



## CEMC Meeting Minutes

Friday, February 7, 2025 | 9:00 – 10:30am | via Zoom

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Paula Checchi	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input checked="" type="checkbox"/> Ashley McHale <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> Keoni Federico <input type="checkbox"/>	
Guests	Guests		
Theresa Fleisher Rowland Heike Gecox			

Agenda Item	Information/Discussion	Action/Assigned To																
1.	<b>Call to Order</b> Mr. Powers called the meeting to order at 9:01 a.m.																	
2.	<b>Review and Approval of Agenda</b> Agenda approved by the committee, adding two items to the agenda: Enrollment Updates and Discipline Plan Presentations	Approved Bodnar/Ward																
3.	<b>Review and Approval of Minutes – January 24, 2025</b> Minutes were approved by the committee.	Approved Kutil/Ward																
4.	<b>Enrollment Updates</b> We are still holding strong. Continued work with the fraud issues. We are still up in our numbers with a 90% fill rate. Doing a great job! We are exceeding our targets! <table border="1" data-bbox="264 760 1318 1117" style="margin-left: 40px;"> <thead> <tr> <th data-bbox="264 760 781 802"><u>Fall 24 as of 02/03/2025</u></th> <th data-bbox="785 760 1318 802"><u>Spring 25 as of 02/03/2025</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 805 781 841">FTES 2977.43</td> <td data-bbox="785 805 1318 841">FTES 2834.34</td> </tr> <tr> <td data-bbox="264 844 781 880">FTEF 192.54</td> <td data-bbox="785 844 1318 880">FTEF 183.81</td> </tr> <tr> <td data-bbox="264 883 781 919">WSCH/FTEF 475.30</td> <td data-bbox="785 883 1318 919">WSCH/FTEF 475.84</td> </tr> <tr> <td data-bbox="264 922 781 958">FTES/FTEF 15.46</td> <td data-bbox="785 922 1318 958">FTES/FTEF 15.42</td> </tr> <tr> <td data-bbox="264 961 781 997">Fill rate 94.37%</td> <td data-bbox="785 961 1318 997">Fill rate 90.70%</td> </tr> <tr> <td data-bbox="264 1000 781 1036"># of Pri Sec 781</td> <td data-bbox="785 1000 1318 1036"># of Pri Sec 746</td> </tr> <tr> <td data-bbox="264 1039 781 1075">11.51%</td> <td data-bbox="785 1039 1318 1075">7.39%</td> </tr> </tbody> </table>	<u>Fall 24 as of 02/03/2025</u>	<u>Spring 25 as of 02/03/2025</u>	FTES 2977.43	FTES 2834.34	FTEF 192.54	FTEF 183.81	WSCH/FTEF 475.30	WSCH/FTEF 475.84	FTES/FTEF 15.46	FTES/FTEF 15.42	Fill rate 94.37%	Fill rate 90.70%	# of Pri Sec 781	# of Pri Sec 746	11.51%	7.39%	
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5.	<b>Discipline Plan Presentations</b> VP Ho thanked the deans for their incredible amount of work on the discipline plans. She and Prof. Powers worked many hours to collect and review all discipline plans sent by the deans and prepared a summary spreadsheet with a breakdown for each division.  Deans Mattern, Checchi, McElderry, Kramer, and Gagnon used the spreadsheet to share information about their areas with the committee.																	

	allocated	FTEF submitted	Difference	WSCH	FTES	WSCH/FTEF	FTES/FTEF submitted
Total credit	423.730	421.601		210807.1	7027.50	500.016	16.67
Total noncredit	3.368	3.818		1921.4	64.04	503.199	16.77
Total FTEF	427.098	425.419				1003.21	16.67
Target					6517	470	24-25
					6650		25-26

  

<b>6.</b>	<p><b>Vote on Discipline Plans</b></p> <p>M/S/C to approve the discipline plans (Kutil/Bodnar) and to approve allowing for deans, coordinators, and chairs to adjust, edit and correct if needed. Committee approved.</p>	
<b>7.</b>	<p><b>Good of the Order</b></p> <p>Powers: Thanks to VP Ho, the deans, and coordinators for all their work with the discipline plans.</p> <p>Join the upcoming Lunar New Year event if you can. Shout out to Carolyn Scott for all the Black History Month activities.</p>	.

**Meeting adjourned at 10:14 a.m.**

**Next meeting: February 28, 2025**