

2017-18 Planning Priority Report to IPEC			
Provide necessary institutional support for curriculum development and maintenance.			
Solutions/Steps	Stakeholders	Review	Done
1. Make the change over to the new Curriculum Inventory (COCI)	Curriculum Specialist Curriculum Committee	yes	Done
<ul style="list-style-type: none"> The COCI is still ironing out issues, yet we are operating only in the new system; we are moving along as far as other colleges with approvals 			
2. Integrate the Discipline's List into institutional processes both at the District for hiring and records and in the Curriculum Committee so that there is a process for changes	District HR VP Academic Curriculum committee	yes	In progress
<ul style="list-style-type: none"> Curriculum committee is considering changes to the Disciplines list for the first time. 			
3. Expand support for faculty, to include the Articulation Officer, for the development of courses and programs from CurricUNET initiation through external approvals and agreements	AO Curriculum Committee and Chair	yes	In progress
<ul style="list-style-type: none"> Expanded role for the Articulation Officer by hiring a FT Faculty from the prioritization list The Interim AO is assisting faculty while the process is motion for hiring 			
4. Set up single standardized process and tracking for curriculum flow from the Curriculum Committee (minutes) to the Board, to the State, to Banner and the Catalog	Curriculum Specialist, Schedule Technician; Curriculum Chair	yes	partial
<ul style="list-style-type: none"> Process for tracking is standardized except for Articulation work and the Catalog and for verifying Banner is correct 			
5. Align articulation work, such as C-ID, ASSIST, articulation approvals, etc. with curriculum decisions and documentation including the catalog	Articulation Officer Curriculum Chair and Committee	yes	partial
<ul style="list-style-type: none"> Errors are being identified and corrected, missing curriculum is being entered and making that consistent with the Catalog has started 			
6. Get CurricUNET up to date with missing course/program information	Curriculum Chair, Curriculum Specialist	yes	partial
<ul style="list-style-type: none"> Significant progress on updating curriculum, both courses and programs 			

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<ul style="list-style-type: none"> Not completed yet with missing information and some curriculum updating still needed. 			
7. Verify CurricUNET has the correct information – matching the state inventory and correct to Banner and the Catalog	Curriculum Chair, Academic Senate, users of the Catalog	yes	partial
<ul style="list-style-type: none"> CurricUNET is correct to the COCI and Catalog; still working on Banner 			
8. Update the Curriculum Inventory until it is complete and correct	Curriculum Committee	yes	partial
<ul style="list-style-type: none"> It is now as complete as possible until the updating of curriculum is complete 			
9. Complete the review of course and program data elements through the Data Unlocked project	Curriculum Committee; All faculty	yes	nearly
<ul style="list-style-type: none"> The review was completed though some information cannot be changed until the curriculum is updated in CurricUNET and through the process to the COCI 			
10. Complete the alignment of Catalog information with most current curriculum for courses and programs, including program information and outcomes	Catalog Committee	yes	Done
<ul style="list-style-type: none"> Done 			
11. Develop ongoing technical training through staff development and workshops	Curriculum Chair, Staff Development Committee; Academic Senate;	yes	ongoing
<ul style="list-style-type: none"> Informal training is done one-on-one and formal training is happening at Flex Day 			
12. Set up standardized accessible historical records of curriculum approval with all Course Outlines of Record		no	Early stages
<ul style="list-style-type: none"> Yet unclear how much is missing and the project to fill in the gaps has not risen to the priority level yet 			