Instructional Equipment Request 2015-16

RECEIVED

OCT 26 2015

VP ACADEMIC SERVICES

LAS POSITAS COLLEGE

SECTION 1: SUMMARY INFORMATION

FALL 13

Brief Title of the Request: Two Way Radios

Equipment Location: 4112

Division/ Unit: ALSS/Theater Name of Requestor: Titian Lish **SECTION 2: EQUIPMENT DESCRIPTION** Check one of the following: ☐ An upgrade ☒ New equipment/technology The equipment is: ☐ A replacement Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to the college from what is currently in place? If there is a legal requirement, a mandate, or safety concern for purchase of this equipment, please discuss and make specific reference to that regulation/concern. (Cost data should be recorded in Sec. 7) Motorola 2 Way Radio and handsfree over the ear Headsets SECTION 3: EDUCATIONAL ITEMS- PROGRAM REVIEW Which educational programs or institutional purposes does this equipment support? 48A-D Technical Theater in Production. Theater THEA 47A-D: Performance in Production, and any performing event happening in the Mertes Center and Amphitheater Is this equipment included in your Program Review? ☐Yes ⊠No

If yes, please cut and paste the appropriate wording here. If not, explain why.

At the initial writing of the Program Review the need had not been identified. THE PPU Update for 2015 was heavily focused for SLO and did not specifically identify equipment or upcoming funding needs as a needed update.

SECTION 4: TEACHING AND LEARNING

Describe in some detail the impact this equipment will have on teaching and learning.

Impact on teaching: These 2 way radios and headsets are used by instructors to train and communicate with students when they are in various locations in the theater, in class and during rehearsal and performance. Currently, we own 6 without headsets but this is not enough for a full crew (in our main stage especially) so we are asking for 2 more radios to round out the need. Additionally, the headsets will allow students who are backstage or otherwise occupied with equipment to remain hands free while working, keeping them in contact and safe.

Impact on learning: Students will be able to receive instruction, guidance, and stay in contact at a moment's notice while in the facility, without having to wait for time consuming relay from other stage techs.

Per academic year, this equipment will impact:

- Number of classes or sections 02
- 40 Number of students

Rev 05 27 15

SECTION 5: OUTCOMES (SLOs)

By documenting your specific SLOs, how will equipment enable student learning outcomes to be achieved? What are the consequences related to learning outcomes if request is not funded?

Our technical theater SLO asks students to "serve as a member of the running crew of a play or musical." This can be a difficult SLO to manage if the class is large (currently there are about 30 people in the tech classes). These will help this SLO happen in more controlled and professional manner, particularly as the courses remain full. Failure to fill this request means there will continue to be some students out of touch with the instructor during class, rehearsal, and performance, who are relying on the instructions of other students, instead of instructions of the staff.

SECTION 6: LPC PLANNING PRIORITIES

Please address how this equipment will serve the current LPC planning priorities.

"Provide necessary institutional support for curriculum development and maintenance". – Equitable supplies speaks to the ongoing work we are doing in the theater department to constantly be updating and maintaining the most relevant theater curriculum that we can, both academically and technically.

SECTION 7: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?: 5 years or more

What will be required to maintain the equipment, such as regular servicing or upkeep? Include these costs in initial and ongoing costs below.

Approx \$0

Where will the equipment be used or housed? If new storage is needed, describe the storage, location and costs to provide for it. Include these costs in initial costs below.

No new storage is needed. It will be stored in the stage technician's office n bldg. 40000

Part A: Initial Start-up Costs		Costs	Comments
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Equipment or Materials	504.24	
Shipping or Delivery	0.00	
charges		
Installation costs	0.00	
Costs to modify	0.00	
facilities		
Vendor Discount	0.00	
Any Other Costs-	0.00	Specify
training, etc.		
Local Sales Tax	47.90	Included in equipment
Grand Total Costs =	\$ 552.14	Click the \$ and press F9 to calculate
		the grand total

A completed purchase order(s) and quote(s) for this total cost must be attached.

Checkout (10 items)

Change



1 Shipping address Titian Lish

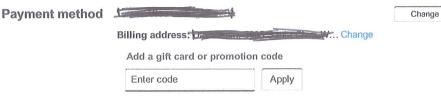
3000 Campus Hill Drive

Bldg 4000

Livermore, CA 94551

Or pick up from an Amazon Locker - 20 locations near this address

2



3 Review items and shipping

Want to save time on your next order and go directly to this step when checking out?

Check this box to save your delivery and billing preferences.

Guaranteed delivery date: Oct. 21, 2015 If you order in the next 26 hours and 47 minutes (Details)

Items shipped from Amazon.com



Motorola Business CLS1110 5-Mile 1-Channel UHF Two-Way Radio

\$159.00 Free shipping for

Prime members Sold by: Amazon.com LLC

Quantity: 2 Change

Add a gift receipt and see other gift options

Choose your Prime delivery option:

FREE Two-Day Shipping - get it Wednesday, Oct. 21

FREE Standard Shipping (4-5 business days)

FREE No-Rush Shipping (5 business days) Get a \$1 credit for eBooks, digital music and videos. Details

Guaranteed delivery date: Oct. 20, 2015 If you order in the next 14 hours and 17 minutes (Details)

Items shipped from Amazon.com



Motorola 56517 Earpiece with Inline Push-to-Talk Microphone

\$23.28

Sold by: Hamcity com Quantity: 8 Change

Gift options not available.

Choose your Prime delivery option:

FREE Two-Day Shipping - get it Tuesday,

FREE Standard Shipping (4-5 business days)

FREE No-Rush Shipping (5 business days) Get a \$1 credit for eBooks, digital music and videos. Details

Place your order

Order total: \$552.14

By placing your order, you agree to Amazon.com's privacy notice and conditions of use.

*Why has sales tax been applied? See tax and seller information.

Need help? Check our Help pages or contact us

Place your order

By placing your order, you agree to Amazon.com's privacy notice and conditions of use.

Order Summary

Items (10): \$504.24 Shipping & handling: \$0.00 Total before tax: \$504.24 \$47.90 Estimated tax to be collected:

\$552.14 Order total:

How are shipping costs calculated?

Prime shipping benefits have been applied to your

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Apparatus

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FOR REIMBURSEMENT: List payee name & ssn. Amazon	ee name & ssn.		Eccutor	130 aCa	EOD OFFICE TISE ON! V
NAME OF STAFF MEMBER IT Titian Lish	DATE WRITTEN DATE REQUIRED DIVISION/DEPARTMENT For inventory purposes include room # where 10/12/2015 8/1/2015 THEATER/ALSS equipment will reside: Stage Tect	m # where Stage Tech	_	RETURN COPY	RETURN COPY of REQUISITION TO:
DESCRIPTION		UNIT	ΥT	UNIT PRICE	EXTENDED COST
Motorola CLS 1110		69	2	\$ 159.00	\$ 318.00
Motorola Earpiece 56517	17	ea	8	\$ 23.28	\$ 186.24
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Deliver To:	Las Positas College	#C0************************************			69-
	3000 Campus Hill Drive				· 69
	Livermore, Ca 94551				·
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Comments:		Subtotal		All Parkets	\$ 504.24
·		Tax		\$ 9.5 70,0975	\$ 47.90
		Shipping (if available):	(if ava	iilable):	
Original invoices and receipts m	Original invoices and receipts must be attached for payment. Include current taxes unless incorporated in price.			TOTAL COST	\$ 552.14
ACCOUNT #	FUND ORG ACCT PROGRAM	Business Office	Office		
APPROVALS	Supervisor/ Coordinator/ Director Dean! VP/ President	resident			