



Draft Institutional Planning and Effectiveness Committee Minutes

November 10, 2022 2:30 p.m. – 4:30 p.m.

Recorder: Angelica Cazarez

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty	Classified Professionals
<p><input checked="" type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Megan Swanson-Garoupa, A&H <input checked="" type="checkbox"/> Nadiyah Taylor, BSSL <input checked="" type="checkbox"/> Paul Sapsford, PATH <input checked="" type="checkbox"/> Dana Nakase, STEM <input type="checkbox"/> Vacant, Student Services</p>	<p><input checked="" type="checkbox"/> Heidi Ulrech <input checked="" type="checkbox"/> Aubrie Ross</p>
Students (NV)	Administrators	Guests (NV)
<p><input type="checkbox"/> Vacant</p>	<p><input checked="" type="checkbox"/> Dr. Kristina Whalen, VP Academic Services <input type="checkbox"/> Anette Raichbart, VP Administrative Services <input type="checkbox"/> Dr. Jeanne Wilson, VP Student Services</p>	<p><input type="checkbox"/> Dr. Dyrell Foster, College President <input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Jean O'Neil-Opipari <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>

Attendance (Quorum = 7)

Agenda Item	Information/Discussion	Action
1.	<p>Welcome / Call to Order <i>For information</i></p> <p>Meeting called to order at 2:31 PM Quorum met</p>	None
2.	<p>Review & Approve Agenda</p> <ul style="list-style-type: none"> ▪ November 10, 2022 <p><i>For action</i></p> <p>M.Sawnsen / N.Taylor 2nd</p>	Agenda Approved
3.	<p>Review & Approve Minutes</p> <ul style="list-style-type: none"> ▪ October 13, 2022 <p><i>For action</i></p> <p>N.Taylor / M.Swanson 2nd</p>	Minutes Approved
4.	<p>Status of College Planning Priorities (PP) – K.Whalen <i>For information/discussion</i></p> <ul style="list-style-type: none"> ▪ College Planning Priority: Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus. <p>Dr. Whalen seeks feedback when reviewing the solutions/steps of the College Planning Priority listed above, and informs the committee that she will update with edits as she is reviewing. She reviews the progress since she last updated the committee and opens up the discussion and Q & A.</p> <p>There are questions regarding the “Light My Fire” course and what they are. Dr. Whalen explains they are tied to dual enrollment and are meant to ignite a student’s interest in a career pathway.</p> <p>She moves on to the plans to coordinate academic support for this planning priority. She reviews highlights that</p>	None

	<p>include Caring Campus, the newly created Educational partnership video and the submitted LOI for IEPI PRT. Plans to remove barriers include Implementation of Ad Astra, Participated in CCCCo'S REACH project, 21 day challenge, New Student Support Center to assist with enrollment, Student Webpages, and the Mini Market. REACH symposium is going to be held at LPC.</p> <p>Dr. Whalen will be removing the acronyms from the report and updating it with the entire verbiage.</p>	
5.	<p>Board Policy (BP) 3250 – Institutional Planning <i>For information (Update)</i></p> <p>R.Samra gives update on the discussion and review with Chancellor Rowland and his counterpart at Chabot College, Brian Goo, regarding the BP 3250, as mentioned during the last IPEC meeting suggested changes. The Vice Chancellor is currently reviewing the suggested verbiage. B.Goo and R.Samra will be meeting with VC Rowland to review this board policy and make suggestions for verbiage changes and make it less prescriptive.</p>	None
6.	<p>Spring 2022 Educational Master Plan (EMP) Survey Outcomes – D. Rodriguez <i>For information & discussion</i></p> <p>R. Samra begins with reviewing survey results and hands it over to D. Rodriguez to review specific items/comments. Overall, 62 percent of the respondents indicated that LPC made good or excellent progress on EMP goals. A majority of respondents reported that good or excellent progress was made on Educational Excellence (79%), Community Collaboration (87%), Organizational Effectiveness (67%), and Equity and Anti-Racism (75%). Fifty percent (50%) of respondents indicated that good or excellent progress was made on Supportive Organizational Resources.</p>	
7.	<p>Staff Campus Climate Survey <i>For information & discussion</i></p> <p>R.Samra reviews UCLA's campus climate survey and asks the committee for feedback on items that the college should include in the survey that will be administered during the December Town Meeting.</p> <p>Feedback from Committee: Include how people feel in their positions, do they feel respected in their job, online vs. onsite surveys about attendance, employees that are parents or caregivers, or something in that area.</p> <p>Questions to possibly include: Is the college a supported environment in your role as a caregiver? Do you know how to access services that the college offers? Do you feel discriminated against?</p>	None

	Can the survey be offered via text or administered via text?	
8.	<p>Time to Degree Data and Discussion (Deeper Dive) <i>For information and Discussion</i></p> <p>R. Samra reviews the methodology used for the data and timeframe. Time to degree data was reviewed by degree type and the following variables: unit load in first primary semester, age at initial enrollment, age at graduation, gender, and race/ethnicity.</p> <p>Discussion: M.Swanson – Associate Degres: maybe people that are people that come in with an actual degree vs. people with transfer degrees may be at the college to just move forward to a 4 year university. P.Sapsford – Students in the UK do not have the opportunity to enroll into college if they have failed in the past.</p>	None
9.	<p>Good of the Order <i>For information and Discussion</i></p> <p>N.Taylor: Future agenda item for meeting: Look into timeframe for class scheduling.</p>	None
10.	<p>Adjournment</p> <p><i>M.Swanson/NTaylor 2nd</i></p>	

Meeting adjourned 4:31 p.m.