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| **LPC Mission Statement** | **LPC Planning Priorities** |
| Las Positas College is an inclusive, learning- centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career- technical goals while promoting life-longlearning. | Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities. | Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus. |
| **Chairs** | **Faculty** | **Administrator** |
| ☒ Dan Cearley☒ Jean O’Neil-Opipari | ☒ Natalie Kellner☒ James Giacomazzi☒ John Ruys☒ Gina Webster☒ Bhairav Singh | ☒ Cassondra Reinsel |
| **Deans** | **Classified Professionals** | **Vice Presidents** |
| ☒ Dean of PATH, Kevin Kramer☒ Dean of STEM, Paula Checchi | ☒ Cindy Balero☒ Lina Chea☒ Jackie Hill | * Vice President, Nan Ho

☒ Vice President, Sean Brooks Vice President, Jeanne Wilson |
| **Guests** |  |  |
| ☒ John Seybert☒ V.C. Owen Letcher☒ Ann Kroll ☒ Megan Ganuce & Melinda Nish(Cambridge West Partnership) |  |  |
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**Attendance (Quorum = 8)**

Facilities & Sustainability Minutes

**September 23, 2024 2:30 pm**

*Recorder: Jean O’Neil-Opipari & Dan Cearley*

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| **Agenda Item** | **Information/Discussion** | **Action/Assigned To** |
| **1.** | **Call to Order***For information** Meeting Called to order at 2:35 by Chair Dan Cearley, Quorum is met
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| **2.** | **Review & Approve Agenda***For action** Agenda approved by approved unanimously
 | **Approved/**  |
| **3.** | **Review & Approve Prior Minutes***For action** Meeting Minutes of 8/26/24 motion to approve Add Jennifer Farber to notes, and Paula as non voting member, Gina moved, Jackie 2nd, moved unanimously.
 | **Approved/**  |
| **4.** | **Action Items***For action** Cambridge West Consultants – [Facilities Master Plan Update](https://clpccdorg-my.sharepoint.com/%3Ab%3A/g/personal/joneilopipari_laspositascollege_edu/EfcWGhg6EQxNlzu7_azalEkBcqQ2kCgF1yemhXivB02ISg?e=Juu1TH)
* Melinda Nish and Megan Gaunce
* Updated timeline
* FTES Trend is good. Hopefully to growth next year
* 27.5 hours, lab efficiency, 53 hours for lecture efficiency
* Science labs scheduled very efficiently
* Some students online, some in person. Classes increasingly moving online
* Look at age and condition of buildings, resources, use
* Universal design incorporated into each project
* Multi-disciplinary classrooms (more flexible)
* Least favorite buildings are 2400 & 1800
* Survey Results
* 3 campus visits
* 94 staff responses, 377 student responses
* Younger campus, well maintained
* Strong use of labs, new STEAM building will help with lab space
* Classrooms 60/40 onsite/online, strong multi discipline use, lovely new classrooms
* Priority is student centered space-
* Student Government
* Basic Needs
* Student Health
* Special programs/ community center
* Athletics
* Community Use
* Workforce partnerships
* Student Housing
* Wayfinding – new students looked on line at map, could be improved
* Branding – look, feel, cohesiveness. Survey showed that the campus is pretty, well-maintained
* Plug for New Hawk Day
* Where are we going
* Need a student center
* Remove 1700, improve entry to campus
* Renovation to 2400 to classrooms?
* Facilities plan to take cross country and track returning
* Is housing still on plan
* Add more shade
* 400 – best location for middle college?
* 2416 – Psych uses, modify for electrophysiology? (John)
* 2400 updating to keep with current pedagogy
* Entry signs, you are here signs, improve entry to Campus Hill Drive, improve 2500
* Jackie – renumbering? The facilities plan might suggest a universal numbering.
* Wayfinding for gender neutral restroom – John
* CWP will be at October Town Hall
* Improvement of wayfinding perimeter and internal – ongoing
* How can CWP be contacted, **get the word out for townhall Oct 2**, feedback to go to through the Deans to VPs then to Owen
* Find a way to expedite opportunity if folks do not feel heard yet
 | **None** |
| **5.****6.** | **Action Items*** Shared Governance Worksheet
* Change to standard 3, check with Owen?
* Add small projects language and add equity to charge, Removed VP of Academic and Student Services
* Final version will be sent to committee for a vote

**Old Business*** **Gender-neutral restrooms** – Dani is working on a survey for staff regarding unlocking restrooms in 2100 and 2400. Will have data next meeting
* **Define small project fund process** – less than $10K, Kevin will work on this, look at other schools
* **Clarifying M & O process**
	+ Add M & O link to faculty resources
	+ Asset Essentials replaced School Dude
	+ Ask Tim Druley to add a link to LPC website (Facilities page?), already under quick links
	+ Need to setup an account to be a user of Asset Essentials
	+ Have David Powers add Asset Essentials to the new faculty orientation
 | **None** |

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| **6.** | **New Business***For discussion* | **None** |

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| **7.** | **Information Items***For information* | **None** |
| **8.** | **Updates***For information***M & O** * scaffolding on 1800, gutter repairs
* Elevator in 1850 – having trouble with parts, will have update on Wednesday.
* Pothole developed – working on that, valve cover

**District Facilities** * updating FMP
* Cambridge West Consultants – [Facilities Master Plan Update](https://clpccdorg-my.sharepoint.com/%3Ab%3A/g/personal/joneilopipari_laspositascollege_edu/EfcWGhg6EQxNlzu7_azalEkBcqQ2kCgF1yemhXivB02ISg?e=Juu1TH)
 | **None** |
| **9.** | **Good of the Order***For information** None
 | **None** |
| **10.** | **Future Agenda Items***For discussion* |  |

Meeting adjourned at 3:30 pm via Zoom

Next meeting: Monday, October 28, 2024