



CEMC MEETING MINUTES

Friday, January 28, 2022 | 10:30 a.m. | *via Zoom*

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

College Enrollment Mgmt. Committee

Members Present (voting):

Jeremiah Bodnar (voting)
Nan Ho (voting)
Stuart McElderry (voting)
Thomas Orf (Co-Chair)
Sarah Thompson (voting)
Tamica Ward (voting)
Kristina Whalen (Co-Chair)

Members Present (non-voting):

Dyrell Foster
Joel Gagnon
Amy Mattern
Andrea Migliaccio
Anette Raichbart
Carolyn Scott
Jeanne Wilson

Members Absent:

Rajeev Chopra (voting)
Rajinder Samra

Classified Senate: Aubrie Ross

Guests:

Danielle Banuelos, Theresa Fleischer
Rowland, Heike Gecox, Craig Kutil

Meeting Minutes

1. Call to Order

Dr. Orf called the meeting to order at 10:33 a.m.

2. Review and Approval of Agenda

Committee members approved the agenda (Whalen/Bodnar)

3. Review and Approval of Minutes of December 10, 2021

Committee members approved minutes (McElderry/Ho)

4. Latest Numbers

Drs. Whalen and Orf reporting: Not much movement. Students are still trickling in but we're not expecting much more movement. We are down around 18.5%. Chabot is about the same. Fill rates reviewed: We saw a lot of enrollment over the last month to get us from 51% full to 74% full. Our asynchronous courses are in high demand.

Fall 21 as of 1/24/2022

FTES 2515.68
FTEF 190.22
WSCH/FTEF 405.73
FTES/FTEF 13.22
Fill rate 77.12%
of Pri Sec 781
-12.58%

Spring 22 as of 1/24/2022

FTES 2305.71
FTEF 178.83
WSCH/FTEF 398.48
FTES/FTEF 12.89
Fill rate 72.96%
of Pri Sec 738
-18.51%

5. Presentations by Deans & Approval of Discipline Plan

Dr. Orf shared the summary of discipline plans. Deans took the opportunity to review and give a short summary.

Mattern for AH: Stayed within allocations, making a few tough decisions. If any remaining FTEF for this year or next year, there are some opportunities for some productive summer additions.

McElderry for BSSL: This division is finding its way. Very pleased with the role of the coordinators planning their allocation. They did a good job of having a realistic expectation. We came in a bit below the allocation. The savings will help fund the summer.

Ho for STEM: In summer we will start offering PHYS which we have not done before. So the PHYS allocation was increased a little from the past. Also adding a class in ASTR. MATH is the largest allocation across the college. BIO and CHEM finally reflect historical demands so no additions needed. [NOTE from chat: Classes funded by SWP Fall 2022: Math 27 (ECE Project), GEO 10 (ECE Project), GDDM 57, CS 4, CS 3, WLDT 79; For Spring 2023: CIS 10, CS 5, MUS 35]

McElderry for PATH: Pretty much status quo, with one exception: AJ. AUTO is the one discipline a bit over (it offers a few more classes one year over another. So one year it might be over allocations, and another it might be under). But it's only over this time by 0.17. For AJ, there are courses we want to add for the 21st Century Policing program.

Gagnon for SS: Pretty big drop from where we were in the past due to a decline in enrollment; we stayed under allocation. We did not propose additions right now. We want our enrollment to grow and for students to find their way back to our classes.

Our allocation is 436.65; currently 435.69 is the

Dr. Whalen: The allocation received from DEMC is 438.9, so we have some FTEF in our pocket; there might be some proposed additions to entertain today from our list. We might consider the 21st Century Policing Program but will need more information. It is 0.46 FTEF total to get this program started. We can add this to the plans.

In discussion we will add:

ARHS for summer at .4 FTEF due to strong enrollment.

BUSN 18 and BUSN 40 total .22 FTEF, and MKTG 50 at .2 FTEF

CIS 50 at .27 FTEF, and revised VWT that came in at .09 FTEF

Deans McElderry and Mattern will modify their discipline plans to include these additions. (1.64 FTEF total all adds; this leaves a cushion of 1.57 FTEF)

MSC: The committee approved discipline plans with modifications/adds (Bodnar/McElderry)

6. Demo of Ad-Astra Monitor Tool

Dr. Whalen shared "the look" of the Ad-Astra monitor tool and gave a brief description of the functions of this district software funded through SCFF. It took about 4 months to set up data stream that was acceptable to our IT. We're still working on it so the connection is not yet complete. It's the first milestone in the software implementation.

7. Enrollment Management Plan Discussion

Dr. Whalen: One of the things we can role into this discussion is thinking about the additions we could make to the schedule in order to capture future enrollment in the summer and going into next year.

Is there anything more we want to do for this semester with the schedule? Discussion

A proposal to put together a collection of GE classes, fast track 2, preferably asynchronous to add to our March 21 start date; a "Starter Pack." And we will not go over our allocation.

Focus forward on an enrollment management plan: Telling our story about welcoming our students back who have left, or welcoming back students to our beautiful campus. We are putting together a video to tell

this story. We are investing money into Bumble Bee Marketing for this purpose. Danielle “Elle” Banuelos is our point person. Elle shared some points and requested ideas and/or feedback.

Ideas/Comments:

- Student and Academic Senates are collaborating on a homecoming week.
- Home and family
- We have it all.
- Theater
- Diversity
- What the everyday student experiences on campus (laying on grass, having coffee together, meeting for clubs, campus life, etc.)

8. Good of the Order

None

Adjournment: 12:01 pm