

Full-Time Faculty Position Request Form 2025 - 2026

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 13, 2024.

Position Requested:

Contact Person:

Discipline/Division: Starting Term: Fall Spring

This form requires the use Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or rsamra@laspositascollege.edu) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

Check if position is a: Replacement or New

If replacement: What is the position code? (see Dean)

Name of the person being replaced:

Length of time position(s) unfilled:

Date Retirement/Resignation is Board Approved:

If position is categorically funded, indicate source and duration of funding:

CRITERIA

1. Number of Full-Time Faculty currently in Discipline:
If requesting more than one position, add 1 to this number for each subsequent position requested.

2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (Use data from link above. If requesting more than one position, see Rajinder Samra to determine the projected numbers.)

Projected

Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023	Spring 2024	Fall 2025	Spring 2026
57.46	47.70	46.60	50.40	43.79	55.17	76.90	61.70

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023	Spring 2024
513.1	447.2	392.7	430.8	505.4	510.8

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b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).
Projected

Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023	Spring 2024		Fall 2025	Spring 2026

4. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.
 (Be brief and specific. Use your Program Review to complete this section.)

Anthropology is one of the broader positioned disciplines intersecting the social, biological, and natural sciences.

The Anthropology program currently offers 11 individual lecture courses and 2 laboratory courses. The majority of these courses are in IGETC Area 4 (Social Science) and three in Area 5 (Biological Science). Three courses comprise our core for the anthropology AA-T and represent the three sub-disciplines: ANTR 1 Biological Anthropology, ANTR 2 Archaeology, and ANTR 3 Cultural Anthropology.

In addition to these, each semester we offer sections of ANTR 13 Forensic anthropology, ANTR 12 Magic Religion Witchcraft and Healing, and ANTR 1L Biological Anthropology Lab. The remaining courses are offered on three-year rotation and are sub-discipline specific: ANTR 2L Archaeology Field Lab, ANTR 4 Language and Culture, ANTR 6 Anthropology of Sex and Gender, and ANTR 8 World Prehistory in an Archaeological Perspective.

For each of the sub-disciplines we offer an Independent Studies ANTR 29A, 29B, and 29C with variable units (0.5-2 units). Each academic year we have students pursue this opportunity to focus and develop their interests.

We currently have five part-time adjunct faculty and a sixth in the process of being hired. Three are primarily DE with two who teach face-to-face sections. Anthropology offers between 14 and 20 sections each semester, and 2 in the summer. Our enrollments are growing with 2 new sections added this Fall 2024 semester in comparison to Fall 2023.

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data link from page 1):

Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023	Spring 2024
18	17	19	20	14	17

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c. Student enrollments (FTES) in the classes taught (use data link from page 1) or number of students served in each of the last six semesters:

Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023	Spring 2024
57.46	47.70	46.60	50.40	43.79	55.17

d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an associates degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- If position is categorically funded please add source and duration of funding
- Other

All Anthropology courses meet the requirements for General Education. Anthropology majors take three core and three ancillary courses to form the base of an Associate in Arts in Anthropology for Transfer degree.

Students tend to choose courses leaning towards one or two of the three sub-disciplines (Biological, Cultural, Archaeology). Each sub-discipline instills unique skill sets; archaeology is orientated similar to other physical science field studies, biological tends to be laboratory based, and cultural anthropology models other social sciences. These distinctions means that archaeology and biological anthropology emphasize laboratory based methods within a dedicated indoor and/or outdoor lab. In contrast, cultural anthropology students are directed to gain project-based training in SOC 13 or PSYC 25 Research Methods.

To meet the needs of the physical science component, the anthropology department maintains an anthropology laboratory in Building 1000. It houses a growing collection of teaching materials and equipment to maintain a high level of academic rigor. We also manage a portion of a shipping container located on the upper athletic field for storing outdoor field equipment. Every two years we have run archaeological field methods classes, usually in the Spring, where students learn fundamental excavation, survey, and laboratory techniques. Our lecture classes are capped at 44 and our lab classes are set at 24. We offer nearly a third of our courses as DE with three hybrid sections each semester.

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5. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

Anthropology is a broadly positioned Liberal Arts education that collaborates within the social and biological sciences. Many programs list anthropology as List A courses, for example, Global Studies lists ANTR 3 Cultural Anthropology as an option.

Our largest number of classes are focused in Biological Anthropology. These courses provide additional options for students in the Biological and Social Sciences Intersegmental General Education Transfer Curriculum (IGETC) pattern. Over two-thirds of our courses are related to Biological Science and are mirrored as lab-based courses to meet the biological laboratory requirement.

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6. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- a. Justification for the position.
- b. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- c. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

7. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

We currently offer an Archaeology Field Laboratory course every second spring. This course is designed to address industry needs, since there is currently a lack of Archaeology Field Technicians in the job market. A student with field training and an AA degree is employable with Cultural Resource Management and Environmental Firms as an "Archaeological Field Technician." Currently, the anthropology program collaborates with other community colleges in the summer to help field train students in excavation, survey, and laboratory methods. These spring and summer field training courses (commonly called, Field Schools) require a significant commitment of labor and time. We currently are not able to develop curriculum, establish a CTE status for Archaeology, nor market this program to our regional industry partners. The re-establishment of two faculty members would assure that our program is responsive to industry trends and is able to offer these types of hands-on field methods opportunities, and these career paths are not neglected.

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8. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

The Anthropology program created its own in-house Laboratory Manuals with individual activities and corresponding answer keys. This manual has been periodically updated by individual instructors on a piece meal basis, however it needs to be thoroughly reviewed and restructured. This task is part of the Anthropology program s commitment ZTC and forms part of our transition to using OER sources and in-house created materials. This task, and similar in-house created content in other courses, is challenging without the reestablishment of the second faculty position.

Signature



09/11/2024

Requestor

Date

 9/12/24

Dean

Date

 9/17/24

Vice President

Date