

## Full-Time Faculty Position Request Form 2020 - 2021

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 11, 2019.

Position Requested:

Contact Person:

Discipline/Division:  Starting Term: Fall  Spring  2021

This form requires data. Most of the can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or [rsamra@laspositascollege.edu](mailto:rsamra@laspositascollege.edu)) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

Check if position is a: Replacement  or New

If replacement: What is the position code? (see Dean)   
 Name of the person being replaced:   
 Length of time position(s) unfilled:

### CRITERIA

1. Number of Full-Time Faculty currently in Discipline:   
 If requesting more than one position, add 1 to this number for each subsequent position requested.

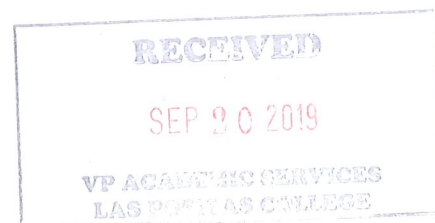
2. For Instructional Faculty: Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (Use data from link above. If requesting more than one position, see Rajinder Samra to determine the projected numbers.)

Fall 2016	Spring 2017	Fall 2017	Spring 2018	Fall 2018	Spring 2019	Projected Fall 2020	Projected Spring 2021
<input type="text" value="46.1"/>	<input type="text" value="86.1"/>	<input type="text" value="55.2"/>	<input type="text" value="23.5"/>	<input type="text" value="53"/>	<input type="text" value="55.4"/>	<input type="text" value="67"/>	<input type="text" value="67"/>

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 2016	Spring 2017	Fall 2017	Spring 2018	Fall 2018	Spring 2019
<input type="text" value="455"/>	<input type="text" value="388"/>	<input type="text" value="406"/>	<input type="text" value="498"/>	<input type="text" value="441"/>	<input type="text" value="333"/>

Full-Time Faculty Request Form 2019-20: FHPC Revisions May 3, 2012, Sept. 18, 2012, April 30, 2013, December 4, 2015, March 21, 2018; Presented to Academic Senate-January 27, 2016, April 11, 2018, April 29, 2019



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b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2016	Spring 2017	Fall 2017	Spring 2018	Fall 2018	Spring 2019	<u>Projected</u>	
Fall 2020	Spring 2021						
4663	4596	4686	4576				

#### 4. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.  
(Be brief and specific. Use your Program Review to complete this section.)

All 17 automotive classes are taught on a 1.5 year rotation. LINKS here:  
<http://www.laspositascollege.edu/auto/program.php>  
<http://www.laspositascollege.edu/auto/assets/docs/guided-pathway/Class-Rotation1.pdf>

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data link from page1):

Fall 2016	Spring 2017	Fall 2017	Spring 2018	Fall 2018	Spring 2019
6	7	7	5	7	7

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c. Student enrollments (FTES) in the classes taught (use data link from page 1) or number of students served in each of the last six semesters:

Fall 2016	Spring 2017	Fall 2017	Spring 2018	Fall 2018	Spring 2019
31	37	39	29		

d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an AA/AS/AD-T degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- Other

Class size limit 24, state safety limit

Facilities only allow for one class at a time to be taught.

We are CTE all 17 class do not meet GE requirements because we are job ready students.

All 17 classes are part of one or more of our AS degrees or certificates.

CTE does not provide Basic skills courses

The FTEF, numbers do not show the 30 CAH per year that is dedicated to GM training. It takes one of the two full time faculty employed to run a single part of the automotive department. Both full time faculty have been overload to the maximum allowable limit for at least five years. Not replacing an instructor would mean one of two things. The college could potentially default on the GM contract with potential legal and financial ramifications or the automotive program would not function at it's current level. This would mean instead of taking students 2 years to finish the program, students would complete in five to six years.

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5. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

We are CTE. Most of our students graduate with certificates. These students want to be job ready and do not see the need for a degree. Impact on other programs is minimal because of this.

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6. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- b. Justification for the position.
- c. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- d. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

Without filling this position the automotive department will cease to exist. We have been trying to find adjuncts for the last 7 years and in the automotive field they are just not out there. This adjunct position teaches at night. The full-time position teaches during the day when qualified people are working at a dealership or shop. We will need to "steal" a qualified person from their normal day job and replace that job with a full-time position here. There should be no start up costs associated with equipment, facilities or support staff. Automotive is the opposite of the economy. When the economy does good the automotive department suffers. Once the economy starts to fail, the automotive department will increase to 125% of capacity. Guessing when this will happen is not realistic. The department has been flat to 10% growth the past three years and is hoping to keep this trend going.

7. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

The FTEF, numbers do not show the 30 CAH per year that is dedicated to GM training. It takes one of the two full time faculty employed to run a single part of the automotive department. Both full time faculty have been overloaded to the maximum allowable limit for at least five years. Not replacing an instructor would mean one of two things. The college could potentially default on the GM contract with potential legal and financial ramifications or the automotive program would not function at its current level. This would mean instead of taking students 2 years to finish the program, students would complete in five to six years.

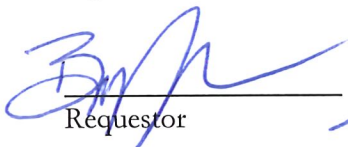
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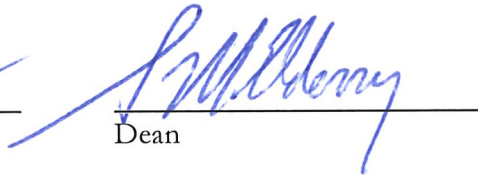
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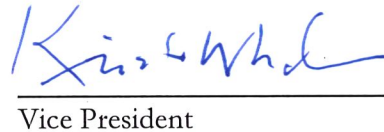
8. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

I have mentioned twice the reality of the college could potentially default on the GM contract with potential legal and financial ramifications. This is not a threat, it is the truth. The Dean, VP and President know the contract with GM and the benefits the college receives from it. It is not doom and gloom. The automotive only has two full time faculty, losing half of a department would pain any department on campus.

Signatures:

  
Requestor

  
Dean

  
Vice President