CEMC MEETING MINUTES

Friday, December 10, 2021| 10:30 a.m. | *via Zoom*

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

- Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

College Enrollment Mgmt. Committee

Members Present (voting):
Jeremiah Bodnar (voting)
Rajeev Chopra (voting)
Nan Ho (voting)
Stuart McElderry (voting)
Thomas Orf (Co-Chair)
Tamica Ward (voting)
Kristina Whalen (Co-Chair)
Craig Kutil for Sarah Thompson (voting)

Members Present (non-voting):
Erick Bell
Dyrell Foster
Joel Gagnon
Amy Mattern
Andrea Migliaccio
Anette Raichbart
Rajinder Samra
Carolyn Scott
Jeanne Wilson
Classified Senate: Aubrie Ross

Members Absent:
Sarah Thompson (voting)

Guests:
Ron Gerhard, Theresa Rowland, Richard Dry, Heike Gecox, Cynthia da Cruz

Meeting Minutes

1. Call to Order
Dr. Orf called the meeting to order at 8:00 a.m.

2. Review and Approval of Agenda
Committee members approved the agenda (Ho/McElderry)

3. Review and Approval of Minutes of November 19, 2021
Committee members approved minutes (Bodnar/Kutil)

4. Latest Numbers
Dr. Orf reporting: Not much of a movement. Still down. Doing much better with online classes than with face-to-face.

Fall 21 as of 12/06/2021
FTES 2510.77
FTEF 190.22
WSCH/FTEF 405.22
FTES/FTEF 13.2
Fill rate 77.03%
# of Pri Sec 781
-11.23%

Spring 22 as of 12/06/2021
FTES 1601.01
FTEF 207.59
WSCH/FTEF 236.74
FTES/FTEF 7.71
Fill rate 41.96%
# of Pri Sec 847
-25.10%

5. Report from the DEMC
Dr. Orf shared the new allocation sheet. We had a special DEMC meeting where we finally got our targets approved. LPC's allocation is about a 3% cut at 438.9 FTEF. We kept productivity level at 490 and know it's just a guide. This was the compromise reached.

6. Discipline Plans – Dissemination, timelines, etc.
Drs. Whalen and Orf: Worked on plans and have them ready to send out to the deans today. Then they will send the plans out to their faculty members.

The Summer 2022 schedule production timeline is in draft form. We are still in discussion about two factors related to this timeline: one is whether or not there should be a replication of the uncoupling of summer and fall which happened last year; and two, what the registration date should be. Looking at a late schedule development date of April 25.

Timeline:

Draft to divisions: Monday, December 13

Due back to deans: Monday, January 24

Due to Whalen/Orf: Thursday, January 27

Approve at CEMC: Friday, January 28

Dr. Orf shared and discussed the discipline plan template.

Committee approved discipline plans, template and timeline (Ho/Chopra). Discipline plans will go out to the deans by the end of day.

7. Discipline Level Cross Enrollment Data
Mr. Samra: Shared some findings. Looked at our course taking pattern district-wide of over 8500 students over the last 5 years; the data is mostly FTES, tracked the over the years for classes taken at both colleges. This data shows both colleges are helping each other (by being registered at one college, yet attending both). There's a great opportunity for collaboration. "It takes a District!" Mr. Samra will share his findings via a CLPCCD Cross-College Enrollment report.

8. Enrollment Efforts
Dr. Whalen - Standing agenda item: Seeing a decline in enrollment. It's not surprising that students are moving to face-to-face instruction more slowly. So it makes sense to move more classes to the DE modality. We'd be looking at around 100 sections.

Discussion of framework, timelines, etc.
The committee approved to move forward in this effort (Kutil/Chopra).

9. Good of the Order

None

Adjournment: 12:10pm