

<b>2017-18 Planning Priority Report to IPEC</b>			
<b>Professional Development</b>			
<b>Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.</b>			
<b>Solutions/Steps/Activities</b>	<b>Stakeholders</b>	<b>Review</b>	<b>Done</b>
1. Expand processes to coordinate Professional Development on the campus.	PD Committee and Coordinator		
<ul style="list-style-type: none"> <li>Existing Staff Development Committee structure includes a Professional Development (PD) coordinator who receives 20% reassigned time</li> </ul>			2016-17
<ul style="list-style-type: none"> <li>The current PD coordinator has streamlined processes for staff members to obtain approval and funding to attend PD events</li> </ul>			2016-17
<ul style="list-style-type: none"> <li>This effort will continue throughout the 2017-18 year and beyond</li> </ul>			ongoing
2. Provide support for this expansion in terms of classified professional support and coordination.	PD Coordinator and Senior Administrative Assistant		
<ul style="list-style-type: none"> <li>A part-time Senior Administrative Assistant has been hired to assist with the coordination of PD activities and paperwork processing.</li> </ul>			Nov 2017
3. Broaden and expand the Professional Development program.	PD Committee and Coordinator		
<ul style="list-style-type: none"> <li>Some components of the existing Full-Time Faculty Orientation could be adapted to create a similar program for classified professional staff.</li> </ul>		just begun	to begin 2017-18
4. Connect the available funding streams in a meaningful way to the classified professionals, faculty and administrators on campus who need Professional Development funding.	PD Coordinator and various Administrators		
<ul style="list-style-type: none"> <li>PD Coordinator has been making connections with Administrators overseeing various funding streams that may provide resources for PD</li> </ul>			ongoing
<ul style="list-style-type: none"> <li>It is a goal to create an organized and streamlined process to coordinate various funding streams to provide resources for PD in the future</li> </ul>		Now on website	to begin 2017-18
5. Allow for the prioritization of allocations of Professional Development funding and the equitable distribution of Professional Development resources, either through the Professional Development committee or some other allocation committee on campus with transparency.	PD Committee and Coordinator along with one or more Administrators		
<ul style="list-style-type: none"> <li>Development of a prioritization process and a method to ensure equitable distribution of resources should begin in 2017-18 academic year</li> </ul>		In process	to begin 2017-18

Presented to IPEC on 4/24/18

<p>6. Define the idea of what Professional Development is for our campus, versus the perception of what it is, and develop a program that responds to the Educational Master Plan goals.</p>	<p>PD Committee and Coordinator</p>		
<ul style="list-style-type: none"> <li>Committee should review existing mission along with Education Master Plan and determine if changes need to be made</li> </ul>		<p>In process</p>	<p>to begin 2017-18</p>
<p>7. Fund Professional Development at adequate levels that will create a dynamic workforce to improve college functions in support of our students.</p>	<p>PD Committee and Coordinator and VP Administrative Services</p>		
<ul style="list-style-type: none"> <li>Determination of funding to meet PD needs is part of the annual budget process</li> </ul>		<p>In process</p>	<p>ongoing</p>
<p>8. Coordinate and leverage with existing CCCCO funded Professional Development resources including PLN (Professional Learning Network) and 3 CSN in meaningful ways, through use of available resources and purchasing institutional memberships.</p>	<p>PD Committee and Coordinator</p>		
<ul style="list-style-type: none"> <li>PD Coordinator and others visited a model Teaching and Learning Center (TLC) at another college to investigate promising practices</li> </ul>			<p>Fall 2017</p>
<ul style="list-style-type: none"> <li>Researching available resources including PLN and 3CSN should become a regular activity to uncover additional ways to leverage funding to increase the provision of PD for faculty and classified professionals</li> </ul>		<p>To be added to web</p>	<p>2017-18 and ongoing</p>