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INSTRUCTIONAL EQUIPMENT REQUEST

Due in Dean/Unit Head's Office on September 19, 2011 (FALL) and March 1, 2012 (SPRING)

The Definition of Instructional Equipment can be found in the California Community College's Budget and Accounting Manual. A copy of these definitions is on the PBC webpage:
<http://grapevine/pbc/InstructionalEquipment.php>

Name of Requestor: Tony Costello

Division/Unit : Kinesiology, Athletics and Health

Brief title of request (equipment or materials being requested must be similar, related or part of a system. Fitness Center Training Equip./Aids

Request amount (unit cost and total cost including tax and shipping.
Please include all costs including installation, modification to existing facilities to accomodate new equipment, etc.):
This should come from the vendor quote

Item (s) cost	\$ <u>1045.40</u>
Tax (.0875)	\$ <u>106.72</u>
Shipping	\$ <u>174.27</u>
Installation	\$ <u>—</u>
Facilities Modification	\$ <u>—</u>
Other	\$ <u>—</u>
Total Cost	\$ <u>1326.39</u>

Attach copy of quote(s), estimate(s) and requisition(s):
(Must attach quote & requisition; absence of either will delay processing)

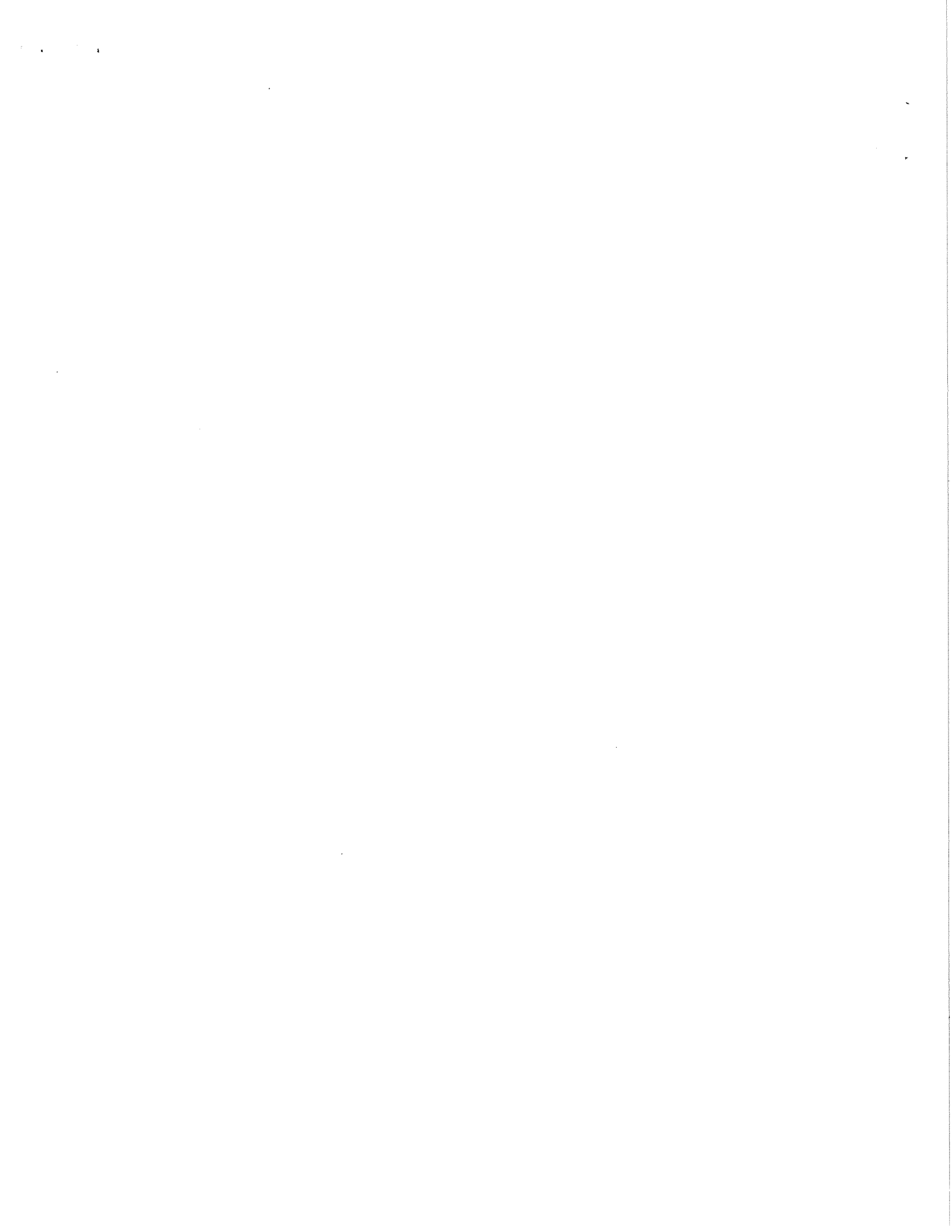
Brief description of specific equipment or materials requested and what they will be used for: (include the # pieces being requested; i.e.: 10 crayola crayons, sky blue, etc. in 250 words or less)

Jump Ropes (9)
 Stretching Charts for Upper and Lower Body (4)
 Medicine Ball Storage Rack (1)
 Body ball Training Poster (1)
 Strength Training Posters (2)
 Dumbbell Training Posters (2)
 Balance Ball Storage Rack (1)
 Digital Camcorder (2)

Is this in your Program Review? Yes No

Our Program Review includes supporting the growth of the Fitness Center and Weight Training classes, as well as the intercollegiate athletic teams.

This equipment will support Fitness Center, Fitness Development, Weight Training classes and Intercollegiate Athletic Team training and conditioning.



Is it a replacement? Yes

Upgrade? Yes

New technology? Yes

Please explain?

There is an increasing demand for more varied forms of cardio training, hence the jump ropes.

The charts and posters will give the students visual aids to help perform a variety of stretches and exercises properly.

The racks will allow safe storage for the equipment.

The camcorders will be used to film athletic events for student-athlete evaluation. We have been using an outdated VHS recorder. *Also will use to film online orientation for Fitness Center.*

Following is the evaluation criteria; please see corresponding Instructional Equipment Rubric.

Instructional and Service Impact

How will this item have a positive impact on instruction and/or teaching and learning in the classroom? Is this for use by the Instructor or students, or both?

The Jump ropes will improve and expand methods of cardiovascular training.

The charts and posters will allow students to view various training methods.

The racks will provide more efficient use of the limited space.

The camcorders will provide instructors with updated methods to evaluate student-athletes and give immediate feedback.

Impact on Enrollment

Will the equipment impact enrollment, attract or increase the number of students participating in a course or program?

This equipment will increase the enrollment by creating more opportunities to vary the cardio workouts, increasing the space available and providing access to educational visual aids

Access

How does this item promote the principles of universal design, by providing opportunities for under-represented populations & accommodate students with diverse learning styles?

The additional equipment will allow more students access. Beginning students will use the visual aids to focus more on the proper form. Advanced students will now have additional workout routines for variation for more demanding training.

The camcorders can be used to evaluate proper form and provide opportunities for student-athletes to provide game film to 4-year colleges for recruitment.

Outcomes

How will this equipment enable or enhance SLOs? What are the consequences related to learning outcomes if request is not funded?

In the Fitness Center, the students will be able to design an individual program to improve overall health. This equipment will enable the instructors to help the students achieve this.

The students must demonstrate the basic techniques of strength training exercises, as well as safety procedures and warm up.

If this is not funded, it will be more difficult to design safe and effective strength training programs.

Total Cost of Ownership (This is an attempt to identify what the ongoing costs of purchasing this equipment will be to the institution)

- a) What is the lifespan of the equipment? 5 years? 10 years? 20 years?
- b) Is there sufficient current/planned space available for the storage and use of this equipment? If so, where will it be housed? If not, is there a proposed location and are there any costs associated with installation or modifications to the space?
- c) Are there operating costs and how will they be covered by the department?
- d) What will be required to maintain the equipment, such as regular servicing or upkeep?
Who will perform maintenance, and what will the estimated costs be?

The lifespan of this equipment will be approximately 5 years (jump ropes) and 5-7 years (charts, posters and camcorders).

There is sufficient space available in the Fitness Center

There are no maintenance costs involved.

Visibility/Profile within Community

Is this a “flagship” item that will bring recognition/notoriety to the College or raise the stature of the program? Will it attract students and/or enhance the image of the College in the community because of its rare, one-of-a-kind status?

These items will attract new students because of the added access to the weight stations. The Las Positas Fitness Center and Weight Training classes will be enhanced. the intercollegiate athletic teams will have improved training and evaluation aids and will continue to be successful and project a positive image to the community by providing every opportunity for the student-athletes to move on to 4-year colleges and universities.

Commitment to Sustainability

How does this equipment exceed basic sustainability goals and encourage renewable resources at the College? Is the design/operation of this item in keeping with the College's commitment to sustainable practices?

N/A

Health, Safety & Security

Does this equipment address any health, safety & security concerns? If so, please explain below.

This equipment will allow students to train safely and more efficiently.

Signatures (required)

(If requesting computer-related equipment/software, LPC IT Department Review is required.)

Requested by Jerry O'Neil

Dean/
Unit Head

[Signature]

IT Department Signature

Vice President Margo Maloney 9/26/11

LPC VP Business/President _____

LPC Business Office Use (Account Number) _____



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Quote	
Quote Number:	20548013 Page 1 of 1
Quote Effective Date:	23-Sep-2011
Quote Expiration Date:	23-Dec-2011 Currency: USD
Customer Number:	308973
PO Number:	
Ship To:	LAS POSITAS COLLEGE 3033 COLLIER CANYON RD LIVERMORE CA 94551-9797
Bill To:	LAS POSITAS COLLEGE 3033 COLLIER CANYON RD LIVERMORE CA 94551-9797

Quantity	UOM	Quoted Item	Our Item (if different)	Description	Unit Price	Net Price	Extended Price
The following item(s) will ship to:							
				LAS POSITAS COLLEGE 3033 COLLIER CANYON RD LIVERMORE CA 94551-9797			
3	EA	91004676513	1004676	JUMPROPE VINYL G/S 7 FOOT JUMPROPE SET OF 6		8.09	24.27
3	EA	91004677513	1004677	JUMPROPE VINYL G/S 8' YELLOW HANDLE SET OF 6		8.99	26.97
3	EA	91004675513	1004675	JUMPROPE VINYL G/S 9 ST/6		10.79	32.37
2	EA	91320822513	1320822	CHART STRETCHING UPPER BODY 24X36		20.42	40.84
2	EA	91320823513	1320823	CHART STRETCHING LOWER BODY 24X36		20.42	40.84
1	EA	91288957	1288957	BALL RACK MEDICINE BALL DOUBLE STACK TREE		73.79	73.79
1	EA	91268492513	1268492	POSTER BODY BALL TRAINING PACK		26.99	26.99
2	EA	9029365513	029365	KIT POSTERS STRENGTH TRAINING ANATOMY		83.69	167.38
2	EA	91268491513	1268491	POSTER DUMBBELL TRAINING PACK		26.99	53.98
1	EA	9029797513	029797	CART STORAGE BIG BALL CADDY		143.99	143.99
2	EA	91386720513	1386720	CAMCORDER - WITH SDHC SLOT 52X OPTICAL ZOOM 2.7 LCD-H.264 - SAMSUNG		206.99	413.98
						Taxes:	\$106.72
						Shipping/Handling:	\$174.27
						Total:	\$1,326.39

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<http://feedback.schoolspecialty.com/SS7>

