



CEMC MEETING MINUTES

Friday, March 12, 2021 | 10:30 a.m. | via Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Enrollment Mgmt. Committee

Members Present (voting):

Jeremiah Bodnar (voting)
Nan Ho (voting)
Thomas Orf (Co-Chair)
Kristina Whalen (Co-Chair)

Members Present (non-voting):

Erick Bell
Elizabeth David (voting in place of Ward)
Dyrell Foster
Amy Mattern
Andrea Migliaccio
Anette Raichbart
Rajinder Samra
Carolyn Scott

Members Absent:

Rajeev Chopra (voting)
Stuart McElderry (voting)
Sarah Thompson (voting)
Tamica Ward (voting)

1. Call to Order

Dr. Orf called the meeting to order at 10:33 a.m.

2. Review and Approval of Agenda

Committee approved the agenda (Bodnar/Ho).

3. Review and Approval of Minutes of January 22 and February 26, 2021

Committee approved minutes of January 26 (Ho/Bodnar). Committee approved minutes of February 22 (Bodnar/David) with a minor clarification.

4. Latest Numbers

Dr. Orf reporting: Shared Enrollment report. Not that much of a major change but numbers are up slightly (Sheriff's Academy not included).

Mr. Samra shared information to put the -16% into context (viewing the DEMC Dashboard sent out from District). We were down 15.49% but now we are down 16%. The reason for the big jump is a combination of factors. Looking at the raw numbers show that we are only down by 7.5 FTES. However the numbers on the report show we are down by 17.5 because there is still movement in the previous spring.

The good news is that our fill rate actually went up.

Spring 21 as of March 8, 2021

FTES	2,647.41
FTEF	189.59
WSCH/FTEF	430.50
FTES/FTEF	13.99
Fill rate	80.23%
# of Pri Sec	780
	-16.00%

5. Report from DEMC

Dr. Orf: Members of the DEMC received a memo from Chancellor Gerhard stating he has accepted the recommendation of the new targets (16,489 FTES/1057.9 FTEF). There's no guarantee that we won't drop these numbers even more but this is where we are moving forward from this point.

Dr. Whalen: Rajinder Samra presented data at the Presidential Task Force meeting yesterday which showed that although there is a drop in the number of Black students, those performing are doing okay. We are seeing some gaps being closed. LPC data is promising in that it shows these students rising to the level of overall students. We are working

really hard for students who have been disproportionately impacted. The challenge remains to get back those that we've lost.

There was a nicely done presentation by Scott Vigallon and Christina Davis (Chabot) about how we handle out of state students who are enrolling in our distance education classes. It's a difficult situation because CDC does not allow students to go through the exchange from out of state. Also there are financial aid implications. But it's also a potential way for us to fill our classes. The question is do we have the capacity to work through all the agreements that we have to have with the other states? We are looking at some of the ways other institutions in California have handled it.

6. Enrollment Academy Away & Home Teams

Dr. Whalen: We are making a commitment to go to a summer enrollment management academy and will take 4 people. As we've had discussion between our CEMC meetings one thing that could be an outcome of this is that we could start our next generation of knowledge about enrollment management strategies. This could stage the development of who might serve on this committee in the coming years. It might be wise to put out a call to faculty or senate who might be interested in participating. This is true of the administrators too.

Committee: There are other faculty members out there, including newly tenured faculty, who might be interested. Perhaps we broaden membership to allow more members (not voting members).

Whalen and Orf will meet offline for more discussion.

7. Shared Governance Committee Report

Dr. Orf: This is the time of year where we must review the committee charge and report on what we've done as a committee for the year. The committee discussed and prepared a draft list. We will make a recommendation that the charge stays the same. Our membership is laid out by the FA contract. Dr. Orf might bring to the Faculty Association the idea of expanding the membership.

Dr. Orf will send out the draft report to everyone for review and suggestions. Then he will send the final report to College Council.

8. Good of the Order

None

9. Adjournment: 12:00pm

10. Next meeting: March 26, 2021