

# INSTRUCTIONAL EQUIPMENT REQUEST 2017-2018

Internal Use IE #: <u>FALL-13</u> Total \$: <u>2,128.99</u>
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Requester Name: Peet Cocke Division Name: Performing Arts

## SECTION 1: SUMMARY INFORMATION

### **Brief Title of the Request:**

Countryman Isomax 2 with XLR connectors, total of 6.  
Replacement Microphones for Performing Arts, please note there are several requests for Mics. Each of these requests indicate a mic for a specific purpose. Those purposes are inclusive of supporting the students in the Performing Arts area as a whole, whether orchestra, jazz, music performance, music technology, choir, musical theatre, and non-musical theatrical performances.

Equipment Location Building: L4000 Room: 4125

### **Location Comments:**

These microphones can be used in any of the performance spaces at Las Positas College

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*6*

## SECTION 2: EQUIPMENT DESCRIPTION

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The equipment is:    A Replacement    An Upgrade    New Equipment/Technology

**Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to LPC from what is currently in place:**

Audio equipment, like all of technology, eventually needs to be replaced and/or upgraded. These microphones will be replacing older equipment, additionally wireless mic frequencies become unusable pursuant to FCC regulations, hence these mics are also being used to replace older wireless mic, whose frequencies are no longer available.

**SECTION 2: EQUIPMENT DESCRIPTION (contd)**

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**If applicable, describe the legal requirement, mandate, or safety concern for purchase of this equipment, making specific reference to the legal requirement or regulation:**

The availability of wireless frequencies are subject to change by the FCC. Therefore we have wireless mics whose frequencies are no longer available.

### SECTION 3: LPC MISSION STATEMENT AND LPC PLANNING PRIORITIES

#### LPC MISSION STATEMENT:

LPC is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

#### LPC PLANNING PRIORITIES:

- ❖ **Accreditation:** Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ **Curriculum:** Provide necessary institutional support for curriculum development and maintenance.
- ❖ **Tutoring Services:** Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ **Professional Development:** Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

#### **Specify how the equipment supports *LPC's Mission Statement and Planning Priorities:***

This equipment supports the mission statement through the AA, AA-Transfer and career-technical and retraining goals by way of the all of the degrees and certificates offered in Performing Arts. Practical experience and performance experience will be expected in either an academic or work environment. This equipment supports the planning priorities through curriculum development and maintenance and through supporting student success in degree, CTE, and transfer courses. Moreover, CTE funding has provided Performing Arts with the industry standard mixing board, this funding would allow for the full range and flexibility of this board and related equipment.

## **SECTION 4: EDUCATIONAL ITEMS – PROGRAM REVIEW**

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**Specify the educational programs this equipment supports:**

AA Music  
AA Music Transfer  
Music Technology Career Certificate  
AA Theatre Arts  
AA-Theatre Arts Transfer  
Technical Theater Certificate of Achievement

**If this equipment is included in your Program Review, please include the exact wording. If equipment is not included, explain why:**

There isn't a place in the Program Review for this level of specificity. Except where the Program review addresses the need for technology support with respect to performances and/or performing. Whether said performances are music, musical theatre, or theatre and whether as a soloist or part of an ensemble or playing and instrument in orchestra or band.

**SECTION 5: TEACHING AND LEARNING**

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**Describe in detail the impact this equipment will have on teaching:**

This equipment will provide exposure and practical experience in performance, the process of audio engineering, and sound designer with professional equipment.

**Describe in detail the impact this equipment will have on learning:**

This equipment will provide practical experience and skill development in the fields of performance, audio engineering, sound design, and sound board operation.

Each academic year, this equipment will impact: <sup>11</sup> \_\_\_\_\_ # of classes/sections    <sup>16-20+</sup> <sub>±</sub> \_\_\_\_\_ # of students

## **SECTION 6: OUTCOMES (SLOs)**

**Using your documented SLOs, specify how the equipment will enable student learning outcomes to be achieved.**

This equipment provides the opportunity for students to develop the skills necessary to achieve the following outcomes:

Any SLO which involves performing and/or performance as a soloist, or as part of an ensemble, including orchestra and band performances as some of the mics can be used with instruments.

Specific to both Music and Theatre

1. Recognize and use backstage and shop terminology, tools, materials and techniques, and/or assist with sound system set-up, take down and operation
2. Work collaboratively with designers, technicians, and other theatre personnel and/or performing as a soloist or part of a group, choir, or ensemble.

**What are the consequences related to learning outcomes if request is not funded?**

With fewer available Mic, fewer students will be able to perform and overall there will be fewer performances. There are also limited options when mics need to be used by both performers and orchestra members.

**SECTION 7: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)**

**What is the potential life span of the requested equipment?**

Equipment has a life span of 5-7 years barring FCC changes to frequency availability.

**If new storage is needed what are the storage requirements, location requirements, and costs associated with the new equipment: (NOTE: Specific storage costs should be detailed in the "Part A: Initial Start-up Costs" section below.)**

N/A

**If this equipment replaces old equipment but the old equipment will not be retired, are there on-going storage requirements, location requirements, and costs associated with the old equipment? If so, provide details.**

The old equipment with expired FCC frequencies will be retire, resold (where applicable) and/or recycled.



What will be required to maintain the equipment, such as regular servicing or upkeep? (Specific on-going costs should be detailed in the "Part B: On-Going Annual Operating Costs" sections below as applicable.)

N/A

**Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college:**

This quality of this equipment is an upgrade from the older equipment, the upgrade in quality has the potential to increase the usable life cycle of the equipment.

**Part A: Initial Start-up Costs**

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Equipment or Materials	1912.32	
Taxes (9.5%)	181.67	
Shipping or Delivery Charge	35.00	
Installation Costs *	0	
Miscellaneous Costs:	0	
Facilities Modifications	0	
Operator Training	0	
Maintenance & Repair Training	0	
Storage	0	
Other:	0	
Vendor Discount	0	
<b>Grand Total:</b>	<b>2128.99</b>	

**\*For items requiring installation, requesters are required to check with District Purchasing (Victoria Lamica) regarding District policies.**

**Part B: On-Going Annual Operating Costs**

<u>Item</u>	<u>Cost</u>	<u>Comments</u>
Annual Service or Maintenance	0	
Estimated Parts Replacement Per Year	0	
Outside Standardization or Calibration Costs	0	
Storage Costs	0	
New Supply Costs	0	
Miscellaneous Costs:	0	
Maintenance & Repair Labor	0	
Other:	0	
<b>Annual Operating Costs:</b>	<b>0</b>	

Indicate the source of funding for on-going annual operating costs:

N/A

**Part C: Incremental Labor Costs**

**OPERATOR:**

Indicate the key operator: Mike Renaldi, Christine, Hornbacker, Peet Cocke

Is this in their current scope of duties? Yes

Indicate cost to train key operator (include in Initial Start-up Costs above): 0

Indicate amount of time per month key operator will use equipment: 0

**MAINTENANCE & REPAIRS:**

Indicate the person performing maintenance and repairs: Mike Renaldi, Christine Hornbaker

Is this in their current scope of duties? Yes

Indicate cost to train for maintenance and repairs: 0

Indicate amount of time per month maintenance will be required: 0

**APPROVALS**

Funded requesters will be expected to respond to a brief RAC feedback survey by a requested deadline. Requests for computer-related equipment and printers must be reviewed by the LPC IT Department.

Signatures:

  
Requester

11/6/17  
Date

\_\_\_\_\_  
IT Department (if required)

\_\_\_\_\_  
Date

  
Dean/Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Date

Audio Visual Live, Inc  
 48028 90th St. West  
 Lancaster, CA 93536



Phone # 661-723-9029 Fax # 661-723-9032

# Estimate

Date	Estimate #
11/7/2017	2016-486

Name / Address
Las Positas College Christine Hornbaker 3000 Campus Hill Drive Livermore, CA 94551

			Project		
			#1 Countryman 1		
Date	Item	Description	Qty	Each	Total
11/07/17	resale	Countryman Isomax 2 M2HP6FF10 with XLR Connectors	6.00	318.72	1,912.32
	Shipping	shipping and handling	1.00	35.00	35.00
			<b>Subtotal</b>		\$1,947.32
			<b>Sales Tax (8.75%)</b>		\$170.39
			<b>Total</b>		\$2,117.71

# Requisition For Equipment, Supplies, Apparatus and Service

No. \_\_\_\_\_

Chabot-Las Positas Community College District

Chabot

Las Positas

District

**Peet Cocke**

**Performing Arts**

**11/06/17**

Requestor \_\_\_\_\_

Department \_\_\_\_\_

Date \_\_\_\_\_

Delivery Required By: 3/15/17

Room #: L4125

(If Capital Outlay, Room # Required)

**Only One Vendor Per Requisition**

Suggested Vendor (Address & Contact Information)

AudioVisual Live avlive@audiovisuallive.com, 1-661-723-9029

Description (Model No., Size, Color, etc....)	QTY	Estimated Unit Price
Countryman Isomax 2 M2HP6FF10	6	\$ 318.72

Notes:

Shipping \$ 35.00  
 Tax \$ 181.67  
 Labor/Installation \$ 0.00

Account #: \_\_\_\_\_

**TOTAL \$ 2,128.99**

Division Dean Signature

Vice President Signature

**Purchasing Office Use Only**

Purchased From	Unit Price	Total

F.O.B. \_\_\_\_\_ Terms \_\_\_\_\_ Quote \_\_\_\_\_  
 Business Office  
 Signature \_\_\_\_\_