



CEMC Meeting Minutes

Friday, December 12, 2025 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.	Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Paula Checchi <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Christina Lee	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Michael McQuiston <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Michelle Simotas	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio <input checked="" type="checkbox"/> Ashley Hart	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input type="checkbox"/> Ashley McHale <input type="checkbox"/> Ashley Young	<input checked="" type="checkbox"/> Aubrie Ross	<input type="checkbox"/> Shruthi Pradeep	
Guests	Guests		
Heike Gecox			

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order The meeting was called to order at 10:31am	
2.	Review and Approval of Agenda Agenda approved by the committee.	Approved Kutil/Bodnar
3.	Review and Approval of Minutes – November 21, 2025 Minutes were approved by the committee.	Approved Kutil/Lee
4.	Enrollment Updates Prof. Powers: Fall numbers are still up. Winter is at 99 percent capacity which is amazing our first time out; Spring numbers are still a little wonky, not sure why. Might be pulling from our spring numbers to fill winter. Could also be the upgrade to Banner ClassWeb and students still trying to figure it out. VP Ho: Congrats to everyone for our winter numbers; we're in a productivity range we've never seen before. Spring enrollment could actually be a result of students getting used to the upgrade (SSB09); new enrollment process might be creating a delay since new students applying to winter might have to do second application for spring. Dean Gagnon: Advice from our outreach team to students has always been to apply for intercession (summer and now winter), because historically with Banner 8 if you did, both intersession and the subsequent term would be available to you to register. But with Banner 9, that is only true if you have an enrollment activity in that intersession (if you add or drop a class). If there is no activity, then you have to submit a new application. We did not know this. But we are working with District IT. We believe this could impact some of the numbers. Dean Ward: We are not sure if IT can fix the issue but if not, a possible fix would be to issue students a priority registration for each term so they will not miss out. Dr. Foster: It has been helpful to hear from the student experiences as well; will bring Dean Ward's suggestion to SLT to see if there is a way to assign students priority registration for both terms together in hopes that this will address the issue moving forward.	

<p><u>Fall 25 as of 12/08/2025</u> FTES 3147.45 FTEF 198.27 WSCH/FTEF 488.73 FTES/FTEF 15.87 Fill rate 93.75% # of Pri Sec 801 4.99%</p>	<p><u>Win 25 as of 12/08/2025</u> FTES 141.01 FTEF 6.46 WSCH/FTEF 671.42 FTES/FTEF 21.83 Fill rate 99.17% # of Pri Sec 34</p>	<p><u>Spr 26 as of 12/08/2025</u> FTES 2335.93 FTEF 190.38 WSCH/FTEF 379.36 FTES/FTEF 7.90 Fill rate 72.55% # of Pri Sec 747 -6.71%</p>
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5. **Review and discussion of 2026/27 discipline allocations**
VP Ho shared the proposed allocation for 2026-27 spreadsheet. Each dean (Mattern, Simotas, Checchi, McQuiston, Gagnon) walked through presenting the allocation for their division. Committee members responded with comments and questions. VP Ho congratulated everyone for their efforts.

Summary of Proposed Discipline Plans for 26-27

	total on schedule 25-26 (includes winter)	total requested for 26-27 (includes winter)	difference
A&H	25-26	26-27	
Credit	138.990	139.650	0.660
NESL	0.150	0.150	0.000
STEM	25-26	26-27	
Credit	173.901	173.856	-0.045
NCIS	0.537	0.383	-0.154
NMAT	1.500	2.050	0.550
NBIO	0.000	0.025	0.025
BSSL	25-26	26-27	
Credit	82.728	83.828	1.100
NBUS	0.920	0.590	-0.330
PATH	25-26	26-27	
Credit	41.777	43.729	1.952
NAVI	0.670	0.646	-0.024

	Student Services	25-26	26-27	
	Credit	4.93	4.73	-0.20
	NPCN	0.05	0.05	0.00
	CCAP	25-26	26-27	
	CCAP	1.900	1.210	-0.69
		<i>approx</i>		
	Total credit	444.226	447.003	2.777
	Total noncredit	3.827	3.894	0.067
	Total FTEF	448.053	450.897	2.844
	DEMC Proposed Allocation		451.45	
6.	Vote and approval of discipline allocations The committee approved the discipline plan allocations as presented.			Approved Kutil/Bodnar
7.	Timelines for Discipline Plans – Reminder Over the next month or so the deans will work with their coordinators and faculty to look at the allocation across the different courses and sections they want to offer. Discipline plans are due back to deans early February. And then on Friday, February 20 ,2026 the deans will present their area discipline plans to this committee for a vote.			
8.	Good of the Order Prof. Powers thanked the administrators for the wonderful breakfast last week. “It was great to get together before the holidays. Happy Break!” Prof Gecox announced that the faculty association has a contract. “We’re excited! Thanks everyone, have a great holiday and go recharge those batteries!” Dean Gagnon: “To all the administrators who see things in the contract that you don’t like, none of them were my idea.” 😊			

Meeting adjourned at 11:56 a.m.

Next meeting: January 23, 2026