running which is what is in high demand in the work force

SECTION 7: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?

The equipment should have an indefinite lifespan. They're tools...

If new storage is needed, describe the storage, location, and costs: (Specific storage costs should be detailed in the "Part A: Initial Start-up Costs" section below.)

The unit will be housed just outside room 806 in a designated, protected, secure location.

What will be required to maintain the equipment, such as regular servicing or upkeep? (Specific on-going costs should be detailed in the "Part B: On-Going Annual Operating Costs" sections below as applicable.)

N/A

Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college:

Sustainable because there will be no need to purchase this item again. It will support any future growth of the program.



Part A: Initial Start-up Costs

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Equipment or Materials	18,636.45	
Taxes (9.5%)	1,814.13	1770.46
Shipping or Delivery Charge	459.95	
Installation Costs *	0.00	
Miscellaneous Costs:	0.00	
Facilities Modifications	0.00	
Operator Training	0.00	
Maintenance & Repair Training	0.00	
Other:	0.00	
Vendor Discount		LPC discount from SnapOn is within the quote
Grand Total:	20,910.53	20,866.86

Part B: On-Going Annual Operating Costs

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Annual Service or Maintenance	0.00	
Estimated Parts Replacement Per Year	0.00	
Outside Standardization or Calibration Costs	0.00	
Storage Costs	0.00	
New Supply Costs	0.00	
Miscellaneous Costs:	0.00	
Maintenance & Repair Labor	0.00	
Other:	0.00	
Annual Operating Costs:	0.00	

Indicate the source of funding for on-going annual operating costs:

N/A

Part C: Incremental Labor Costs

OPERATOR:

Indicate the key operator: Program director/faculty

Is this in their current scope of duties? Yes

Indicate cost to train key operator (include in Initial Start-up Costs above): 0

Indicate amount of time per month key operator will use equipment: practically DAILY and every semester

MAINTENANCE & REPAIRS:

Indicate the person performing maintenance and repairs: instructor and classified support lab-tech

Is this in their current scope of duties? yes

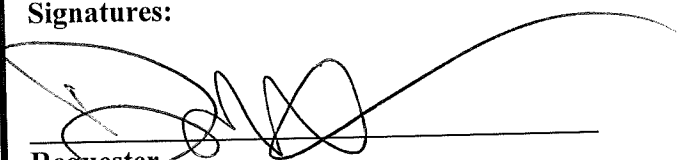
Indicate cost to train for maintenance and repairs: 0

Indicate amount of time per month maintenance will be required: N/A

SECTION 8: APPROVALS

Funded requesters will be expected to respond to a brief RAC feedback survey by a requested deadline. Requests for computer-related equipment and printers must be reviewed by the LPC IT Department.

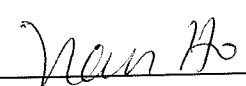
Signatures:


Requester


10/19/16
Date

IT Department (if required)

Date


Dean/Manager

10-19-16
Date


Vice President

10-24-16
Date

Snap-on Industrial

Quote

Submit To: Snap-on Industrial
A Division of IDSC Holdings, LLC
PO BOX 9004
Crystal Lake, IL 60039-9004

(877)740-1900

Number **213947** Date: **10/18/2016**
Type Quote
Customer # **200051182** Valid Until: **12/17/2016**
Cust PO # **Viticulture**
Ship Via **UPS GROUND**
Terms **NET 45 DAYS**
Sales Rep **014827 Bob Paredes, Phone: (916)204-4075**
Fax/Mobile: **N/A / (916)204-4075**
E-mail **bob.paredes@snapon.com**

Delivery To: **200051182**
LAS POSITAS COLLEGE
ATTN: RECEIVING DEPARTMENT
3000 CAMPUS HILL DRIVE
LIVERMORE, CA 94551

ATTN: David Everett

Bill To: **300868117**
CHABOT-LAS POSITAS C.C.D.
ATTN: RECEIVING DEPARTMENT
3000 CAMPUS HILL DRIVE
LIVERMORE, CA 94551

Item	Description	Qty	List Price	Unit Price	Total
KRL1032EPBO	2BK RC W 2 SW DRWS RED	1	11,445.00	5,951.40	5,951.40
9200AGSO	U.S. Set 2	1	5,564.46	2,893.52	2,893.52
9000GS3O	Add-on Group 3, U.S.	1	3,553.73	1,847.94	1,847.94
CT8850	18v Li-ION 1/2 DRIVE IMPACT	1	719.95	453.57	453.57
CDR8850H	18v Li-ION HAMMER DRILL	1	619.95	390.57	390.57
CDR761A	14.4V LITHIUM DRILL KIT	1	369.95	233.07	233.07
BADDW235G	DRILL, 1/2in0-850RPM	1	201.45	161.16	161.16
BADDWD112	HD 3/8 DRILL KEYLESS TRUCK	1	114.75	91.80	91.80
QD2R100A	TORQ WR 3/8 DR 20-100FT LBS	1	339.95	176.77	176.77
DB129C	Set, Drill Bit, Jobber Length, 29 Bits	1	233.19	146.91	146.91
YAS203A	Set, Step Drill	1	108.95	68.64	68.64
SRPC112	Pliers Set, Retaining Ring, 12 pcs.	1	341.49	208.31	208.31
MCAL6A	Caliper, Digital, Electronic, U.S./Metric, 0 - 6" (0-150mm)	1	73.65	46.40	46.40
EEDM525E	COLOR DISPLAY DMM W/TRMS	1	319.99	201.59	201.59
211EFAMY	Set, Socket Driver, Metric, Hex, Standard, 4 to 14 mm (11 pcs.)	1	305.02	158.61	158.61
208EFAY	Set, Socket Driver, Hex, Standard, 1/8" to 3/8" (8 pcs.)	1	170.69	88.76	88.76
BLPADJ404	Set, Adjustable Wrench, Blue-Point®, 4 pcs.	1	88.50	55.76	55.76
BLPADJ703	Set, Adjustable Wrench, 3 pcs.	1	283.60	178.67	178.67
GAJS30A	30IN ADJ WRENCH	1	272.00	171.36	171.36
ET1400	Gun, Heat, Variable Temperature	1	117.00	73.71	73.71
R460B	Kit, Soldering, 25/350 Watt	1	100.95	63.60	63.60
EEJP600	12v ENGINE STARTER	1	369.99	233.09	233.09
JT13B	BLOW GUN W RUBBER TIP	1	21.95	13.83	13.83
CTRS761	14.4 VOLT RECIP SAW	1	454.95	286.62	286.62
CTRS8850	RECIP SAW KIT W/ONE BATTERY	1	589.95	371.67	371.67
MET6370-21	8 IN METAL CUTTING SAW	1	515.10	412.08	412.08
YA700B	Jack, Hydraulic Service, 2 1/2-Ton (23" max. lift)	1	614.08	386.87	386.87
JCW60R	Creeper, Standard, Red	1	153.81	96.90	96.90
TIF160	160LB DIAL INFLATOR	1	112.70	71.00	71.00

Quote Number: 213947

Item	Description	Qty	List Price	Unit Price	Total
CL402A	C-Clamp, Welding, 0-2in Capacity	1	37.95	23.91	23.91
CL403A	C-Clamp, Welding, 0-3in Capacity	1	45.95	28.95	28.95
CL404A	C-Clamp, Welding, 0-4in Capacity	1	58.95	37.14	37.14
CL406A	C-Clamp, Welding, 0-6in Capacity	1	79.95	50.37	50.37
CL408A	C-Clamp, Welding, 0-8in Capacity	1	95.95	60.45	60.45
CL410A	C-Clamp, Welding, 2-10in Capacity	1	129.95	81.87	81.87
CL412A	C-Clamp, Welding, 2-12in Capacity	1	171.00	107.73	107.73
CL537A	C-Clamp, 2in Capacity (Throat Depth: 3 1/2in)	1	20.55	12.95	12.95
CL546A	C-Clamp, 2 1/2in Capacity (Throat Depth: 6 1/4in)	1	38.95	24.54	24.54
VGP22406	Pliers, Locking, C-Clamp, Swivel Tip, 6"	1	23.50	14.81	14.81
VGP22412	Pliers, Locking, C-Clamp, Swivel Tip, 12"	1	38.25	24.10	24.10
VGP22418	Pliers, Locking, C-Clamp, Swivel Tip, 18"	1	52.50	33.08	33.08
VGP22424	Pliers, Locking, C-Clamp, Swivel Tip, 24"	1	65.75	41.42	41.42
EECT4H	CIRCUIT TEST 6 AND 12V BLK	1	53.25	33.55	33.55
CTLU761	14.4V CRDLESS UTILITY LIGHT	1	92.95	58.56	58.56
CTB8172	14.4v 2.0 Ah LI-ION BATTERY	2	87.95	55.41	110.82
ECU425ABK	Utility Light, Twin Tube, Angle Head, 13-Watt, 13-Amp outlet, 25' cord (120VAC)	1	107.00	67.41	67.41
YA874B	Jack Stands (2), 3-Ton Capacity (per pair)	1	152.00	95.76	95.76
LIL17922	MLTI/DRN TUB	1	57.30	45.84	45.84
HP200A	Kit, Riveter	1	99.15	62.46	62.46
EXDMS48	Set, Extractor, Master, Left Hand, 48 pcs.	1	477.03	300.53	300.53
WEECFA1	GRTFNL ASSRT PK	1	28.50	22.80	22.80
GA96B	Filler, Transmission, 30"	1	37.75	23.78	23.78
PT450	4 1/2IN ANGLE GRINDER	1	330.00	201.30	201.30
BADDWE4214	4 1/2IN SMALL ANGLE GRINDER	1	154.95	123.96	123.96
AT195	Powered Shears, Air	1	213.00	129.93	129.93
WEEHFZ38100	3/8X100FT FLXZILA GRN AIR HSE	1	91.70	73.36	73.36
WV1780A	Vise, Mechanic's, 8" Jaw	1	999.95	629.97	629.97
BEJS470E	DISCONTINUED: TOP HANDLE JIGSA	1	281.35	0.00	0.00
	DISCONTINUED. I CANNOT SUPPLY THE JIG SAW.				
SGASA204A	Set, Miniature Pick, Instinct® Soft Grip, Red, 4 pcs.	1	46.80	24.34	24.34
CGG8850	18V LI-ION GREASE GUN	1	564.95	355.92	355.92
YA4050B	Pliers, Oil Filter	1	52.00	32.76	32.76
YA4275	Pliers, Oil Filter, Extra Large, 4 1/4" to 7" (108 to 178mm)	1	74.25	46.78	46.78
YA4250	Pliers, Oil Filter, 6"	1	59.25	37.33	37.33
YA4274A	OIL FILTER SLIP JOINT PLIERS	1	36.00	22.68	22.68
YA4022	Pliers, Oil Filter, Long Reach	1	97.00	61.11	61.11

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customers account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

Total List	\$33,317.98	Sub Total	\$18,636.45
		Tax	\$1,814.13
		Freight	\$459.95
		Total	\$20,910.53

Total Weight: 1,636.33 Lbs

Federal ID: 36-4070294

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LAS POSITAS COLLEGE Equipment, Apparatus and Service Requisition #R

FOR REIMBURSEMENT: List payee name & ssn.
 SUGGESTED VENDOR **SNAP-ON TOOLS**
 NAME OF STAFF MEMBER **David Everett**
 DATE WRITTEN **1-Oct-16**
 DATE REQUIRED **on approval**
 DIVISION/ DEPARTMENT **MSEPS**
 For inventory purposes include room # where equipment will reside: **806/yard**
 TAX ID# _____
 FOR OFFICE USE ONLY

DESCRIPTION (PRODUCT, TYPE, SIZE, COLOR, STOCK NUMBER)	UNIT	QTY	UNIT PRICE	Air
<u>Misc Tools</u>		1		\$ 18,636.54
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

RETURN COPY OF REQUISITION TO: Ext#: _____

Vendor Information/ Remit To: Deliver To, include room # (optional): _____
 Snap-on Industrial A Division of IDSC Holdings, LLC PO BOX 9004 Crystal Lake, IL 60039-9004

Comments:	
itemized sheet attached to request	
Subtotal	\$ 18,636.54
Tax	\$ -
Shipping (if available):	\$ 459.95
TOTAL COST	\$ 20,910.62

Original invoices and receipts must be attached for payment. Include current taxes unless incorporated in price.

ACCOUNT # _____ FUND _____ ACCT _____ PROGRAM _____

APPROVALS

Supervisor/ Coordinator/ Director _____
 Dean/ VP/ President _____
 Business Office

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