

Full-Time Faculty Position Request Form 2015 - 2016

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 11, 2015.

Position Requested:

Contact Person:

Discipline/Division: Starting Term: Fall Spring

This form requires the use of Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or rsamra@laspositascollege.edu) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

CRITERIA

1. Number of Full-Time Faculty currently in Discipline:
If requesting more than one position, add 1 to this number for each subsequent position requested.
2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015	<u>Projected</u>	
<input style="width: 50px;" type="text" value="54.5"/>	<input style="width: 50px;" type="text" value="55.4"/>	<input style="width: 50px;" type="text" value="22.9"/>	<input style="width: 50px;" type="text" value="25.6"/>	<input style="width: 50px;" type="text" value="43.0"/>	<input style="width: 50px;" type="text" value="53.3"/>		<input style="width: 50px;" type="text" value="74.4"/> <input style="width: 50px;" type="text" value="85.7"/>

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input style="width: 50px;" type="text" value="562.7"/>	<input style="width: 50px;" type="text" value="714.6"/>	<input style="width: 50px;" type="text" value="535.1"/>	<input style="width: 50px;" type="text" value="415.5"/>	<input style="width: 50px;" type="text" value="552.8"/>	<input style="width: 50px;" type="text" value="491.4"/>

b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2.666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015	<u>Projected</u>	
<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>		<input style="width: 50px;" type="text"/> <input style="width: 50px;" type="text"/>

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4. Check if position is a: Replacement or New

If replacement: What is the position code? (see Dean)

Name of the person being replaced:

Length of time position(s) unfilled:

5. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.
(Be brief and specific. Use your Program Review to complete this section.)

ECD offers 23 courses, coordinates with the Child Development Center for student placements, oversees 4 grant-funded programs, two learning communities and a community advisory board. ECD has the highest number of certificates granted on campus.

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
16	15	17	17	19	16

- c. Student enrollments in the classes taught or number of students served in each of the last six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
60	78	60	49	72	57

- d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an AA/AS degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- Other

5. Early Childhood is a CTE program with specialized services preparing students for jobs in the early childhood teaching profession. There are 3 degrees offered (AS-T in Early Childhood Education, AA in Early Childhood Development and AA in Early Childhood Intervention) and 4 certificates (Associate Teacher, Basic Teacher, Early Childhood Intervention, Family Child Care). We also coordinate the educational services of the Child Development Center that is the lab for our program. All courses offered are required either for transfer, a degree or a certificate. 3 of our courses also meet GE requirements. All courses, except for 2 topics courses, are transferable to the CSU system. We have had an ECD/English Language Learners cohort for 7 years, helping to create a diverse workforce and support students to overcome traditional barriers to success.

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6. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

The Child Development Center (CDC) supports other disciplines such as Psychology through the use of the observation rooms. Students from these disciplines observe the children in the program for a variety of assignments. There have also been collaborations between the marketing and Speech departments and the CDC. Two courses that are offered each semester attract students from varied disciplines. ECD 56 (Child Growth and Development) has a large number of Nursing and Psychology students and ECD 79 (Teaching in a Diverse Society) attract students from a variety of social science disciplines and other majors who find it appealing for their Behavioral Science requirement.

7. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- a. Justification for the position.
- b. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- c. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

8. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

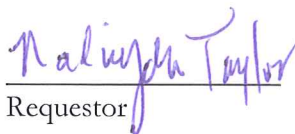
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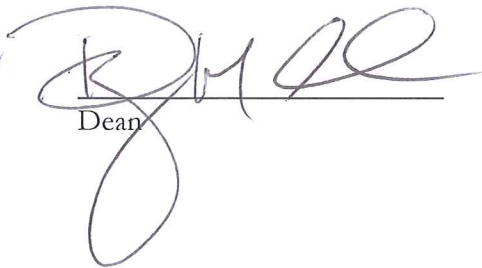
Best practices suggest a FT faculty member oversee the lab elements of our Child Development Center, creating a consistent vision for the lab experience as well as oversight of students. This also allows for direct feedback to the program about how well students are being prepared for work, a consistency that is difficult to attain when two PT faculty and two CDC teachers are overseeing students in the lab. From our Program Update (fall 14) "Additionally, our lab is being used by more students during the day...We would ultimately prefer to have a full-time faculty be the instructor for the practicum classes." The trend in ECD is changing to an equal number of students desiring to take am and pm courses. Our part-time pool is primarily instructors who work full-time and teach in the evening. It is extremely difficult to find part-time morning faculty. Without this position student's needs for am classes would be very difficult to fill and we could lose enrollment.

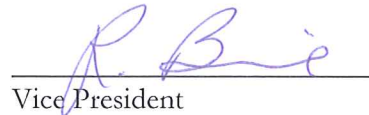
9. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

While there are two full-time faculty currently, one of them is on a reduced load (.5) leading to retirement. There are over 400 students enrolled in ECD courses each semester. Another full-time instructor will better support this large volume of student need. There is also the work of our advisory committee, oversight of 4 grants and the coordination with the Child Development Center. Finally, the increasing demands of state requirements for teachers warrants the need for an additional faculty member. There are important work force updates needed in our program that the current faculty have not been able to complete such as mapping courses to the new state competencies and creating new courses on current work force criteria such the Classroom Assessment Scoring System (CLASS) and Science, Technology, Engineering and Math (STEM) curricula.

Signatures:


Requestor


Dean


Vice President