



INSTRUCTIONAL EQUIPMENT REQUEST

Due in Dean/Unit Head's Office on September 19, 2011 (FALL) and March 1, 2012 (SPRING)

The Definition of Instructional Equipment can be found in the California Community College's Budget and Accounting Manual. A copy of these definitions is on the PBC webpage: http://grapevine/pbc/InstructionalEquipment.php

Name of Requestor: Dyan Miller

Division/Unit : Physical Education / Athletics / Health / Wellness

Brief title of request (equipment or materials being requested must be similar, related or part of a system. Pole Vault and High Jump pit pad cover

Request amount (unit cost and total cost including tax and shipping.

Please include all costs including installation, modification to existing facilities to accomodate new equipment, etc.):

This should come from the vendor quote

Item (s) cost	\$ 17,604.53
Tax (.0875)	\$
Shipping	\$
Installation	\$ Included
Facilities Modification	\$ None
Other	\$
Total Cost	\$ 17,604.53

Attach copy of quote(s), estimate(s) and requisition(s):

(Must attach quote & requisition; absence of either will delay processing)

Brief description of specific equipment or materials requested and what they will be used for: (include the # pieces being requested; i.e.: 10 crayola crayons, sky blue, etc. in 250 words or less)

Custom built roll away protective pad enclosures for pole vault and high jump pits. Used to keep pads in the pit areas covered when not being used. Protects against wind, rain, sun, dust and debris. Pole vault enclosure is 26x24, high jump enclosure 22x13. Provides permanent storage at event site.

Is this in your Program Review? Yes [x] No []

This equipment will provide support to physical education, athletics and intercollegiate programs that use the track. Providing a centralized storage cover for track equipment thus reducing equipment replacement . This equipment will help Las Positas College Athletics Department protect their investment in the mats. The cover is durable and is built to last.

Is it a replacement? Yes

Upgrade? Yes

New technology? Yes

Please explain?

Built to prolong the life of the pits pads with a completely sealed frame that removes for use.
One of a kind structure specifically for track and field pole vault and high jump pits

Below is the evaluation criteria; please see corresponding Instructional Equipment Rubric at:
http://grapevine.laspositascollege.edu/pbc/documents/PBCInstructionalEquipmentRubric_2010-11.pdf

Teaching & Learning/Impact on Enrollment (Total = 10 points for A& B)

**A. How will this item have a positive impact on instruction and/or teaching and learning in the classroom?
Is this for use by the Instructor or students, or both?**

The impact will provide pads that are not worn due to being moved in and out or by the elements. Used by faculty and coaches and staff to help ensure the pads are kept usable and in good condition. More convenient use for instructors and students. Once the enclosure is removed teaching and learning can begin. Without this enclosure it takes approximately three people, a forklift and one and a half hours of labor time to set up both pits. Other Physical education classes are previously set up and ready to go so the students and instructor can begin the class on time. Setting this up every class may limit the set up of another class due to time constraints.

B. How will the equipment impact enrollment, attract, or increase the number of students participating in a course or program?

This equipment will allow for training to be done on a daily basis. Knowing that the equipment is new and in good condition will attract those interested in high jumping and pole vaulting. The numbers of students participating at LPC in track and field is low because of track and field not being an LPC sport. Currently only runners practice on the track but now this would allow vaulters and high jumpers to practice here as well.

Outcomes (Total = 10 points)

How does this equipment enable or enhance SLOs? What are the consequences related to learning outcomes if request is not funded?

The class requires certain knowledge of skills and techniques in order to get a grade. Technique and skill learning are accomplished faster with proper equipment. Students will gain insights into a variety of jumps and vaulting techniques through practice. Students will develop a technical competence commensurate with individual potential. Develop the ability to make appropriate responses (relative on their own abilities) to the particular problems posed by jumping or vaulting. Students will become adept in their skill of vaulting or jumping through pursuing their passions applying them effectively. Directly supports the needs of the program to have the equipment necessary for the students to be able to successfully complete the program. The overall program supports the strategic plan and educational master plan by providing a safe and secure learning environment.

If the request is not funded it will delay in meeting the learning outcomes. In order to maintain the level of success that students need to achieve in class and the skills to meet the needs the class, it is important to purchase the equipment needed to provide such skills.

Total Cost of Ownership (Total = 5 points)

(This section attempts to identify what the ongoing costs of purchasing this equipment will be to the institution)

- a) What is the lifespan of the equipment? 5 years? 10 years? 20 years?
- b) Is there sufficient current/planned space available for the storage and use of this equipment? If so, where will it be housed? If not, is there a proposed location and are there any costs associated with installation or modifications to the space?
- c) Are there operating costs and how will they be covered by the department?
- d) What will be required to maintain the equipment, such as regular servicing or upkeep? Who will perform maintenance, and what will the estimated costs be?

- A) The lifespan of the equipment is 30 +years. Manufactured to meet the highest standards of quality and craftsmanship.
- B) The equipment will be stored outdoors on the track pit areas of high jump and pole vault. Rolled to the side out of the way when not in use.
- C) There are no operating costs.
- D) The primary users of the equipment will be coaches and staff and, once installed, regular maintenance and service will not be required. If repairs or service is required the manufacturer preforms maintenance at no cost.

Health and Safety (Total = 2 points)

Explain if this equipment responds to a security or health and safety need for faculty and students:

This equipment is vital to health and safety of the user groups. The equipment protects the pads and keeps them in the condition as if they were new. Worn out, ripped, or dirty pads can cause injury to the users. Also this will keep unauthorized/unsupervised users from using the pads. The pads will only be uncovered when in use. The pads weigh approximately pounds and this would prevent the students and instructors from getting hurt if they had to assist in the set up every time due to the size and weight of the pads. Once pads are in place there is no need for removal, moving pads back and forth could allow for pads to be improperly set up. Improper set up could lead to an injury to the users.

Visibility/Profile within Community (Total = 1 point)

Is this a "flagship" item that will bring recognition/notoriety to the College or raise the stature of the program? Will it attract students and/or enhance the image of the College in the community because of its rare, one-of-a-kind status?

This is a one of a kind item. Though similar covers exist nothing exists to the level that this equipment protects. This mat cover system will enhance physical education, athletics and intercollegiate programs by bringing the College up-to-date with most colleges and universities track programs. The track will become a more visible area within the Physical Education Complex and college once users start renting and the in field grass is usable. This will enhance the professional image of the college to staff, students, teams and visitors. The track and field complex is a Flagship

Commitment to Sustainability (Total = 1 point)

If the equipment exceeds basic sustainability goals or provides renewable resources to the College, provide specific details:

Yes, the equipment is in keeping with the College's commitment to sustainability as there is no additional cost or excess waste while reducing the need for additional mats. Made from recyclable materials

Access (Total = 1 point)

Provide evidence that the requested equipment is consistent with universal design* and will ensure access above and beyond standard capability.

Why is this equipment necessary?

Immediate health, safety, or security issues

Prevents deterioration of pads

Shows cost advantage due to rising prices

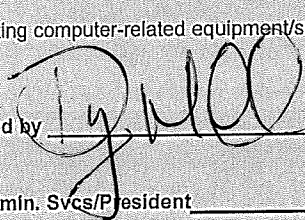
Provides visibility for the Bond Program

**Universal design is an approach that addresses and redresses the primary barrier to making expert learners of all students. Some examples include: light switches with large flat panels rather than small toggle switches; buttons and other controls that can be distinguished by touch; bright and appropriate lighting, particularly task lighting; auditory output redundant with information on visual displays; visual output redundant with information in auditory output; contrast controls on visual output; use of meaningful icons with text labels; clear lines of sight to reduce dependence on sound; volume controls on auditory output; speed controls on auditory output; choice of language on speech output. Items incorporating the principles of universal design feature: equitable use; flexibility in use; simple and intuitive; perceptible information; tolerance for error; low physical effort; and size and space for approach and use. (Wikipedia)*

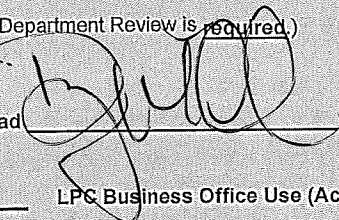
Signatures (required)

(If requesting computer-related equipment/software, LPC IT Department Review is required.)

Requested by



Dean/
Unit Head



IT Department Signature

Vice President



LPC VP Admin. Svcs/President

LPC Business Office Use (Account Number)

SLO Quote



VS Athletics
 4035 South Higuera
 San Luis Obispo, CA 93401
 PH: 800-676-7463 Fax: 888-415-5212
 VSAthletics.com

Page 1
 Invoice Number: P1416978
 Customer #100205

Bill To:
 Dyan Miller
 Las Positas College
 3000 Campus Hill Drive
 Livermore, CA 94551

Ship To:
 Dyan Miller
 Las Positas College
 3000 Campus Hill Drive
 Livermore, CA 94551

PO Number: Quote Ship Via: UPS Com Ground

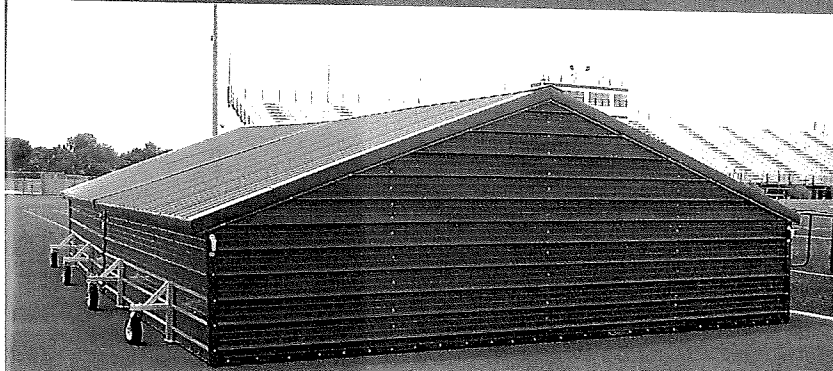
Sales Rep: MF Terms: PROFORMA Invoice Date: Due Date:

Ordered	Shipped	B/O	Style #	Size/Color	Description	Price	Ext
1	1	0	Z8648		Gill Rolling Pit Cover PV	10,299.00	10,299.00
1	1	0	Z8644		Gill HJ Shed	5,929.00	5,929.00
						Items Total	16,228.00
						Tax	1,176.53
						shipping & handling	200.00
						TOTAL	17,604.53

This quote is valid for thirty (30) days.



***Protect Your Investment
From the Elements***
*A Pit Garage will keep your
landing systems looking like new for years.*



FREE UP SPACE IN STORAGE SHED!



Pit Garages
 A garage on wheels that eliminates the need for a weather cover, moving your system in and out of storage, and protects from vandalism. Designed with extra space to accommodate storage of accessories inside the garage. Contractor builds units on-site. Available in a variety of colors. Call for additional details.

8644	HJ Pit Garage	\$6,250.00
8648	PV Pit Garage	\$12,500.00

