



CEMC MEETING MINUTES

Friday, January 22, 2021 | 10:30 a.m. | via Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Enrollment Mgmt. Committee

Members Present (voting):

- Jeremiah Bodnar (voting)
- Nan Ho (voting)
- Stuart McElderry (voting)
- Thomas Orf (Co-Chair)
- Sarah Thompson (voting)
- Kristina Whalen (Co-Chair)

Members Present (non-voting):

- Erick Bell
- Dyrell Foster
- Amy Mattern
- Andrea Migliaccio
- Anette Raichbart
- Rajinder Samra
- Carolyn Scott
- Members Absent:
 - Rajeev Chopra (voting)
 - Elizabeth David
 - Tamica Ward (voting)

Guests:

- Ron Gerhard, Chancellor
- Theresa Rowland, VC
- Jonah Nicholas, VC
- Craig Kutil

1. Call to Order

Dr. Orf called the meeting to order at 10:30 a.m.

2. Review and Approval of Agenda

Committee approved the agenda (McElderry/Ho)

3. Review and Approval of Minutes of December 11, 2020

Committee approved minutes with one abstention (Ho/Bodnar)

4. Latest Numbers

Dr. Orf reporting: Shared Enrollment report. Samra spoke about the data for week 3 of the DEMC Dashboard, specifically the Sheriff's Academy data. He explained how with the academy no longer here at LPC, it has definitely had a huge impact. Data shows how we have been negatively affected while Chabot has benefitted. The academy is 4.2% of Chabot's overall FTES. For us fall 2019, the academy was 3.1% of our overall FTES and 3.2% for fall 2018.

Fall 20 as of 1/18/21

| | |
|--------------|----------|
| FTES | 2,826.84 |
| FTEF | 195.41 |
| WSCH/FTEF | 445.74 |
| FTES/FTEF | 14.47 |
| Fill rate | 84.45% |
| # of Pri Sec | 809 |
| | -14.07% |

Spring 21 as of 1/18/21

| | |
|--------------|----------|
| FTES | 2,718.85 |
| FTEF | 189.40 |
| WSCH/FTEF | 444.23 |
| FTES/FTEF | 14.35 |
| Fill rate | 81.75% |
| # of Pri Sec | 775 |
| | -6.74% |

5. District-wide Enrollment Targets

Chancellor Gerhard discussed our district-wide enrollment targets. Enrollment is soft district-wide and throughout the State. Over two-thirds of our students prefer face-to-face; more than twenty percent say they are not comfortable with online classes. Our students are struggling.

In viewing a document presented to DEMC last fall which shows a history of what our FTEF targets have been in most recent years compared to actual enrollment reported to the State. Most recently there has been a gap between what we've been setting as enrollment

targets compared to what we've been planning for in our schedules and what we've been trying to fund.

Last week the period 1 apportionment report (attendance report) was submitted and the data is clear that more than twenty percent of our students are not enrolling. Based on student feedback it's mainly due to hardships related to online instruction. In the date we reported to the State last week we are estimating current year FTES as 15270.68. Compared to data sent last year that's about a 1600 drop in FTES. Compared to our enrollment targets we are reporting 2378.32 less than we normally would.

Hopefully we will see a difference when COVID is over. But getting back to normal will take some time. We will discuss more at the DEMC meeting on February 5.

6. Summer Class Adds

Dr. Whalen: This year we were allocated 469 FTEF. We've built out our schedule and only used 445 of that. We saw growth in summer so perhaps we can place some of what we didn't use in summer.

Our discipline plans show our proposed adds for summer amount to about 30 CAH.

MSC: Ho/Bell to look at adding these for summer; committee approved.

We'll put the proposed additions into the first draft of the schedule, then bring them back to CEMC to review and discuss.

7. Registration Dates for Fall

Dr. Orf: Last week a task force looked into the concept of two different registration dates. One proposal was that the date for fall registration be held off until June. But we're afraid of the students we'll lose in the process. So we've determined some alternative dates: registration starting on May 10, or anytime through May 17. Please email any other suggestions to Dr. Orf and he will take them forward.

8. Good of the Order

Dean Ho stated that whatever we do we need to have all hands on deck and do it well; put the resources there and get them ready to go.

9. Adjournment: 12:00pm

10. Next meeting: February 26, 2021