

LAS POSITAS COLLEGE
College Enrollment Management Committee
Minutes
December 13, 2013

Attending: Mr. Craighead; Dr. Everett (voting); Dean Garoupa (voting); Ms. Hart (chair, voting); Ms. Migliaccio; Dean Miller (voting); Dean Morrissey; Dr. Noble (voting); Dr. Orf (voting); Dr. Barry Russell; Ms. Scott; Dr. Weaver (voting).

Absent: Dr. Ankoviak (voting); V.P. Rodriguez (voting); Dean Rodriguez; Mr. Samra

1. Call to order: 9:37 a.m. by Chair, Ms. LaVaughn Hart; Room 2450

2. Approval of minutes

MSC: T. Orf/J. Garoupa to approve minutes of November 22, 2013 meeting - (unanimous)

3. Discipline Plans 2014 - 15 Review and Approval

Handout - spreadsheet listing numbers for each division

Target 400.60 FTEF; Actual 403.28

Ms. Hart requested going forward that the weekly student contact hours (WSCH) is used as just that; not as what you desire. It's helpful to have more accurate numbers. She can meet with deans individually if needed. She has made some calculation corrections and will send out the approved plans. Please discard what you currently have.

BSBA - Dean Dyan Miller

ECON was an issue at last meeting. They were able to add some classes last semester...

HORT needs to be revised.

Target 69.48

Total 68.42

STEMPS - Dean Lisa Everett

Missing from spreadsheet EVSC and ENST = .20

Target 153.13

Total 149.56

Discussion: The AJ Academy is 11.64; over by 3. There is a curriculum proposal to raise the unit hours. This would be 3.183 per academy (6.37 for two academies). But there will still be other costs (more instructors). Some see this as a budgetary issue.

MSC: Orf/Weaver to split the difference between 11.64 and 6.37 which is approximately 9.0 for 2014-15, with the knowledge that we need to track. (Unanimous) AJ = 9.0

ALSS - Dean Justin Garoupa

Target 164.75

Total 164.94

CFS is a roll over from last year (1.19 target; 1.18 total)

Student Services - Dean Barbara Morrissey

Target 7.72

Total 7.73

MSC: Weaver/Miller to approve the 2014 - 2015 discipline plans based on the potential change for VWT-HORT. (Unanimous)

4. FTEF Update

LPC Spring 2014

189 FTEF (a little high since cross-listed classes are not yet staffed)

77% fill rate

437 Productivity

2685 FTES (right on target)

5. Good of the Order

Thanks to LaVaughn Hart for bringing bagels

6. Adjournment: 10:39 a.m.

Next Meeting: Friday, February 21, 2014 at 10:30 a.m. (room TBD). It's anticipated that we will not need to meet for our scheduled meeting on January 24, 2014.