



## CEMC Meeting Minutes

Friday, September 27, 2024 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Paula Checchi	<input type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input checked="" type="checkbox"/> Ashley Young <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input checked="" type="checkbox"/> Keoni Federico <input type="checkbox"/>	
Guests	Guests		
<input checked="" type="checkbox"/> Kevin Harral <input checked="" type="checkbox"/> Heike Gecox	<input type="checkbox"/>		

Agenda Item	Information/Discussion	Action/Assigned To		
1.	<p><b>Call to Order</b> Mr. Powers called the meeting to order at 10:31 a.m.</p>			
2.	<p><b>Review and Approval of Agenda</b> Agenda approved by the committee with a correction to Kevin Harral’s name.</p>	Approved Valle/Kutil		
3.	<p><b>Review and Approval of Minutes – September 13, 2024</b> Minutes were approved by the committee (with one abstention) adding the word “equivalent” to item 5 to say “full time equivalent faculty” FTEF allocation instead of “full time faculty resources.”</p>	Approved Bodnar/Kutil		
4.	<p><b>Enrollment Updates</b> Prof. Powers: Our numbers are still looking really strong.</p> <table border="1" data-bbox="264 768 1272 1122"> <tr> <td data-bbox="264 768 783 1122"> <p><u>Fall 24 as of 09/23/2024</u> FTES 2994.31 FTEF 192.57 WSCH/FTEF 479.66 FTES/FTEF 15.55 Fill rate 94.28% # of Pri Sec 773 11.63%</p> </td> <td data-bbox="787 768 1272 1122"></td> </tr> </table>	<p><u>Fall 24 as of 09/23/2024</u> FTES 2994.31 FTEF 192.57 WSCH/FTEF 479.66 FTES/FTEF 15.55 Fill rate 94.28% # of Pri Sec 773 11.63%</p>		
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5.	<p><b>Report from CEMC/DEMC Strategy Meeting</b> DEMC met and we still don’t have an allocation so we don’t have a target. It was made clear that there is no money. VP Ho shared and explained updates to her “homegrown spreadsheet” used for analysis. We are still using the target from last year to do our analysis.</p> <p>The new CLPCCD allocation worksheet was found to be faulty, or there could be user error; not sure. To test it, VP Ho and Prof. Powers plugged in numbers from last year but couldn’t get the numbers to line up. This issue was taken to the CEMC/DEMC strategy meeting. So we are waiting to hear back to know the solution.</p>			

<p>6.</p>	<p><b>Student Services Dashboards</b>          Joel Gagnon shared a PowerPoint presentation to give updates on how Student Services is using SEP data received from the DEMC Committee. He built a dashboard (using Excel) to track and review SEPs for all students and improve services.</p> <p>Kevin Harral shared information from the financial aid dashboard that tracks grant and financial aid data.</p>	
<p>7.</p>	<p><b>Good of the Order</b>          Prof. Powers gave a shout out to Kristy Vanderhoof who organized the Career Fair on campus this week.</p>	<p>.</p>

**Meeting adjourned at 11:35am**

**Next meeting: October 11, 2024**