



CEMC Meeting Minutes

Friday, January 26, 2024 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair (voting)	Deans (voting)	Faculty (voting)
<input checked="" type="checkbox"/> Heike Gecox, Co-chair <input type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<input checked="" type="checkbox"/> Dyrell Foster, President <input type="checkbox"/> VP Admin Services (vacant) <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Thomas Orf	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)
<input type="checkbox"/> Ashley Young <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input checked="" type="checkbox"/> Mahi Bath <input type="checkbox"/>
Guests		
<input checked="" type="checkbox"/> Kevin Harral <input type="checkbox"/>		

Agenda Item	Information/Discussion	Action/Assigned To																
1.	Call to Order Ms. Gecox called the meeting to order at 10:30 a.m.																	
2.	Review & Approval of Agenda Agenda approved by the committee.	Approved Valle/Chopra																
3.	Review & Approval of Minutes – December 8, 2023 Minutes were approved by the committee.	Approved Bodnar/Chopra																
4.	Enrollment Updates Ms. Gecox reporting: Our spring enrollment is up 13.74 percent! NGR data is coming up next week so we anticipate a slight drop but nothing significant. <table border="1" data-bbox="264 808 1680 1161" style="margin-top: 20px; width: 100%;"> <thead> <tr> <th data-bbox="264 808 972 846"><u>Fall 23 as of 01/24/2024</u></th> <th data-bbox="972 808 1680 846"><u>Spring 24 as of 01/24/2024</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 846 972 883">FTES 2666.34</td> <td data-bbox="972 846 1680 883">FTES 2667.57</td> </tr> <tr> <td data-bbox="264 883 972 920">FTEF 182.54</td> <td data-bbox="972 883 1680 920">FTEF 175.11</td> </tr> <tr> <td data-bbox="264 920 972 958">WSCH/FTEF 451</td> <td data-bbox="972 920 1680 958">WSCH/FTEF 472.44</td> </tr> <tr> <td data-bbox="264 958 972 995">FTES/FTEF 14.61</td> <td data-bbox="972 958 1680 995">FTES/FTEF 15.23</td> </tr> <tr> <td data-bbox="264 995 972 1032">Fill rate 86.18%</td> <td data-bbox="972 995 1680 1032">Fill rate 88.78%</td> </tr> <tr> <td data-bbox="264 1032 972 1070"># of Pri Sec 733</td> <td data-bbox="972 1032 1680 1070"># of Pri Sec 718</td> </tr> <tr> <td data-bbox="264 1070 972 1107">13.74%</td> <td data-bbox="972 1070 1680 1107">13.62%</td> </tr> </tbody> </table>	<u>Fall 23 as of 01/24/2024</u>	<u>Spring 24 as of 01/24/2024</u>	FTES 2666.34	FTES 2667.57	FTEF 182.54	FTEF 175.11	WSCH/FTEF 451	WSCH/FTEF 472.44	FTES/FTEF 14.61	FTES/FTEF 15.23	Fill rate 86.18%	Fill rate 88.78%	# of Pri Sec 733	# of Pri Sec 718	13.74%	13.62%	
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5.	Discussion of Student Services Dashboard We revisit the Student Services dashboard to see what other information can be pulled. We can pretty much customize the dashboard to look for specific information to inform decisions. Dean Gagnon shared some insight and information he pulled from this tool regarding district-wide SEP completion. But the dashboard isn't built to what has been requested yet. It still needs development.																	

	<p>VP Wilson, Deans Gagnon and Ward, and Kevin Harral (Director Financial Aid) shared a PowerPoint presentation entitled “Student Services: Our Work to Increase the SCFF at LPC” which explains what they are doing to increase services in their area.</p> <p>Discussion/some comments:</p> <ul style="list-style-type: none"> • I like the idea of breaking down of SEP numbers on a more micro level. • Great work. Can we see some statistics in the future on the Financial Aid numbers to see how things are improving and how the metrics are developing? • This is so amazing! It has been a long time coming, and I'm sure much work!! Congrats! • Incredible projects by all of you. Really targeted to make impact. • Very exciting to see these strategic and data driven approaches to meeting student need and address SCFF. • Excellent work! Thank you all. <p>The committee was very pleased with the information shared.</p>	
6.	<p>Fill Rates for Spring Semester by Weeks</p> <p>Director Samra reporting: Sharing data about the last 11 springs semesters and the fill rates by week (Spring 2014 – 2024). It's important because it gives us a hint to where our number will be in the next few weeks and beyond. Data shows we tend to hit the peak at week one during the semester. Our numbers tend to stabilize at week 4. These fill rates are connected to other metrics we have in our enrollment data sheet. For example, we are at 472 productivity right now, and looking at past years it's likely that by week four we'll be around 457-ish. And based on these trends we'll probably be down about 2.9 percent in terms of FTES. But late start classes are not yet filled so there's still hope. Spring 24 is doing well compared to the last 11 springs.</p> <p>Discussion</p>	
7.	<p>Good of the Order</p> <p>None</p>	

Meeting adjourned at 11:40am

Next meeting: Friday, February 9, 2024