



Curriculum Committee Minutes

December 2nd, 2024 | 2:30-4:30 PM | Room 21211

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

Curriculum Committee:

Faculty/Voting:

Craig Kutil, Chair (AS) - present
Angela Amaya (BSSL) - present
Segal Boaz (STEM) - present
Amanda Castelli (SS)
Sue DeFuniak (PATH) - present
Akihiko Hirose (BSSL) - present
Christina Lee (SS) - present
Dana Nakase (STEM) - present
Marty Nash (A&H) - present
Elizabeth Wing Brooks (A&H) - present

Academic Division Dean/Voting

Stuart McElderry (Dean, BSSL) - present

Non-voting/Ex. Off. Members:

Joel Gagnon (Dean, SS) - present
Nan Ho (VP, AS) - present
Andrea Migliaccio (AS/Classified) - present
So-Jin Moon (A&R / Classified) - absent
Shruthi Pradeep (LPCSG) - present

Minutes

1. Call to Order at 2:31pm- **Craig Kutil**

2. Review and Approval of Agenda- **Craig Kutil**

MSC: Boaz/Nakase/Approved

3. Review and Approval of Minutes

3.1. [November 18th, 2024](#)

MSC: Boaz/Nakase/Approved

4. Public Comments (*This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items that are not already on the agenda.*)

5. Second Reading/Voting (see [Attachments](#))

5.1. New Courses

Course Outline of Record - Effective Term: **Fall 2025**

- APWX 94 Apprenticeship Work Experience
- DANC 5A Dance Composition Fundamentals/Beginning
- GDDM 10 3D Modeling and Animation
- GDDM 12 2D Animation
- NESL 260 Introduction to Achievement in Community College for ESL Students
- NESL 261 Achievement in Community College for ESL Students 1
- NESL 262 Achievement in Community College for ESL Students 2
- NESL 263 Achievement in Community College for ESL Students 3
- NMUS 245 Chamber Choir for Older Adults
- NMUS 246 Vocal Jazz Ensemble for Older Adults

Enrollment Limitations - Effective Term: **Fall 2025**

- APWX 94 Apprenticeship Work Experience
- NMUS 245 Chamber Choir for Older Adults
- NMUS 246 Vocal Jazz Ensemble for Older Adults

Distance Education (DE) - Effective Term: **Fall 2025**

- APWX 94 Apprenticeship Work Experience
- GDDM 10 3D Modeling and Animation
- GDDM 12 2D Animation
- NMUS 245 Chamber Choir for Older Adults
- NMUS 246 Vocal Jazz Ensemble for Older Adults

CSU Transfer - Effective Term: **Fall 2025**

- DANC 5A Dance Composition Fundamentals/Beginning
- GDDM 10 3D Modeling and Animation
- GDDM 12 2D Animation

Associate Degree GE - Effective Term: **Fall 2025**

- DANC 5A Dance Composition Fundamentals/Beginning – Area 7

MSC: Nakase/Boaz Approved

5.2. Course Modifications

Course Outline of Record - Effective Term: **Fall 2025**

- AJ 54 Investigative Report Writing
- AJ 64 Police Patrol Operations
- ANTR 1 Biological Anthropology
- ANTR 1L Biological Anthropology Laboratory
- ANTR 2 Introduction to Archaeology
- ANTR 3 Cultural Anthropology
- ANTR 4 Language and Culture
- ANTR 7 Native American Cultures of North America
- ANTR 12 Magic/Religion/Witchcraft/Healing
- ANTR 13 Introduction to Forensic Anthropology
- ANTR 29A Independent Study, Cultural Anthropology
- ANTR 29B Independent Study, Biological Anthropology
- ANTR 29C Independent Study, Archaeology/Prehistory
- ANTR 29D Independent Study, Linguistic Anthropology
- ARHS 1 Introduction to Art History
- ARHS 2 Art of the Ancient Americas
- ARHS 3 Arts of Africa, Oceania, and Indigenous North Americas
- ARHS 4 Western Art History - Ancient to Medieval
- ARHS 6 Museum & Gallery Techniques
- ARHS 7 Modern Art History
- ARHS 8 Asian Art History
- BIO 20 Contemporary Human Biology

- BUSN 20 International Business
- BUSN 45 Entrepreneurship
- CIS 79 Medical Office Procedures
- CMST 3 Group Communication
- CMST 4 Introduction to Communication Studies
- CMST 10 Interpersonal Communication
- CMST 11 Intercultural Communication
- CMST 46 Argumentation and Debate
- CNT 55 Windows Server Installation, Storage, and Compute
- CNT 56 Networking with Windows Server
- CNT 8001 Cisco CCNA1/3 Introduction to Networks (ITN)
- CNT 8002 Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)
- CNT 8003 Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)
- DANC 2A Jazz Dance Fundamentals/Beginning
- DANC 2B Jazz Dance Beginning/Intermediate
- DANC 3A Ballet Fundamentals/Beginning
- DANC 6A Choreography for the Stage Fundamentals/Beginning
- DANC 6B Choreography for the Stage Beginning/Intermediate
- ECE 10 Introduction to Education
- ECE 95 Work Experience
- EMS 10 Paramedic Theory 1
- EMS 11 Paramedic Theory 2
- EMS 12 Paramedic Laboratory 1
- EMS 13 Paramedic Laboratory 2
- EMS 16 Paramedic Clinical Internship
- EMS 17 Paramedic Field Internship
- EMS 20 Emergency Medical Technician
- EMS 30 Emergency Medical Responder
- EMS 62 Basic Medical Terminology
- EMS 70 CPR for Healthcare Providers
- ENG 12B Craft of Writing Fiction: Intermediate
- ENG 12C Craft of Writing Fiction: Advanced
- ENG 20 Studies in Shakespeare
- ENG 29 Independent Study, English
- ENG 32 U.S. Women's Literature
- ENG 35 Modern American Literature
- ENG 41 Modern World Literature
- ENG 42 Literature of the African Diaspora in America
- ENG 44 Literature of the American West
- ENG 45 Studies in Fiction
- ENG 110 Craft of the Sentence

- ENG 115 Personalized Coaching for Academic Reading and Writing
- ENGR 1 Introduction to Engineering
- ENGR 23 Engineering Graphics
- ENGR 26 Computational Methods for Engineers and Scientists
- ETHS 1 Introduction to Ethnic Studies
- ETHS 20 Introduction to Asian American Studies
- ETHS 40 Introduction to Native American Studies
- EVST 5 Energy and Sustainability
- FREN 1A Beginning French
- GDDM 45A Digital Painting I
- GDDM 45B Digital Painting II
- GDDM 57 Branding and Identity Design
- GDDM 58 Adobe Photoshop II
- HEA 11 Health and Social Justice
- JAMS 1 Introduction to Mass Communications
- JAMS 2 Introduction to Media
- JAMS 3 Introduction to Public Relations
- JAMS 11 Introduction to Reporting and Newswriting
- JAMS 21A Express College Newspaper A
- JAMS 21B Express College Newspaper B
- JAMS 22 Express Editorial Board
- JAMS 24A Naked Magazine: College Magazine A
- JAMS 24BA Naked Magazine: College Magazine B
- JAMS 23 Digital Storytelling
- KIN 5 Sports Management
- KIN 16 The Successful Student Athlete
- KIN 29A Independent Study, Intercollegiate Athletics
- KIN 29K Independent Study, Kinesiology
- KIN 29P Independent Study, Physical Education
- KIN 38A Pre-Season Intercollegiate Men's Soccer
- KIN 38B Intercollegiate Men's Soccer
- KIN 38C Post Season Intercollegiate Men's Soccer
- KIN 48A Pre-Season Intercollegiate Women's Soccer
- KIN 48B Intercollegiate Women's Soccer
- MATH 100C Concurrent Support for SLAM Mathematics
- MATH 101C Concurrent Support for BSTEM Mathematics
- MKTG 50 Introduction to Marketing
- MUS 11 Commercial Music Combo
- MUS 19 Music Composition
- MUS 34 Music in Film
- MUS 41 Instrumental Chamber Music

- MUS 44 Concert Choir
- MUS 45 Chamber Choir
- MUS 46 Vocal Jazz Ensemble
- NBUS 200 Communication in the Workplace
- NENG 210 Craft of the Sentence
- NENG 215 Personalized Coaching for Academic Reading and Writing
- NMAT 200C Concurrent Support for SLAM Mathematics
- NMAT 201C Concurrent Support for BSTEM Mathematics
- NMAT 265 Math Jam for BSTEM & Calculus I Preparation
- NNTR 201 Introduction to Nutrition Science
- NTRN 1 Introduction to Nutrition Science
- PCN 5 Introduction to Social Work and Human Services
- PCN 35 Drugs, Health, and Society
- PHIL 1 God, Nature, Human Nature
- PHIL 4 Introduction to Philosophy: Knowledge
- PHIL 6 Introduction to Logic
- PHIL 8 Logic and Argumentation
- PHTO 51B Individual Projects B
- PHTO 60 Intermediate Black and White Photography
- PHTO 64A Artificial Light Photography
- PHTO 66 Digital Imaging
- PHTO 67 History of Photography
- PSYC 4 Brain, Mind, and Behavior
- SOC 6 Social Problems
- SOC 11 Sociology of Gender
- SOC 29 Independent Study, Sociology
- SPAN 1A Introduction to Forensic Anthropology
- SPAN 1B Elementary Spanish
- SPAN 2A Intermediate Spanish I
- SPAN 2B Intermediate Spanish II
- THEA 1A Theory/Practice of Acting I
- THEA 4 Modern American Theater
- THEA 10 Introduction to Dramatic Arts
- THEA 39A Musical Theater Workshop - Beginning
- THEA 39B Musical Theater Workshop - Intermediate
- THEA 39C Musical Theater Workshop – Advanced
- THEA 53 Script Analysis
- WRKX 94 Occupational Work Experience/Internship
- WRKX 95 General Work Experience

Enrollment Limitations - Effective Term: **Fall 2025**

- EMS 10 Paramedic Theory 1
- EMS 11 Paramedic Theory 2
- EMS 12 Paramedic Laboratory 1
- EMS 13 Paramedic Laboratory 2
- EMS 16 Paramedic Clinical Internship
- EMS 20 Emergency Medical Technician
- ENG 12C Craft of Writing Fiction: Advanced
- GDDM 57 Branding and Identity Design
- MATH 101C Concurrent Support for BSTEM Mathematics
- NMAT 201C Concurrent Support for BSTEM Mathematics

Distance Education (DE) - Effective Term: **Spring 2025**

- AJ 64 Police Patrol Operations
- ANTR 1 Biological Anthropology
- ANTR 2 Introduction to Archaeology
- ANTR 3 Cultural Anthropology
- ANTR 12 Magic/Religion/Witchcraft/Healing
- ANTR 13 Introduction to Forensic Anthropology
- CMST 3 Group Communication
- CMST 4 Introduction to Communication Studies
- CMST 10 Interpersonal Communication
- CMST 11 Intercultural Communication
- CMST 46 Argumentation and Debate
- CNT 56 Networking with Windows Serve
- CNT 8003 Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)
- DANC 2A Jazz Dance Fundamentals/Beginning
- DANC 2B Jazz Dance Beginning/Intermediate
- DANC 3A Ballet Fundamentals/Beginning
- EMS 16 Paramedic Clinical Internship
- EMS 17 Paramedic Field Internship
- ENG 20 Studies in Shakespeare
- ENG 44 Literature of the American West
- ENG 45 Studies in Fiction
- ENGR 26 Computational Methods for Engineers and Scientists
- GDDM 45B Digital Painting II
- KIN 5 Sports Management
- KIN 16 The Successful Student Athlete
- KIN 38A Pre-Season Intercollegiate Men's Soccer
- KIN 48A Pre-Season Intercollegiate Women's Soccer
- MATH 100C Concurrent Support for SLAM Mathematics
- MATH 101C Concurrent Support for BSTEM Mathematics

- MUS 34 Music in Film
- MUS 41 Instrumental Chamber Music
- MUS 44 Concert Choir
- MUS 46 Vocal Jazz Ensemble
- NMAT 200C Concurrent Support for SLAM Mathematics
- NMAT 201C Concurrent Support for BSTEM Mathematics
- PHTO 51B Individual Projects B
- PHTO 60 Intermediate Black and White Photography
- PHTO 64A Artificial Light Photography
- PHTO 66 Digital Imaging
- PHTO 67 History of Photography
- SOC 6 Social Problems
- SOC 11 Sociology of Gender
- SPAN 1A Introduction to Forensic Anthropology
- SPAN 1B Elementary Spanish
- SPAN 2A Intermediate Spanish
- SPAN 2B Intermediate Spanish II
- THEA 4 Modern American Theater
- THEA 39A Musical Theater Workshop - Beginning
- THEA 39B Musical Theater Workshop - Intermediate
- THEA 39C Musical Theater Workshop – Advanced

Credit for Prior Learning - Effective Term: **Spring 2025**

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- AJ 64 Police Patrol Operations
- CNT 55 Windows Server Installation, Storage, and Compute
- CNT 56 Networking with Windows Server
- CNT 8001 Cisco CCNA1/3 Introduction to Networks (ITN)
- CNT 8002 Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)
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- EMS 10 Paramedic Theory 1
- EMS 11 Paramedic Theory 2
- EMS 12 Paramedic Laboratory 1
- EMS 13 Paramedic Laboratory 2
- EMS 16 Paramedic Clinical Internship
- EMS 17 Paramedic Field Internship
- EMS 20 Emergency Medical Technician
- EMS 30 Emergency Medical Responder
- EMS 70 CPR for Healthcare Providers
- JAMS 23 Digital Storytelling
- MUS 19 Music Composition

- SPAN 1A Introduction to Forensic Anthropology
- SPAN 1B Elementary Spanish

MSC: Wingbrooks/Boaz Approved

5.3. Course Deactivations

Effective Term: **Fall 2025**

- CIS 8 Essential Computing Skills
- CIS 65 Introduction to Desktop Operating Systems
- CIS 71 Computer Typing
- CIS 84 Windows
- GDDM 67 Adobe InDesign II
- SPAN 29 Independent Study, Spanish

MSC: Wingbrooks/Boaz Approved

5.4. New Programs

Narrative and Program Map - Effective Term: **Fall 2025**

- Achievement in Community College for ESL Students, NCY
- Cal-GETC, CA
- Modern Policing, AS
- Physical Therapy Aide, CA

MSC: Wingbrooks/DeFuniak Approved

5.5. Program Modifications

Narrative, Program Requirements, and Program Map - Effective Term: **Fall 2025**

- Administration of Justice, AS-T
- Administrative Medical Assistant, CA
- Anthropology, AA-T
- Business Administration, AA
- Business Workforce Proficiency, CA
- Child and Adolescent Development, AA-T
- Commercial Music: Music Technology Fundamentals, CA
- Communication Studies 2.0, AA-T
- Computer Applications Software, CA
- Customer Service, NCL
- Cybersecurity and Network Administration, AS
- Digital Illustration, CA
- Economics, AA-T
- Elementary Teacher Education, AA-T

- Emergency Medical Sciences, AS
- Engineering Technology, AS
- Engineering Technology, CA
- English, AA-T
- Film Studies, AA
- Film Studies, CA
- Geography, AA-T
- Graphic Design, AA
- Graphic Design, CA
- Humanities, AA
- Humanities, CA
- Innovation, Entrepreneurship, and Small Business Management, NCL
- Journalism, AA-T
- Kinesiology, AA-T
- Liberal Arts & Sciences: Arts and Humanities, AA
- Liberal Arts & Sciences: Business, AA
- Liberal Arts & Sciences: Computer Studies, AA
- Liberal Arts & Sciences: Language Arts and Communication, AA
- Liberal Arts & Sciences: Mathematics and Science, AA
- Liberal Arts & Sciences: Social and Behavioral Sciences, AA
- Marine Technology Yachting 101, CA
- Mathematics, AS-T
- Music, AA
- Norcal Laborers Construction, CA
- Norcal Laborers LiUNA! Laborers' Construction, CA
- Norcal Laborers Traffic Control, CA
- Nutrition and Dietetics, AS-T
- Paramedic Sciences, CA
- Philosophy, AA-T
- Psychology, AA-T
- Public Health, AS-T
- Social Justice Studies: Gender Studies, AA-T
- Social Justice Studies: LGBTQ Studies, AA-T
- Social Work and Human Services, AA-T
- Studio Arts, AA-T
- Web & Interaction Design, CA

MSC: Wingbrooks/Boaz Approved

5.6. Credit for Prior Learning

Effective Term: **Spring 2025**

- AUTO L1L2 Smog Level One and Level Two

- AUTO SDR Specified Diagnostic and Repair
- MATH 1 Calculus I
- MATH 2 Calculus I

MSC: Wingbrooks/DeFuniak Approved

5.7. Certificate Graduation Standards

Effective Term: **Fall 2025**

- To earn a Certificate of Achievement, Certificate Accomplishment, Certificate of Completion, or Certificate of Competency, students must earn a grade of 'C', or higher, or 'P' in all classes used to complete the certificate.

MSC: Wingbrooks/Nakase Approved

6. Discussion Items

6.1. Associate Degree GE Minimum Grades for Area(s)

The science department had interest in either option and the English department would like to see more data to decide. Counselors prefer C's for English and Math. The GE pattern and minimum grade needs to be in the catalog. There will be a special meeting to talk GE at the end of town meeting on 2/55 to report back by 3/17. GE special meeting 2/5 will have questions and answers (about 15-20mins).

7. Reports

7.1. Vice President's Report- **Nan Ho**

No Report

7.2. Chair's Report- **Craig Kutil**

There were 419 curriculum updates reviewed and approved that included courses, programs, CPL and DE.

7.3. Articulation Officer's Report- **Craig Kutil**

The common course numbers have been updated and approved. The course outlines have been uploaded and the COCI system will update again in March. The State is working on the next phase for common course numbering. This is the chance to review and provide feedback. CSU & UC are not aligned with the sciences. Majority CSU organic chem is upper division but not at UC. UC was okay with changing Area 5 to be two science classes like Area 4. Typically, people would rather take a biological science than a physical science. Look at Area 2 to see if math for educators is possible. Ethnic Studies is being looked at next year. Guiding notes have been released for CALGETC.

8. Good of the Order

Martin Nash- thank you to Craig Kutil for all the work and hours guiding the committee.

Craig Kutil- thank you to everyone for everything and serving on the curriculum committee.

9. Meeting Adjourned at 3:09pm – **Boaz/Nakase/Approved**

- Next Regular Meeting: **February 3rd, 2025**