



# CEMC Meeting Minutes

Friday, November 17, 2023 | 9:00 – 10:30am | via Zoom

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair (voting)	Deans (voting)	Faculty (voting)
<p><input checked="" type="checkbox"/> Heike Gecox, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair</p>	<p><input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward</p>	<p><input type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input type="checkbox"/> Craig Kutil <input type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i></p>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<p><input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Anette Raichbart <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Thomas Orf</p>	<p><input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio</p>
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)
<p><input checked="" type="checkbox"/> Ashley Young <input type="checkbox"/></p>	<p><input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/></p>	<p><input checked="" type="checkbox"/> Mahi Bath <input type="checkbox"/></p>
Guests		
<p><input type="checkbox"/> <input type="checkbox"/></p>		

Agenda Item	Information/Discussion	Action/Assigned To		
1.	<b>Call to Order</b> Ms. Gecox called the meeting to order at 9:03 a.m.			
2.	<b>Review &amp; Approval of Agenda</b> Agenda approved by the committee.	Approved McElderry/Ward		
3.	<b>Review &amp; Approval of Minutes – October 27, 2023</b> Minutes approved by the committee.	Approved McElderry/Ward		
4.	<b>Enrollment Updates</b> Ms. Gecox reporting: Argos has not yet updated spring enrollment. Students have been coming in for their ed plans for spring. We already have some classes waitlisted. Dean McElderry: As of Wednesday enrollments are up 45% from last Spring in BSSL. <table border="1" data-bbox="264 808 1677 1162"> <tr> <td data-bbox="264 808 972 1162"> <u>Fall 23 as of 10/25/2023</u>            FTES 2688.38            FTEF 182.8            WSCH/FTEF 455.15            FTES/FTEF 14.71            Fill rate 86.18%            # of Pri Sec 730            14.86%         </td> <td data-bbox="976 808 1677 1162"></td> </tr> </table>	<u>Fall 23 as of 10/25/2023</u> FTES 2688.38 FTEF 182.8 WSCH/FTEF 455.15 FTES/FTEF 14.71 Fill rate 86.18% # of Pri Sec 730 14.86%		
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5.	<b>Report from CEMC/DEMC Strategy Meeting</b> Ms. Gecox & VP Ho reporting: We have an updated enrollment management tool (ugly sheet). Good news, we got our 470 productivity with 429.6 FTEF/6517 FTES. We are on our way to having this approved by the District.			

6.	<p><b>Discussion about FTEF &amp; FTEF Targets</b>  Deans should start thinking about where they want to grow. Our next meeting is scheduled for December 8 so we should have our allocations ready by then, including three-year averages. We will vote on the discipline plans at our January 26 meeting.</p> <p>November 29: First estimates of allocations by discipline from deans (deans send the most recent estimates of need by discipline)  December 5: Co-chairs send back to deans for discussion  December 8: CEMC meeting with final allocations for vote  February 6: Discipline plans due back to co-chairs  February 9: CEMC meeting to approve final discipline plans</p>	
7.	<p><b>Good of the Order</b>  Ms. Gecox welcomed new student senate member Mahi Bath.</p>	

**Meeting adjourned at 9:56am**

**Next meeting: Friday, December 8 at 10:30am**