



# CEMC Meeting Minutes

Friday, October 13, 2023 | 10:30am – 12:00pm | Room 1687 or Zoom

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair (voting)	Deans (voting)	Faculty (voting)
<input checked="" type="checkbox"/> Heike Gecox, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input type="checkbox"/> Craig Kutil <input type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<input checked="" type="checkbox"/> Dyrell Foster, President <input type="checkbox"/> Anette Raichbart <input checked="" type="checkbox"/> Jeanne Wilson <input type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Thomas Orf	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)
<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Guests		
<input checked="" type="checkbox"/> Ashley Young <input checked="" type="checkbox"/> Theresa Fleischer Rowland		

Agenda Item	Information/Discussion	Action/Assigned To																
1.	<b>Call to Order</b> Ms. Gecox called the meeting to order at 10:31a.m.																	
2.	<b>Review &amp; Approval of Agenda</b> Agenda approved by the committee.	Approved McElderry/Chopra																
3.	<b>Review &amp; Approval of Minutes – September 22 2023</b> Minutes approved by the committee	Approved McElderry/Kramer																
4.	<b>Enrollment Updates</b> Ms. Gecox reporting: We probably won't see any substantial changes. Late start classes started on Monday and we're still getting late adds so there may be a little shift. <table border="1" data-bbox="264 805 1677 1161" style="margin-top: 20px;"> <thead> <tr> <th data-bbox="264 805 972 841"><u>Fall 23 as of 10/10/2023</u></th> <th data-bbox="972 805 1677 841"></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 841 972 878">FTES 2691.87</td> <td data-bbox="972 841 1677 878"></td> </tr> <tr> <td data-bbox="264 878 972 915">FTEF 182.65</td> <td data-bbox="972 878 1677 915"></td> </tr> <tr> <td data-bbox="264 915 972 953">WSCH/FTEF 456.88</td> <td data-bbox="972 915 1677 953"></td> </tr> <tr> <td data-bbox="264 953 972 990">FTES/FTEF 14.74</td> <td data-bbox="972 953 1677 990"></td> </tr> <tr> <td data-bbox="264 990 972 1027">Fill rate 86.61%</td> <td data-bbox="972 990 1677 1027"></td> </tr> <tr> <td data-bbox="264 1027 972 1065"># of Pri Sec 729</td> <td data-bbox="972 1027 1677 1065"></td> </tr> <tr> <td data-bbox="264 1065 972 1102">14.99%</td> <td data-bbox="972 1065 1677 1102"></td> </tr> </tbody> </table>	<u>Fall 23 as of 10/10/2023</u>		FTES 2691.87		FTEF 182.65		WSCH/FTEF 456.88		FTES/FTEF 14.74		Fill rate 86.61%		# of Pri Sec 729		14.99%		
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5.	<b>Report from CEMC/DEMC Strategy Meeting</b> Ms. Gecox & VP Ho reporting: After receiving some information from VC Fleischer Rowland some simulation and planning was done. The committee was able to review the working document of productivity targets and actuals for past years. So the question was where should we fall next year for the allocation? One of the things looked at is that we never met our target in the past. Last year the target was revised to much lower and																	

	<p>thankfully we had a lot of productivity and enrollment growth in summer and fall.</p> <p>The new/current calculation tool (ugly sheet) was presented. The District’s response to the colleges’ requests for 2023-24 FTEF augmentation is: 8 for LPC and 12 for Chabot, a 60/40 split based on DEMC distributions.</p> <p>There was much discussion, questions and explanation of the current calculation tool (ugly sheet) which as VC Fleischer Rowland noted is a “worksheet very much in movement.” The vice chancellor shared a document to provide more explanation to the committee and answer some questions.</p> <p>VP Ho later noted that both colleges expressed in DEMC that when we get our allocation late in the year, it is really hard for discipline planning.</p> <p>The next DEMC meeting is Friday, November 3.</p>	
6.	<p><b>Discussion about FTEF &amp; FTEF Targets</b> Covered in item 5</p>	
7.	<p><b>SCFF and CEMC</b></p> <ul style="list-style-type: none"> <li>• <b>How does CEMC incorporate SCFF metrics into CEMC work (continued)</b></li> </ul> <p><i>We’ll continue working on this.</i></p>	
8.	<p><b>Good of the Order</b> VP Ho thanked everyone on this committee for working very hard, and doing incredible work.</p>	

**Meeting adjourned at 11:57am**

**Next meeting: October 27, 2023**