



# CEMC Meeting Minutes

Friday, August 26, 2022 | 10:30am | via Zoom

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair (voting)	Deans (voting)	Faculty (voting)
<input checked="" type="checkbox"/> Kristina Whalen, Co-chair <input checked="" type="checkbox"/> Thomas Orf, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input type="checkbox"/> Nan Ho <input type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Sarah Thompson <i>Attendance (Quorum = 5 voting members)</i>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<input type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Anette Raichbart <input type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio
Academic Senate	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Tracey Coleman <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Guests		
<input checked="" type="checkbox"/> Richard Dry <input checked="" type="checkbox"/> John Ruys <input checked="" type="checkbox"/> Jennie Graham <input checked="" type="checkbox"/> Ame Blackshear	<input checked="" type="checkbox"/> Nadiyah Taylor <input checked="" type="checkbox"/> Melissa Korber <input checked="" type="checkbox"/> Robin Roy <input checked="" type="checkbox"/> Heike Gecox	<input type="checkbox"/> Theresa Fleisher Rowland <input checked="" type="checkbox"/> Anne Kennedy <input type="checkbox"/> Sarah Bettencourt

Agenda Item	Information/Discussion	Action/Assigned To
1.	<b>Call to Order</b> Dr. Orf called the meeting to order at 10:34 a.m.	
2.	<b>Review &amp; Approval of Agenda</b>	<b>Approved</b> Bodnar/Thompson
3.	<b>Review &amp; Approval of Minutes – May 13, 2022</b>	<b>Approved</b> McElderry/Mattern
4.	<b>Enrollment Update</b> Dr. Orf reporting: The good news is that students keep trickling in. We have a good chance of being as low as 8 percent before this is all done.  <u><b>Fall 22 as of 8/22/2022</b></u> FTES 2416.37 FTEF 187.52 WSCH/FTEF 401.4 FTES/FTEF 12.89 Fill rate 74.46% # of Pri Sec 755 -9.10%  <u><b>Spring 22 as of 8/22/2022</b></u> FTES 2194.14 FTEF 180.75 WSCH/FTEF 372.50 FTES/FTEF 12.14 Fill rate 68.80% # of Pri Sec 741	<b>None</b>

Dr. Whalen invited program coordinators to our meeting today and requested their comments and feedback on how they feel fall enrollment is behaving differently. We would like to use this feedback as guidance as we begin our spring schedule so we can serve our students as best we can. We are also waiting for the DEMC to come to an agreement on the FTES targets for next year. We'll be adjusting those FTES target to reflect our current reality. We have new enrollment management tools that will help us make recommendations about the number of sections.

Volunteers for Ad Astra pilot project: Tom Orf, John Rosen, Rajeev Chopra, Titian Lish, Richard Dry, Jennie Graham, Segal Boaz; we welcome Jeremiah Bodnar too if he desires. There will be initial contact training by Ad Astra.

Some comments/feedback:

- Not seeing trends; hard to predict; but we'll need to be flexible
- Enrollments are not down as much
- Most of the down enrollment was face-to-face classes, but that's not the case anymore; it's a combo; hard to paint a broad picture
- We are over-scheduling across the board
- Elective disciplines are seeing lopsided enrollment; over demand for intro courses (1's), even though others (2's, 3's, 4's) fulfill the same requirements
- Need dedicated counselors for pathways so we can have some conversations to address these issues
- For ECE students we are having to make some decisions about cutting classes; our students tend to enroll pretty late so we are doing some calling; evening class enrollments are going down, especially if they are in person; HyFlex class is doing well – added 10 students since class started; we are slowly rebuilding on-campus daytime classes; still good enrollment in asynchronous classes but they are not automatically capped as before when they used to fill immediately.
- PSYC is experiencing very similar issues as ECE
- Evening students are now finding their way online; raises the question of what is the student experience when they do arrive on campus for an evening class.
- Regarding evening students now taking online courses, there's an exception: students in majors in evening sections are still doing okay

<p>5.</p>	<p><b>Student demand survey and enrollment data (by modality) - see 5 attachments</b></p> <p>Dr. Whalen: The survey data is from students we have; not the ones we have lost. However, this data is still important since retention is the number one enrollment strategy we can have. What our current students tell us is important. Our accreditation visit is coming up and they want to talk to us about how we are using what we know about student demand and need to make adjustments to the modalities that we are offering on our schedule.</p> <p>Mr. Samra displayed and briefly discussed the student data sheets. The online survey was sent to everyone on Canvas last spring; about 350-400 responded but not all questions were answered; it was represented in terms of race and ethnicity; a higher number of women responded.</p> <p>A few findings from the survey:</p> <ul style="list-style-type: none"> <li>• 30% want all online classes only</li> <li>• 16% want all in person classes only</li> <li>• Preference for online only is mainly among older students (our median age is 21)</li> <li>• Students want choices</li> <li>• Modality: Asynchronous had the most votes; in-person was next highest; highly likely - online/asynchronous</li> </ul> <p>Discussion</p>	<p>None</p>
<p>6.</p>	<p><b>CEMC changes--pending TA ratification</b></p> <p>Dr. Whalen: Article 26 of the faculty contract which affects this committee and DEMC is changing to make those committees inclusive of counseling. We're expanding the membership in the charge of DEMC where we are looking for ways to operationalize discipline plan activities that are already in Article 26. One of the ways we are doing that is to form a dashboard that matches the instructional enrollment that we look at in CEMC and DEMC.</p> <p>Dr. Theresa Fleischer Rowland: Dean Joel Gagnon, VP Jeanne Wilson and several counseling faculty members from LPC were huge contributors to the discussion. Article 26 already has a section on counseling discipline plans, so going through the negotiation process this was really highlighted. We thought it through and wanted to improve that section; we built on that language.</p>	

7.	<b>Outreach/Marketing/Communication Updates</b> Outreach Specialists Anne Kennedy and Sarah Bettencourt spoke about their outreach efforts over the summer.	<b>None</b>
8.	<b>Good of the Order</b> None	<b>None</b>

**Meeting adjourned at 12pm**

**Next meeting: Friday, September 9**