

Full-Time Faculty Position Request Form 2018 - 2019

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 15, 2017.

Position Requested:

Contact Person:

Discipline/Division: Starting Term: Fall Spring

This form requires the use Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or rsamra@laspositascollege.edu) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

Check if position is a: Replacement or New

If replacement: What is the position code? (see Dean)
 Name of the person being replaced:
 Length of time position(s) unfilled:

CRITERIA

1. Number of Full-Time Faculty currently in Discipline:
 If requesting more than one position, add 1 to this number for each subsequent position requested.
2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (Use data from link above. If requesting more than one position, see Rajinder Samra to determine the projected numbers.)

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 | <u>Projected</u> | Fall 2018 | Spring 2019 |
|--|--|--|--|--|--|------------------|--|--|
| <input style="width: 50px;" type="text" value="30.3"/> | <input style="width: 50px;" type="text" value="33.3"/> | <input style="width: 50px;" type="text" value="15.6"/> | <input style="width: 50px;" type="text" value="21.9"/> | <input style="width: 50px;" type="text" value="46.9"/> | <input style="width: 50px;" type="text" value="40"/> | | <input style="width: 50px;" type="text" value="62.5"/> | <input style="width: 50px;" type="text" value="57.1"/> |

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 |
|---|---|---|---|---|---|
| <input style="width: 50px;" type="text" value="639.4"/> | <input style="width: 50px;" type="text" value="614.5"/> | <input style="width: 50px;" type="text" value="646.1"/> | <input style="width: 50px;" type="text" value="610.3"/> | <input style="width: 50px;" type="text" value="656.3"/> | <input style="width: 50px;" type="text" value="594.3"/> |

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b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 | Projected Fall 2018 | Spring 2019 |
|-----------|-------------|-----------|-------------|-----------|-------------|------------------------|-------------|
| | | | | | | | |

4. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.
(Be brief and specific. Use your Program Review to complete this section.)

The History Program currently has 9 classes including 1 & 2 (Western Civilization to 1600 and Western Civilization since 1600); 7 & 8 (US History Through Reconstruction and US History Post Reconstruction); 14 (History and American Cultures in California); 25 (American Indian History); 28 (History of American West); 29 (Independent Study) and 32 (US Women's History)

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data from link above):

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 |
|-----------|-------------|-----------|-------------|-----------|-------------|
| 34 | 37 | 34 | 35 | 34 | 35 |

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c. Student enrollments in the classes taught or number of students served in each of the last six semesters (use data from link above):

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 |
|-----------|-------------|-----------|-------------|-----------|-------------|
| 139 | 133 | 136 | 128 | 137 | 136 |

d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an AA/AS degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- Other

All History courses fulfill General Education Requirements. For example, History 7 & 8 meet the US Institutions Requirement. We also have courses like History 32 that fulfill the American Cultures requirement. In addition all of our courses can be used to complete the AA Transfer Degree in History as well as other Transfer Degrees.

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5. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

The History courses are a crucial component to any Liberal Arts education and are required for transfer. Our courses are also required for Degrees in Philosophy and Humanities. For example, the Philosophy Transfer Degree requires History 1 & 2.

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6. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- b. Justification for the position.
- c. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- d. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

7. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)


We currently have three full time faculty. We need a minimum of one additional full time position, and that would bring our total to four full time positions. We have less full time faculty than several disciplines smaller than History Department. The History Program will continue to offer the same number of sections--staffed instead with part-time faculty. There may be a difference in the quality of instruction and a potential lack of availability of faculty to meet regularly with students - especially given the recent departures of some of our most seasoned adjuncts. It is increasingly difficult for the History Program to expand course offerings to meet demand and to develop desperately needed World History courses. The three full time historians all have a strong background in US History. A full time faculty member is needed who can teach and revise the Western Civilization courses. We also are in need of more full time faculty who can teach distance education courses. It is difficult to cover staffing during sabbatical and workload banking leaves. Most importantly, more full time faculty are needed to complete the heavy and increasing administrative workload demanded of all college programs including SLOs, yearly Program Review updates, scheduling, peer evaluations, and new adjunct hiring. In Fall 2017 we were asked to add two sections (late start). We had difficulty finding an adjunct qualified to teach the added DE sections since there were no available rooms on campus. One one full-time historian teaches DE sections, and those are the sections we have been adding due to lack of space on campus. It is crucial our next hire also be able to teach DE.

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8. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

Ideally another full-time faculty member would be able to teach US History and Western Civilization as well as our specialty courses and distance education. We are especially in need of a full-time instructor with a strong background in World and non-Western historical fields. Las Positas is one of the only community colleges in the state that does not offer courses in World history, and adding a faculty member with expertise in that area would be vital to our success in fulfilling that need. Moreover, an additional full-time faculty member would make it possible to expand/develop our curriculum in other areas as well. The range of courses that we are able to offer is slimmer than that of most of our northern California counterparts. We also have the Puente Program and the Umoja cohort on campus. Reviving the African-American History and Mexican-American History courses would enhance the students' educational experience. It is difficult to consider and to plan expanding our curriculum in our current state, in which we often struggle to staff our existing course offerings. Ultimately, our department would like to be able to expand and update our curriculum to best serve our growing and increasingly diverse student body.

Signatures:


Requestor


Dean


Vice President

Full-Time Faculty Request Form 2016-17: FHPC Revisions May 3, 2012, Sept. 18, 2012, April 30, 2013, December 4, 2015; Presented to Academic Senate-January 27, 2016

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LAS POSITAS COLLEGE