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| **LPC Mission Statement** | **LPC Planning Priorities** | |
| Las Positas College is an inclusive, learning- centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career- technical goals while promoting life-longlearning. | Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities. | Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus. |
| **Chairs** | **Faculty** | **Administrator** |
| ☒ Dan Cearley  ☒ Jean O’Neil-Opipari | ☒ Natalie Kellner  ☒ James Giacomazzi  ☒ John Ruys  ☒ Gina Webster  ☒ Bhairav Singh | ☒ Cassondra Reinsel |
| **Deans** | **Classified Professionals** | **Vice Presidents** |
| ☒ Dean of PATH, Kevin Kramer  ☒ Dean of STEM, Paula Checchi | ☒ Cindy Balero  ☒ Lina Chea  ☒ Jackie Hill | * Vice President, Nan Ho   ☒ Vice President, Sean Brooks  Vice President, Jeanne Wilson |
| **Guests** |  |  |
| ☒ John Seybert  ☒ V.C. Owen Letcher  ☒ Ann Kroll  ☒ Megan Ganuce & Melinda Nish(Cambridge West Partnership) |  |  |
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**Attendance (Quorum = 8)**

Facilities & Sustainability Minutes

**September 23, 2024 2:30 pm**

*Recorder: Jean O’Neil-Opipari & Dan Cearley*

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| **Agenda Item** | **Information/Discussion** | **Action/Assigned To** |
| **1.** | **Call to Order**  *For information*   * Meeting Called to order at 2:35 by Chair Dan Cearley, Quorum is met |  |
| **2.** | **Review & Approve Agenda**  *For action*   * Agenda approved by approved unanimously | **Approved/** |
| **3.** | **Review & Approve Prior Minutes**  *For action*   * Meeting Minutes of 8/26/24 motion to approve Add Jennifer Farber to notes, and Paula as non voting member, Gina moved, Jackie 2nd, moved unanimously. | **Approved/** |
| **4.** | **Action Items**  *For action*   * Cambridge West Consultants – [Facilities Master Plan Update](https://clpccdorg-my.sharepoint.com/:b:/g/personal/joneilopipari_laspositascollege_edu/EfcWGhg6EQxNlzu7_azalEkBcqQ2kCgF1yemhXivB02ISg?e=Juu1TH) * Melinda Nish and Megan Gaunce * Updated timeline * FTES Trend is good. Hopefully to growth next year * 27.5 hours, lab efficiency, 53 hours for lecture efficiency * Science labs scheduled very efficiently * Some students online, some in person. Classes increasingly moving online * Look at age and condition of buildings, resources, use * Universal design incorporated into each project * Multi-disciplinary classrooms (more flexible) * Least favorite buildings are 2400 & 1800 * Survey Results * 3 campus visits * 94 staff responses, 377 student responses * Younger campus, well maintained * Strong use of labs, new STEAM building will help with lab space * Classrooms 60/40 onsite/online, strong multi discipline use, lovely new classrooms * Priority is student centered space- * Student Government * Basic Needs * Student Health * Special programs/ community center * Athletics * Community Use * Workforce partnerships * Student Housing * Wayfinding – new students looked on line at map, could be improved * Branding – look, feel, cohesiveness. Survey showed that the campus is pretty, well-maintained * Plug for New Hawk Day * Where are we going * Need a student center * Remove 1700, improve entry to campus * Renovation to 2400 to classrooms? * Facilities plan to take cross country and track returning * Is housing still on plan * Add more shade * 400 – best location for middle college? * 2416 – Psych uses, modify for electrophysiology? (John) * 2400 updating to keep with current pedagogy * Entry signs, you are here signs, improve entry to Campus Hill Drive, improve 2500 * Jackie – renumbering? The facilities plan might suggest a universal numbering. * Wayfinding for gender neutral restroom – John * CWP will be at October Town Hall * Improvement of wayfinding perimeter and internal – ongoing * How can CWP be contacted, **get the word out for townhall Oct 2**, feedback to go to through the Deans to VPs then to Owen * Find a way to expedite opportunity if folks do not feel heard yet | **None** |
| **5.**  **6.** | **Action Items**   * Shared Governance Worksheet * Change to standard 3, check with Owen? * Add small projects language and add equity to charge, Removed VP of Academic and Student Services * Final version will be sent to committee for a vote   **Old Business**   * **Gender-neutral restrooms** – Dani is working on a survey for staff regarding unlocking restrooms in 2100 and 2400. Will have data next meeting * **Define small project fund process** – less than $10K, Kevin will work on this, look at other schools * **Clarifying M & O process**   + Add M & O link to faculty resources   + Asset Essentials replaced School Dude   + Ask Tim Druley to add a link to LPC website (Facilities page?), already under quick links   + Need to setup an account to be a user of Asset Essentials   + Have David Powers add Asset Essentials to the new faculty orientation | **None** |

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| **6.** | **New Business**  *For discussion* | **None** |

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| **7.** | **Information Items**  *For information* | **None** |
| **8.** | **Updates**  *For information*  **M & O**   * scaffolding on 1800, gutter repairs * Elevator in 1850 – having trouble with parts, will have update on Wednesday. * Pothole developed – working on that, valve cover   **District Facilities**   * updating FMP * Cambridge West Consultants – [Facilities Master Plan Update](https://clpccdorg-my.sharepoint.com/:b:/g/personal/joneilopipari_laspositascollege_edu/EfcWGhg6EQxNlzu7_azalEkBcqQ2kCgF1yemhXivB02ISg?e=Juu1TH) | **None** |
| **9.** | **Good of the Order**  *For information*   * None | **None** |
| **10.** | **Future Agenda Items**  *For discussion* |  |

Meeting adjourned at 3:30 pm via Zoom

Next meeting: Monday, October 28, 2024