



LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Chair:

Craig Kutil (Articulation) - present

Voting:

Catherine Alfaro (SS) - present
Angela Amaya (Librarian) - present
Segal Boaz (STEM) - present
Akihiko Hirose (BSSL) - present
Christina Lee (SS) - present
Dana Nakase (STEM) - present
Catherine Suarez (A&H) - present
Marsha Vernoga (PATH) - present

Curriculum Committee Support:

Alaina Osuka (AS, Classified) - present

Advisors:

Nan Ho (VP, AS) - absent
Paula Checchi (Dean, STEM) - present
Joel Gagnon (Dean, SS) - present
Ashley Hart (AS, Classified) - present
Andrea Migliaccio (AS, Classified) - present

Guests:

Brian Hagopian

Draft Minutes

1. Call to Order at 2:30pm – Craig Kutil

2. Review and Approval of Agenda

MSC: Boaz/Vernoga/Approved

- AA: Add Librarian to Angela Amaya's title on Agendas/Minutes moving forward

3. Review and Approval of Minutes

3.1. October 6th, 2025

MSC: Boaz/Vernoga/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading ([see Attachments](#))

5.1. New Courses

- NAUT INT Introduction to Automotive

Presenter: Brian Hagopian

- Adding a noncredit course that mirrors AUTO INT (introductory course); intro class that splits lecture/lab. Requesting CPL, which is different than usual noncredit - passing the NAUT class grants AUTO course credit through credit-by-exam. Every AUTO class has a noncredit NAUT mirror and NAUT + CA (Concepts) are asynchronous noncredit lecture courses.
- **CPL – Effective Term: Fall 2025**
- AA: noticed there were no textbooks listed, but in assignments it states "read a chapter". BH will add representative texts, such as guides/handbooks that are provided within the course for consistency purposes.

5.2. Course Modifications

- ANTH C1001 Introduction to Biological Anthropology
 - Effective Term: Fall 2027; CCN update
- ANTH C1001L Biological Anthropology Lab
 - Effective Term: Fall 2027; CCN update
- AUTO A1 Engine Repair
 - COR update
- AUTO A2 Automatic Transmission/Transaxle
 - COR update

- AUTO A3 Manual Drive Train and Axles
 - COR update
- AUTO A4 Suspension and Steering
 - COR update
- AUTO A6 Electrical/Electronic Systems
 - COR update
- AUTO INT Introduction to Automotive
 - COR update
- BIOL C1000 Introduction to Biology with Lab
 - Effective Term: Fall 2027; CCN update
- JAMS 3 Introduction to Public Relations
 - Request for CPL (Credit-by-Portfolio; Military JST – neither are UC transferable)
- MATH 55C Concurrent Support for Intermediate Algebra
 - COR update; corequisite language
- MATH 101C Concurrent Support for BSTEM Mathematics
 - COR update; corequisite language
- MUS 4 Jazz in American Culture
 - COR update
- MUS 17 Jazz Combo
 - COR update; subject/title change
- MUS 38 Applied Lessons
 - COR update; corequisite language
- NAUT A1 Engine Repair
 - COR update
- NAUT A2 Automatic Transmission/Transaxle
 - COR update
- NAUT A3 Manual Drive Train and Axles
 - COR update
- NAUT A4 Suspension and Steering
 - COR update
- NAUT A6 Electrical/Electronic Systems
 - COR update
- NMAT 201C Concurrent Support for BSTEM Mathematics
 - COR update; corequisite language
- NMAT 255C Concurrent Support for Intermediate Algebra
 - COR update; corequisite language

5.3. Course Deactivations

- NNTR 201 Introduction to Nutrition Science

Presenter: Marsha Vernoga

- Originally created to boost enrollment, but it is not fit for noncredit due to rigor of content and information.

5.4. New Programs

- Automotive Concepts, NCL
 - Noncredit certificate mirror of credit certificate
- Automotive Master, NCL
 - Noncredit certificate mirror of credit certificate
- Elementary Teacher Education: Integrated Programs, AA-T
 - New TMC (Transfer Model Curriculum); significant modification to previous Elementary Teacher education AA-T. Integrated Programs includes teacher preparation coursework (learning domains) tied to specific GE.

5.5. Program Modifications

- Liberal Arts & Sciences: Arts and Humanities, AA
 - Program Requirements
- Liberal Arts & Sciences: Business, AA
 - Program Requirements
- Liberal Arts & Sciences: Computer Studies, AA
 - Program Requirements
- Liberal Arts & Sciences: Mathematics and Science, AA
 - Program Requirements
- Liberal Arts & Sciences: Social and Behavioral Sciences, AA
 - Program Requirements

5.6. Program Deactivations

- Elementary Teacher Education, AA-T
- Mathematics, AS-T
 - Both programs are being replaced with the “2.0” version

5.7. Policy Modification

- CCP 1090 Program Completion Requirements
 - Not all NCYs have a capstone course; changing language that other courses and/or capstones are required to be completed.

6. Second Reading/Voting ([see Attachments](#))

6.1. New Courses

Course Outline of Record, CSU Transfer, ADGE; 7, DE: EFO - Effective Term: **Fall 2026**

- KIN SBV1 Beginning Soccer Beach Volleyball

- KIN SBV2 Intermediate Soccer Beach Volleyball
- KIN SBV3 Advanced Soccer Beach Volleyball

MSC: Lee/Boaz/Approved

6.2. Course Modifications

Course Outline of Record - Effective Term: **Fall 2026**

- HEA 29 Independent Study, Health

Course Outline of Record - Effective Term: **Fall 2027**

- SOCI C1000 Introduction to Sociology

MSC: Boaz/Suarez/Approved

6.3. Course Deactivations

Effective Term: **Fall 2026**

- MATH 30 College Algebra for STEM

MSC: Boaz/Nakase/Approved

6.4. Program Modifications

Program Narrative/Guided Map - Effective Term: **Fall 2026**

- Automotive Alternative Fuels/Hybrid Technology, AS
- Automotive Alternative Fuels/Hybrid Technology, CA
- Automotive Chassis, CA
- Automotive Drivability, CA
- Automotive Electronics Technology, AS
- Automotive Light Duty Diesel, AS
- Automotive Light Duty Diesel, CA
- Automotive Master, AS
- Automotive Master, CA
- Business Entrepreneurship, CA
- Environmental Studies, AA

MSC: Lee/Boaz/Approved

6.5. Program Deactivations

Effective Term: **Fall 2026**

- Automotive Mechanical, CA

MSC: Boaz/Nakase/Approved7. Discussion Items ([see Attachments](#))7.1. CCCCCO Regulatory Revisions to Course Outline of Record – **Craig Kutil**

- Institutions have 180 days to implement. Required to update Curriculum Committee review process and following example deadlines/expectations. Revision of Curriculum Committee procedures to reflect new equity, inclusion, and UDL. For example, UDL will most likely show up in assessments and methods of instruction; equity – how students have a chance to succeed; inclusion – designing how curriculum can be inclusive for everyone. Potential for a future Curriculum Committee policy of official review of how LPC is ensuring how we are integrating UDL, equity and inclusion within CORs.

7.2. Lab Activities – Craig Kutil

- Proposal of changing field in Meta [Content > Lab Content (change to Lab Activities)]. CK: makes more sense to say activities because it is “what students are doing” in a lab as an activity versus simply content. SB: does this limit faculty/instructors and impede on flexibility of course content? CK: yes/no, it is already what is in the COR, but Lab Activities will specify what is being done vs. content is an overview. CL: if it doesn’t limit, why is it necessary to change the word to activities? CK: because lab activities requires it to be more concise, instead of simply copying and pasting the same content information. Curriculum Committee agrees with change to Lab Activities under Content.

7.3. Las Positas College General Education – Craig Kutil

- Change from Associate Degree General Education (ADGE) to Las Positas College General Education (LPCGE) since it is our own local GE pattern. Curriculum Committee agrees with change to LPCGE, effective for 2026 – 2027 Academic Year.

8. Reports

8.1. Vice President’s Report

- VP Ho absent
- CK: Announcement for letters of interest in the Curriculum Chair position are due by 10/31/2025.

8.2. Chair’s Report – Craig Kutil

- Three of us will be attending ASCCC Regional Curriculum Meeting; hoping for feedback with implementation of CCCCCO information regarding COR changes.

8.3. Articulation Officer’s Report – Craig Kutil

- Elementary Teacher Education: Nonintegrated Programs (AA-T) is postponed so FDRG can coordinate with other entities
- Biology FDRG will hopefully be asking for 66-unit pathway and UC Transfer Alignment- TBD
- CCNs for BIO- Anatomy/Physiology CCN is paused due to concern for prerequisite issues with C-ID. The question is are prerequisites needed? The big decision is getting institutions to add prerequisites or complete removal of all prerequisites for CCN implementation to match the C-ID. Looking at effect of institutions- TBD. DN: why can’t this be a consistent standard, why doesn’t CCN allow prerequisites at the college-level? CK: the student expectation is that the CCN prerequisite courses are the same at all CCCs.
- Business CCN Phase III – almost complete, but not all objectives are covered that are on C-ID; due to misunderstanding that C-ID has objectives and CCN phase III templates were created using outcomes.

9. Good of the Order

10. Adjournment at 4:30pm

MSC: Boaz/Suarez/Approved

- Next Regular Meeting: **November 3rd, 2025**