



CEMC Meeting Minutes

Friday, August 22, 2025 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p>	<p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Paula Checchi <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Christina Lee <p style="text-align: right;"><i>Attendance (Quorum = 5 voting members)</i></p>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Michael McQuiston <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Michelle Simotas	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio <input checked="" type="checkbox"/> Ashley Hart	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input checked="" type="checkbox"/> Ashley Young	<input type="checkbox"/> Aubrie Ross	<input type="checkbox"/>	
Guests	Guests		
Heike Gecox Theresa Rowland			

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order Prof. Powers called the meeting to order at 10:32 a.m.</p>	
2.	<p>Welcome and Introductions Since we have some new members, all committee members and those in attendance at the time, gave their names and roles.</p>	
3.	<p>Review and Approval of Agenda Agenda approved by the committee, with one abstention.</p>	Approved Kutil/Bodnar
4.	<p>Review and Approval of Minutes – February 28, 2025 Minutes were approved by the committee, with one abstention.</p>	Approved Kutil/Bodnar
5.	<p>Updates on Enrollment & Summer Actions Prof. Powers sent out the report to the committee as he does every week. As of Monday this week, our enrollment for summer is up over 20 percent. This is fantastic! A large part of that is because we added 3 FTEF more than last summer. For fall we are up 4 percent. This does not include activity for this week, as we know there are students adding more classes. We have 6 more FTEF than we had last year at this time. We did more than 9 percent better for spring.</p> <p>VP Ho shared and explained the document from DEMC as well. There's a 4 percent increase year over year to this particular week. This particular document goes back three years and also includes non-credit. We are up 12.88 percent over fall 2023 which is great news. Our 93 percent fill rate is impressive.</p> <p>Director Samra added that we currently have the second highest fill rate for fall in the last 22 falls.</p>	

	<p><u>Sum 25 as of 08/18/2025</u> FTES 859.86 FTEF 51.5 WSCH/FTEF 511.8 FTES/FTEF 16.7 Fill rate 90.59% # of Pri Sec 209 20.25%</p>	<p><u>Fall 25 as of 08/18/2025</u> FTES 3019.55 FTEF 195.21 WSCH/FTEF 482.1 FTES/FTEF 15.47 Fill rate 93.27% # of Pri Sec 779 4.17%</p>	<p>VP Ho explained how earlier in the year once the committee knew of the much higher target and also the FTEF to accomplish the target, the committee voted to allow additions for the summer and fall based on student demand. The work behind this supports why we were able to accomplish really high growth in FTES while still maintaining high productivity. She thanked the deans, coordinators, and faculty, as well as all the college for all the work that goes on behind the scenes and in bringing students to LPC, encouraging them to do a SEP, and guiding them along the way.</p>	
<p>6.</p>	<p>Modalities Our Distant Ed annual report is going to board in September. It's prepared by the Instructional Technology Coordinator, Kat King. It looks at a variety of different things in distance ed. VP Ho shared some data from the report, specifically the Summer/Fall 2024 and Spring 2025 Course Outcomes by Modality chart. Great success rates! There's a lot to celebrate! We are making great strides in our distance education.</p>			
<p>7.</p>	<p>DEMC Updates & Allocation Sheet VP Ho shared and explained the District's latest allocation form. It isn't perfect so the numbers do not match up well. LPC was given an additional 13 FTEF. The DEMC will look at our enrollments (credit and non-credit) by the end of September to see if we are on pace to meet our target of 7000. If we are not on pace, 3 FTEF will be taken back in spring. We are making extremely good progress towards our target of 7000.</p> <p>Prof. Powers informed about a special DEMC meeting next week; perhaps they will discuss whether intercession will be included in target.</p> <p>VC Rowland gave thanks and congrats to everyone involved in this work and gave more explanation about the allocation. Some discrepancy was found on the 320 report that had to be tracked. Some credit was showing up in Argos, but not the 320 report. The issue is resolved now but we have to do some re-thinking.</p>			

8.	<p>SEP Dashboard Update Dean Gagnon spoke about updates regarding the dashboards and provided some recent data for LPC students. The latest email from VC Rowland contains a link to the latest interactive dashboard. This data contains summer only; fall data will be available next week. We're working with a consultant to develop new SEP data and a new SEP dashboard that aligns with new legislation and the chancellor's goal of 100% SEP for all students within their first year.</p>	
9.	<p>Good of the Order Prof. Powers gave a shout out to Josue Hernandez for the organized welcome back tables, making students feel welcome and at home.</p> <p>VC Rowland thanked VP Wilson for her leadership with the CDD and its iterations over the past year and a half.</p>	

Meeting adjourned at 11:23 a.m.

Next meeting: September 12, 2025