



Draft Institutional Planning and Effectiveness Committee Minutes

December 08, 2022 2:30 p.m. – 3:30 p.m.

Recorder: Angelica Cazarez

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty	Classified Professionals
<p><input checked="" type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Megan Swanson-Garoupa, A&H <input checked="" type="checkbox"/> Nadiyah Taylor, BSSL <input checked="" type="checkbox"/> Paul Sapsford, PATH <input checked="" type="checkbox"/> Dana Nakase, STEM <input type="checkbox"/> Vacant, Student Services</p>	<p><input checked="" type="checkbox"/> Heidi Ulrech <input checked="" type="checkbox"/> Aubrie Ross <input checked="" type="checkbox"/> Frances DeNisco</p>
Students (NV)	Administrators	Guests (NV)
<p><input type="checkbox"/> Vacant</p>	<p><input checked="" type="checkbox"/> Dr. Kristina Whalen, VP Academic Services <input checked="" type="checkbox"/> Anette Raichbart, VP Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, VP Student Services</p>	<p><input checked="" type="checkbox"/> Dr. Dyrell Foster, College President <input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Jean O'Neil-Opipari <input checked="" type="checkbox"/> William Kossow <input type="checkbox"/></p>

Attendance (Quorum = 7)

Agenda Item	Information/Discussion	Action
1.	<p>Welcome / Call to Order <i>For information</i></p> <p>Meeting called to order at 2:31 PM Quorum met</p>	None
2.	<p>Review & Approve Agenda</p> <ul style="list-style-type: none"> ▪ December 8, 2022 <p><i>For action</i></p> <p>N.Taylor / D.Nakase 2nd</p>	Agenda Approved
3.	<p>Review & Approve Minutes</p> <ul style="list-style-type: none"> ▪ November 10, 2022 <p><i>For action</i></p> <p>N.Taylor / J. O’Neil - Opiari 2nd</p>	Minutes Approved
4.	<p>Status of College Planning Priorities (PP) – J. Wilson <i>For information</i></p> <p><i>Planning Priority: Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision making, assessment, and accountability; and build capacity to resolve inequalities.</i></p> <p>Solution and steps:</p> <ul style="list-style-type: none"> • <i>Establish a knowledge base and an appreciation for equity</i> <p>Dr. Wilson begins by reviewing the planning priority and give the committee an overview of progress since the last report out, that included the President’s Speaker Series, the opening of the Mini Market – food pantry (basic needs), hiring of a new basic needs manager. Addition of new position Dream Center Coordinator, creating a Mission/Vision Statement for the Black Cultural Resource Center and many others listed.</p> <p>Looking ahead for this area – a new Admissions and Records III position, create 2022- 2025 SEA program Plan to serve students in the Black, Foster youth, Latinx, economically disadvantaged students, as well as provide equitable</p>	None

	<p>student services to all students.</p> <ul style="list-style-type: none"> <i>Institutionalize equity in decision making, assessment, and accountability; and build capacity to resolve inequalities.</i> <p>Progress since last update: SEA and MELA combined meeting time 1/1, counselors implemented Success Teams for fall 2022, updated all student services websites for easy onboarding and connection, professional development and a town meeting LGBTQ professional development.</p> <p>Looking ahead for this area: Create a Basic Needs website with a single sign on & referral. Develop a new student retention and in reach coordinator (with a Guided Pathways focus) position, and other areas to help under represented students.</p>	
5.	<p>College Strategic Priorities – President D. Foster <i>For information</i></p> <p>President Foster begins by explaining the difference between a Planning Priorities (PP) vs. the Strategic Priorities (SP). He clarified that the Strategic Priorities stem from the President’s Goals vs. the Planning Priorities come from the Program review process. He invites the committee to also consider the SP as part of the process that informs and forms the College PP to include an administrative lens as well and fuse these two planning and strategic priorities in the future for discussion.</p> <p>President Foster reviewed and elaborated on the following SP:</p> <ol style="list-style-type: none"> 1. Increase Enrollment 2. Continue to Advance Guided Pathways 3. Identify& Review Institutional Barriers to Student Success 4. Begin Conversations Regarding Institutional Re-Alignment 5. Implement the Caring Campus Initiative <p>President Foster explains that these SP will reassess our organizational structure to align with the updated Educational Master Plan, Guided Pathways implementation, and other institutional goals and priorities, as well as allow the college be more efficient on how its structured. To allow for more institutional effectiveness, stability and capacity to further support student success. He also explains that this is a long term plan and there is no financial commitments made for any of these initiatives. There are a few items that do not need financial commitments, the campus will be kept up to date via Town Meetings when and how the conversations and alignments will be occurring.</p>	<p>Revisit Next Meeting February 2023</p>

	IPEC will review the SP and allow time in the February meeting.	
6.	<p>Changes in Student Demographics <i>For Review</i></p> <p>R. Samra begins with letting the Committee know there is new data since 12.07.22 Town Meeting regarding the headcount from fall 1994 to fall 2022 and reviews data trends with the committee. He then presents headcount by gender. Historical data regarding female students have been higher, but in fall 2013 – 14 it leveled off to equal numbers, then numbers for female students steadily go up from 2015 to present. LPC headcount in fall 1997 was 6,555 (3-4% are Chabot students) and current fall 2022 was 6,826 (11% of this number also are Chabot students).</p> <p>R. Samra then reviews the race ethnicity slide and show the dramatic difference in race/ethnicity in the past white students comprises the majority, but it is now LatinX.</p>	None
7.	<p>Good of the Order <i>For information and Discussion</i></p>	None
8.	<p>Adjournment <i>NTaylor / F. DeNisco 2nd</i></p>	

Meeting adjourned 4:31 p.m.
Next Meeting February 9, 2023