



CEMC Meeting Minutes

Friday, November 21, 2025 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p>	<p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Chair (voting)	Administrators (voting)	Faculty (voting)	
<p><input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair</p>	<p><input checked="" type="checkbox"/> Paula Checchi <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward</p>	<p><input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Christina Lee</p> <p style="text-align: right;"><i>Attendance (Quorum = 5 voting members)</i></p>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<p><input type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input type="checkbox"/> Jeanne Wilson <input type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Michael McQuiston <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Michelle Simotas</p>	<p><input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio <input checked="" type="checkbox"/> Ashley Hart</p>	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<p><input checked="" type="checkbox"/> Ashley McHale <input type="checkbox"/> Ashley Young</p>	<p><input type="checkbox"/> Aubrie Ross</p>	<p><input checked="" type="checkbox"/> Shruthi Pradeep</p>	
Guests	Guests		
<p>Heike Gecox</p>			

Agenda Item	Information/Discussion	Action/Assigned To																								
1.	Call to Order The meeting was called to order at 10:32am																									
2.	Review and Approval of Agenda Agenda approved by the committee.	Approved Kutil/Bodnar																								
3.	Review and Approval of Minutes – September 26, 2025 Minutes were approved by the committee, with one abstention.	Approved Kutil/Bodnar																								
4.	<p>Enrollment Updates</p> <p>Prof. Powers: Our numbers are still looking good; we're still up five percent. We now have winter intercession and spring numbers which also look good. This is our first winter intercession so we have nothing to compare it to. Spring numbers are a little lower than last year (which might have something to do with the winter enrollments).</p> <p>VP Ho thanked everyone for the strategic decisions made to identify courses that would be good to serve our students for winter. At board meeting it was reported that the District put on about 1800 unduplicated headcount for winter, of which about 1000 were actually from LPC.</p> <p>Dean Ward added that due to the new registration process, students are not allowed to register for Winter and Spring at the same time which could be why our numbers for Spring are a little low.</p> <table border="1" data-bbox="264 1073 1772 1430"> <thead> <tr> <th data-bbox="264 1073 774 1117"><u>Fall 25 as of 11/17/2025</u></th> <th data-bbox="779 1073 1289 1117"><u>Win 25 as of 11/17/2025</u></th> <th data-bbox="1293 1073 1772 1117"><u>Spr 26 as of 11/17/2025</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 1118 774 1154">FTES 3144.91</td> <td data-bbox="779 1118 1289 1154">FTES 108.19</td> <td data-bbox="1293 1118 1772 1154">FTES 1557.92</td> </tr> <tr> <td data-bbox="264 1156 774 1192">FTEF 198.27</td> <td data-bbox="779 1156 1289 1192">FTEF 6.46</td> <td data-bbox="1293 1156 1772 1192">FTEF 197.1</td> </tr> <tr> <td data-bbox="264 1193 774 1229">WSCH/FTEF 488.8</td> <td data-bbox="779 1193 1289 1229">WSCH/FTEF 509.6</td> <td data-bbox="1293 1193 1772 1229">WSCH/FTEF 242.82</td> </tr> <tr> <td data-bbox="264 1230 774 1266">FTES/FTEF 15.86</td> <td data-bbox="779 1230 1289 1266">FTES/FTEF 16.75</td> <td data-bbox="1293 1230 1772 1266">FTES/FTEF 7.90</td> </tr> <tr> <td data-bbox="264 1268 774 1304">Fill rate 93.77%</td> <td data-bbox="779 1268 1289 1304">Fill rate 76.93%</td> <td data-bbox="1293 1268 1772 1304">Fill rate 46.62%</td> </tr> <tr> <td data-bbox="264 1305 774 1341"># of Pri Sec 801</td> <td data-bbox="779 1305 1289 1341"># of Pri Sec 346</td> <td data-bbox="1293 1305 1772 1341"># of Pri Sec 731</td> </tr> <tr> <td data-bbox="264 1343 774 1378">5.12%</td> <td data-bbox="779 1343 1289 1378">?%</td> <td data-bbox="1293 1343 1772 1378">-18.63%</td> </tr> </tbody> </table>	<u>Fall 25 as of 11/17/2025</u>	<u>Win 25 as of 11/17/2025</u>	<u>Spr 26 as of 11/17/2025</u>	FTES 3144.91	FTES 108.19	FTES 1557.92	FTEF 198.27	FTEF 6.46	FTEF 197.1	WSCH/FTEF 488.8	WSCH/FTEF 509.6	WSCH/FTEF 242.82	FTES/FTEF 15.86	FTES/FTEF 16.75	FTES/FTEF 7.90	Fill rate 93.77%	Fill rate 76.93%	Fill rate 46.62%	# of Pri Sec 801	# of Pri Sec 346	# of Pri Sec 731	5.12%	?%	-18.63%	
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5.	<p>Report from DEMC/Discussion about FTEF & FTES Targets</p> <p>We received our allocation and target for next year. We got a little bit more FTEF to spread out for all 4 terms. Our allocation is 451.45 FTEF and target is 7293 FTES. It looks like we'll be able to make our target. The target for District went up significantly to 17,697 FTES.</p> <p>A moment was taken to celebrate being off hold harmless!! We went from anticipating a \$20 million deficit, to now where we're above. VP Ho gave thanks to everyone (and those in our spheres) for all the work done to accomplish this.</p> <p>VP Ho discussed a 2025-26 and 2026-27 DEMC comparison spreadsheet and answered questions from the committee. We were allocated an additional 8.85 FTES (2% change) and 293 FTES (4.19% change) for 2026-27. We have been able to achieve incredible rates of filing our classes so our productivity has been very high. We'll stay the course and be very strategic and learn from our winter session this year, to see if it's the right mix. The chancellor has yet to approve the allocation.</p> <p>Our targets went up higher than our resources so we'll continue to be good stewards of our resources. We will not continue growing at the same rate. But there may be opportunity to grow in the areas of dual enrollment and apprenticeships.</p> <p>The committee briefly reviewed discipline plan template modifications.</p>	
6.	<p>Timelines for Discipline Plans</p> <p>Friday, December 12, 2025: Deans present department allocations; committee approves allocations</p> <p>Friday, February 20, 2026: Deans present department discipline plans; committee approves discipline plans (Note: February 20 is a 3rd Friday. The 2nd Friday in February is a holiday so that meeting and the 4th Friday one is cancelled).</p>	
7.	<p>Good of the Order</p> <p>Happy Thanksgiving! Enjoy your time off!</p> <p>Don't forget the Annual Holiday Breakfast on December 4th put on by our administrators.</p> <p>Great lockdown drill is the first day back after the Thanksgiving break, Monday, December 1 at 11:30am.</p> <p>VP Ho thanked everyone for their continued work and dedication.</p>	

Meeting adjourned at 11:03 a.m.

Next meeting: December 12, 2025