



Facilities & Sustainability Minutes

September 26, 2:30 pm

Recorder: Jean O'Neil-Opipari & Dan Cearley

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chairs	Faculty	Administrator
<p><input checked="" type="checkbox"/> Dan Cearley <input checked="" type="checkbox"/> Jean O'Neil-Opipari</p>	<p><input checked="" type="checkbox"/> Natalie Kellner <input checked="" type="checkbox"/> James Giacomazzi <input checked="" type="checkbox"/> John Ruys <input checked="" type="checkbox"/> Gina Webster <input checked="" type="checkbox"/> Bhairav Singh</p>	<p><input checked="" type="checkbox"/> Cassondra Reinsel</p>
Deans	Classified Professionals	Vice Presidents
<p><input checked="" type="checkbox"/> Dean of PATH, Kevin Kramer</p>	<p><input checked="" type="checkbox"/> Cindy Balero <input checked="" type="checkbox"/> Lina Chea <input checked="" type="checkbox"/> Jackie Hill</p>	<p><input type="checkbox"/> Vice President, Nan Ho <input checked="" type="checkbox"/> Vice President, Sean Brooks <input type="checkbox"/> Vice President, Jeanne Wilson</p>
Guests		
<p><input checked="" type="checkbox"/> John Seybert <input checked="" type="checkbox"/> V.C. Owen Letcher <input checked="" type="checkbox"/> Ann Kroll <input checked="" type="checkbox"/> Megan Ganuce (Company Name)</p>		

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order <i>For information</i></p> <ul style="list-style-type: none"> Meeting Called to order at 2:34 by Chair Dan Cearley, Quorum is met 	
2.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> Agenda approved by approved unanimously 	Approved/
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <ul style="list-style-type: none"> Minutes approved by approved unanimously 	Approved/
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> None 	None

<p>5.</p>	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Introductions of each member and guests • Consultant for the Facilities Master Plan, Megan Ganuce <ul style="list-style-type: none"> ○ Planning process, point of conclusion of SWAT analysis ○ Understanding where the data has shifted ○ Between Feb and May, on campus, met with admin, and conducted student and faculty surveys. ○ Surveys were right in line with interviews ○ Standing invite to facilities meeting • Shared Governance Worksheet <ul style="list-style-type: none"> ○ Review of Charge of the committee ○ Update charge as an action item at the next meeting ○ Does the Charge need language around supporting the Climate Action Plan? ○ Report to the College Council ○ Reduce the number of VP's on Committee ○ Run through Shared Governance Worksheet ○ Look at standard 3 (Owen to send update) ○ List of tasks completed from last year • John Ruys – LGBTQ task force presentation Update - Update - Single User Restroom Signs <ul style="list-style-type: none"> ○ SAGA club and task force approved Gender Neutral Restroom sign ○ Not many gender-neutral bathrooms for students; ones that exist not well marked ○ In 2400 move one of 2 gender neutral faculty restrooms to be accessible to students ○ Would like consistent signage and make them well marked with way markers ○ Don't use traditional symbols ○ Great signage in 4000 ○ No feminine products in building 4000 ○ Cassandra adding a basic needs station in 4000 ○ Make restrooms in 2100 available to all ○ Let faculty know if there is a change ○ Modifying lock to Occupied/Vacant, security-only key ○ Owen looking into it ○ When the 2100 facility was planned faculty faculty-only restrooms were on the list ○ Can we make one of the 2 restrooms open to students ○ Do a survey monkey about bathrooms in 2100 (John, Dan, etc) 	<p>None</p>
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- **Facilities Master Plan - Defining Our Role**
 - Hired consultants
 - Consultants have conducted interviews and administered surveys
 - Communicate results of surveys
 - Reviewing drafts
 - Include Cambridge in the Facilities meeting
 - Download 2018 masterplan and read it
 - Owen reviewed the Board Retreat document (available on board docs, 8/3/24 Board Retreat)
 - Overview of bond and budget
- **Climate Action Report Institutionalization**
 - Updated last year
 - Consider how we can encourage, facilitate change
 - Read climate action report
 - Dr. Foster just finished letter for page 3
- **Small project Proposal Process – Kevin Kramer**
 - At some schools small projects are vetted through a committee like this, at LPC, a much more informal process exists
 - At Chabot small project needs brought to a committee like this, the committee would review projects and make recommendations to Dean of Admin Services
 - Formalize informal process
 - Ann – The Facilities Committee did fill this function before COVID; any non- DSA project
 - Dan will be reaching out for input

6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Open Discussion Spring Topics <ul style="list-style-type: none"> ○ Think about topics that could be discussed at future meetings ○ Psych department 2416 develop into a Psych Lab, seat about 55 students ○ More appropriate signage suggested by the LGBTQIA task force ○ Where are we with Multi-Cultural Center, 2401? 	None
7.	<p>Information Items <i>For information</i></p>	None
8.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • M&O John Seybert – Semester <ul style="list-style-type: none"> ○ New custodial manager ○ Different colored towels used for different surfaces ○ Battery-operated tractor being delivered ○ Stripping of speed bumps ○ Repair leaks in the 1800 building • Campus Construction & Bond Management – Ann Kroll <ul style="list-style-type: none"> ○ VWT building open, in warranty period, November 19 ribbon cutting ○ Changes should be submitted to Ann Kroll’s office, not M & O ○ Cultural Resource Center will begin after September board, No longer an event space ○ Bathrooms updated, ramps, etc ○ Pool renovation completed around 9/10, diving boards being installed ○ Exterior Campus-wide Wayfinding project ○ In the process of completing the schematic design, mid-September, the original design was over budget ○ New food service vendor – amenable to composting 	None
9.	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • None 	None

10.	Future Agenda Items <i>For discussion</i>	
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Meeting adjourned at 3:30 pm via Zoom

Next meeting: Monday, Sept 23, 2024