



# CEMC Meeting Minutes

Friday, September 9, 2022 | 10:30am | via Zoom

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair (voting)	Deans (voting)	Faculty (voting)
<input checked="" type="checkbox"/> Kristina Whalen, Co-chair <input checked="" type="checkbox"/> Thomas Orf, Co-chair	<input type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Nan Ho <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Sarah Thompson <i>Attendance (Quorum = 5 voting members)</i>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Anette Raichbart <input type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Amy Mattern <input type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio
Academic Senate	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Tracey Coleman <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Guests		
<input type="checkbox"/> Theresa Fleisher Rowland <input type="checkbox"/> Craig Kutil <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Agenda Item	Information/Discussion	Action/Assigned To
1.	<b>Call to Order</b> Dr. Orf called the meeting to order at 10:34 a.m.	
2.	<b>Review &amp; Approval of Agenda</b>	<b>Approved</b> Ho/Bodnar
3.	<b>Review &amp; Approval of Minutes – August 26, 2022</b> (correction to Ad Astra Volunteers; should be John Rosen instead of John Ruys)	<b>Approved</b> Thompson/Whalen
4.	<b>Latest Numbers</b> Dr. Orf reporting: We are staying consistent around 7 to 9 percent down. This is an improvement from 15 percent down two months ago. So we are looking a bit better. We are not sure if the data is completely clean yet (free from errors from rolling an old schedule) but it looks like this only affects two courses.  <u><b>Fall 22 as of 9/5/2022</b></u> FTES 2360.76 FTEF 187.48 WSCH/FTEF 390.92 FTES/FTEF 12.59 Fill rate 72.72% # of Pri Sec 767 -7.89%  <u><b>Sum 22 as of 9/5/2022</b></u> FTES 634.91 FTEF 42.37 WSCH/FTEF 458.52 FTES/FTEF 14.98 Fill rate 78.02% # of Pri Sec 177	<b>None</b>

	-8.74	
5.	<p><b>Preliminary Discussion of This Year's Targets and Long-Range Planning</b>  Next DEMC is next Friday. A goal of the DEMC is that we'll have our target numbers by October (November at the latest) and not be time pressured. Where do we set our target? We are interested in taking your thoughts and advice to DEMC as to what is the appropriate adjustment.</p> <p>After discussion, the consensus from this committee is to start with actuals and modify from there. There will still be time for more discussion after we receive target numbers from DEMC.</p>	None
6.	<p><b>Ideas for Increasing Enrollment</b>  Dr. Whalen: We're past the census date for full term classes so we are trying to put together ideas of how to get our students enrolled in our fast track 2 and late start courses. At the beginning of the year we were modest in the number of courses we were cancelling, and did suggest that cancellations could be moved to a fast track 2 if possible. So if there is something you still have on the table that we can accommodate because we have staffing and facilities, we have time to get those classes full.</p> <p>After discussion, motion put forward: Take the type of courses we believe we still have an audience for (from our discussion today), and get them staffed and on schedule within a week's time. We will support these additions to the schedule.</p>	Approved Bodnar/Chopra
7.	<p><b>Possible Late Start Adds</b>  This was discussed in item 6 but if there are any other ideas please share. We can have this as a standing agenda item if needed.</p>	None
8.	<p><b>Good of the Order</b>  Dean Ward: Will add re-opening for concurrent enrollment for late start classes to website.</p>	None

Meeting adjourned at 11:35am

Next meeting: Friday, September 23