

Full-Time Faculty Position Request Form 2022 - 2023

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 10, 2021.

Position Requested:

Contact Person:

Discipline/Division: Starting Term: Fall Spring

This form requires the use Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or rsamra@laspositascollege.edu) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

Check if position is a: Replacement or New

If replacement: What is the position code? (see Dean)

Name of the person being replaced:

Length of time position(s) unfilled:

Date Retirement/Resignation is Board Approved:

If position is categorically funded, indicate source and duration of funding:

CRITERIA

1. Number of Full-Time Faculty currently in Discipline:
 If requesting more than one position, add 1 to this number for each subsequent position requested.

2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (Use data from link above. If requesting more than one position, see Rajinder Samra to determine the projected numbers.)

Projected

Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2022	Spring 2023
59.9	62.8	53.3	44.4	64.5	34.9	64.5	58.2

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021
656.5	917.7	662	1213.3	611.6	682

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b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).
Projected

Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2022	Spring 2023

4. Program Characteristics:

a. List the courses taught and/or work performed in the discipline.
 (Be brief and specific. Use your Program Review to complete this section.)

SFT 1 Fire Protection Organization (3 units), FST 2 Principles of Fire and Emergency Services Safety and Survival (3 units), FST 3 Fire Behavior and Combustion (3 units), FST 4 Fire Prevention (3 units), FST 5 Fire Protection Systems (3 units), FST 6 Building Construction for Fire Protection (3 units), FST 7 Building Construction for Fire Protection (3 units), FST 10 Firefighter I Academy - Introduction (1 unit), FST 11 LPC - East Bay Regional Firefighter I Academy (16 units), FST 11C Standalone Firefighter I Skills Practice and Testing (1 unit), FST 20 CO 2A Human Resource Management for Company Officers (2.5 units), FST 21 CO 2B General Administrative Functions for Company Officers (1.5 units), FST 22 CO 2C Fire Inspections and Investigation for Company Officers (2.5 units), FST 23 CO 2D All - Risk Command Operations for Company Officers (2.5 units), FST FSC1 Fire Service Conditioning & Physical Agility Development I (1 unit), FST FSC2 Fire Service Conditioning & Physical Agility Development 2 (1 unit), FST 25 Instructor Company Officer 2E Wildland Incident Operations (2.5 units).

b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data link from page 1):

Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021
8	10	8	8	8	12

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c. Student enrollments (FTES) in the classes taught (use data link from page 1) or number of students served in each of the last six semesters:

Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021
36	58	33	54	31	38

d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an associates degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- If position is categorically funded please add source and duration of funding
- Other

Although, the AA degree track doesn't require any specific student to instructor ratio with the exception of FCS1 and FCS2, which require a 1/10 ration due to safety regulation due to it being pre-fire-fighter academy training regiment, the Fire Academy does require a 1/10 ratio per student instructor contract.

Under the State Fire Marshall's procedure manual it clearly states that ARTP (accreditation regional training program) must provide management services to support their instructor programs and clearly states to appoint an individual with five years of experience to manage the ARTP to provide clerical support sufficient to meet the programs needs.

The current Fire Technology Coordinator is hard pressed to instruct 4 to 5 courses, keep up with current curriculum, attend required industry standards meetings, recruit and retain students and then prepare them for the Fire Academy. Furthermore, because Firefighters are mandated to help during Fire Season, it may leave a void for an Fire Academy instruction period and the coordinator may have to full in during absent of mandated instructor. The coordinator is hard pressed to fill that void himself due to the large lecture class times schedule Tuesday and Thursday evenings, when they also teach other FST courses.

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5. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

There is no impact to other disciplines. The only impact it could have is by jeopardizing the state and federal accreditation the program has and needs to operate.

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6. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- a. Justification for the position.
- b. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- c. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

7. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

There is currently one full time faculty member who is responsible for all program coordination, teaching load associated with the FST program, and coordination of the Fire Academy. There is currently no longer a Public Safety Manager to oversee the program, nor is there dedicated Administrative Assistant support for the program. As the program keeps growing to include a second Fire Academy , soon 2 associate Degrees , 4 Certificates of Achievement and multiple articulations, dual enrollments with K12 and also with 4-year schools, the workload for this program has grown exponentially. In addition, there are many County, State and National Accreditations that the program must adhere to in order to continue offering opportunities to students.

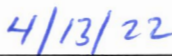
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8. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

Signatures:


Requestor

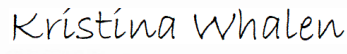
Kevin Kramer


Date

4/13/22


Dean

Kevin Kramer


Vice President

Kristina Whalen 4/14/22