



CEMC Meeting Minutes

Friday, February 28, 2025 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input type="checkbox"/> Rajinder Samra	<input type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Paula Checchi	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input type="checkbox"/> Ashley McHale <input type="checkbox"/>	<input type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> Keoni Federico <input type="checkbox"/>	
Guests	Guests		
Heike Gecox			

Agenda Item	Information/Discussion	Action/Assigned To		
1.	Call to Order Mr. Powers called the meeting to order at 10:30 a.m.			
2.	Review and Approval of Agenda Agenda approved by the committee, adding an item: Corrections to Discipline Plans	Approved Bodnar/Valle		
3.	Review and Approval of Minutes – February 7, 2025 Minutes were approved by the committee, with two abstentions.	Approved Bodnar/McElderry		
4.	Enrollment Updates We are still looking strong; our numbers are up over nine percent which is fantastic. Good job to everyone for being so productive. It’s amazing given this is after fraudulent enrollments have been removed. Shout out to those who helped spearhead that effort to work on fraudulent enrollments. <table><tr><td><u>Fall 24 as of 02/24/2025</u> FTES 2977.30 FTEF 192.54 WSCH/FTEF 475.27 FTES/FTEF 15.46 Fill rate 94.36% # of Pri Sec 781 11.50%</td><td><u>Spring 25 as of 02/24/2025</u> FTES 2821.86 FTEF 187.89 WSCH/FTEF 463.32 FTES/FTEF 15.02 Fill rate 90.50% # of Pri Sec 749 9.24%</td></tr></table>	<u>Fall 24 as of 02/24/2025</u> FTES 2977.30 FTEF 192.54 WSCH/FTEF 475.27 FTES/FTEF 15.46 Fill rate 94.36% # of Pri Sec 781 11.50%	<u>Spring 25 as of 02/24/2025</u> FTES 2821.86 FTEF 187.89 WSCH/FTEF 463.32 FTES/FTEF 15.02 Fill rate 90.50% # of Pri Sec 749 9.24%	
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5.	DEMC Updates The Chancellor was impressed with our productivity so he increased our target from 6650 to 7000. In order to meet this goal, he also increased our FTEF by 13. This does not include the winter intercession that’s coming up. At our last meeting we approved our discipline plans without this additional 13 FTEF. So we have on the agenda to discuss these adds. This addition is still with the caveat that if we don’t meet our target, we can lose 3 FTEF.			

	VP Ho wanted to make sure that everyone was aware of the change in hold harmless COLA treatment. This is noted in the recent DEMC memo. It states in part “district will no longer receive any COLAs (one time or on-going) ... resulting in a potential \$3 million reduction in one-time funding. This shift increases the urgency for us to accelerate growth across all SCFF metrics to move off Hold Harmless status as soon as possible.”	
6.	<p>Discussion about Summer/Fall Adds</p> <p>This is in regard to the 13 additional FTEF from the Chancellor. The chairs compiled all the proposed additions from each discipline plan. Everyone may not get what they suggest as an add, but it’s a starting point for us to look at, and it’s within the 13 FTEF but things can change.</p> <p>As a committee we should vote to move ahead for summer and fall adds, giving the coordinators, deans, and committee chairs the flexibility to figure out where best to allocate the extra FTEF, using the proposed adds as a starting point.</p> <p>MSC: Kutil/Chopra, approved by the committee.</p>	Approved Kutil/Chopra
7	<p>Corrections to Discipline Plans</p> <p>VP Ho: We heard from a couple areas that there were some errors in calculations in the discipline plans. To be transparent, we should bring this type of info back as informational items.</p>	
8.	<p>Intersession Template</p> <p>Powers: We are starting to plan for the upcoming intersession. The chairs drafted a template per division for review. Intersession dates are not on the template yet because we don’t have final dates yet.</p>	
9.	<p>Continued Discussion of Student Services Dashboard (time permitting)</p> <p>Dean Gagnon shared more updates about the dashboard. Every Monday morning David Reed sends out DEMC Dashboards to the DEMC Committee, and send the instructional part to those here on this committee. There are two dashboards coming out but most of us are more familiar with the SEP where we are tracking how many plans are completed for each college. These dashboards come in the form of line graphs, bar graphs, and pie graphs. We still have about a third of our students across the district without an SEP plan. We are targeting them with the call campaign. LPC is at about 11% students with no SEP and Chabot is at about 37.5%. Thanks to our counseling team, front desk, and special programs for reaching out to our students. The real power behind the dashboards is that you can disaggregate the data.</p> <p>A new element of the dashboard is that they are starting to look at counseling hours; like fill rates for counselor</p>	

	<p>appointments versus drop-in time. It's more of a work in progress.</p> <p>VP Wilson and several of the committee members congratulated Dean Gagnon on this great work.</p>	
10.	<p>Good of the Order</p> <p>Powers: Shout out to the Black History Month activities. There was a food truck out this week on the quad with some amazing food. Also please note that daylight saving time is coming up on the weekend of March 8 where we lose one hour.</p>	.

Meeting adjourned at 11:10 a.m.

Next meeting: March 14, 2025