



# CURRICULUM COMMITTEE

## Draft Minutes

September 18, 2023 | 2:30 PM | Room 2414 + Zoom for Guests

[Zoom information at the end of the Agenda](#)

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### Curriculum Committee Quorum: 7

#### Faculty/Voting:

Erick Bell (CC Chair) - P  
Angela Amaya (BSSL) - Z\*  
Amanda Castelli (SS) - A  
Sue DeFuniak (PATH) - P  
Chris Dudzik (STEM) - P  
Akihiko Hirose (BSSL) - P  
Craig Kutil (Articulation Officer) - P  
Stuart McElderry (AS Div. Dean) - A  
Marty Nash (A&H) - P  
Elizabeth Wing Brooks (A&H) - P  
Michelle Zapata (SS) - A

#### Non-Voting/Ex. Off. Members:

Liz McWhorter (CC Support) - P  
John Armstrong (A&R) - A  
Danielle Bañuelos (Classified) - P  
Joel Gagnon (SS Div. Dean) - P  
Andrea Migliaccio (Classified) - Z\*  
Nan Ho (VP of Academic Svcs.) - P

**Guests:** Katie Eagan (Z\*), Brian Hagopian (Z\*), Peter Kuo (Z\*), Steve McConnell (Z\*), Julia McGurk (Z\*), Dana Nakase (Z\*), Paul Sapsford (Z\*)

\*Z: Attended via Zoom

**Call to Order at 2:48 pm**

Erick Bell

### Review and Approval of Agenda

Erick Bell

#### **MSC: Kutil/Dudzik/Approved**

*(EB: Tabling PCN 50 & 50L [CK says table 50L until we do WRKX update]; CK: MUS 146 says FA 25, but if they want it in 24-25 Catalog, it should be FA 24. CK: Most of the items in Discipline Placement don't need to be there, unless there's a mod. EB: All MUS being tabled /faculty let us know.)*

### Review and Approval of Minutes

Erick Bell

(August 21, 2023)

#### **MSC: Kutil/Dudzik/Approved**

### Public Comment

Please limit comments to three minutes. In accordance with the Brown Act, the Committee cannot discuss or act on items that are not already on the agenda.)

### First Readings

Faculty

*\*All courses listed below can be taken only 1 time for credit unless otherwise noted.*

### New Credit Courses

**APCL 116 (Traffic Control Technician):** 1 Unit (Lecture). Letter or P/NP. Enrollment Limitation: Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship. Discipline: Transportation. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 09/11/23.*

#### Brian Hagopian presenting.

- This is an Apprenticeship course – The Apprenticeship Board forgot about one (this one)!

#### *Committee Comments:*

- EB: There will be a certificate that adds this.
- EB: Re: The reference to Title V on catalog course description – does it really need to be there? > BH: It was approved by the AP board. (EB didn't see that reference in other APCL courses.)  
> CK: There's no reason to have it as the other APCL's don't.

**KIN PIC1 (Pickleball 1):** 1 Unit (Lab). Letter or P/NP. Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. Discipline: Kinesiology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

**KIN PIC2 (Pickleball 2):** 1 Unit (Lab). Letter or P/NP. Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. Discipline: Kinesiology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

**KIN PIC3 (Pickleball 3):** 1 Unit (Lab). Letter or P/NP. Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. Discipline: Kinesiology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

**KIN PIC4 (Pickleball 4):** 1 Unit (Lab). Letter or P/NP. Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. Discipline: Kinesiology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

*Paul Sapsford presenting.*

- Rationale: It's the fastest-growing sport for the last 5 consecutive years; 19% of adults have played it! These courses should surely fill to the maximum.
- Location: We have access to 6 courts in the LPC gym.
- The trajectory is Recreational → Advanced

*Committee Comments:*

- EB: It's the same game, but it keeps getting more complex.
- EB: Enrollment Limitation is standard for KIN?
  - > CK: An E.L. is more like an audition (for MUS or THEA)
- CK: Could they go right into level 4?
  - > Paul: Yes, Golf is a similar scenario.
  - > CK's note: Then they could only take level 4 once and they're done--something to think about.

**[Tabled] MUS 145 (Piano Technology 1):** 2 Units (1 Lecture, 1 Lab). Letter or P/NP. Repeatability: May be taken 4x (*Just like a performing ensemble, tuning, maintaining and repairing pianos takes many years to master. The same skills need to consistently be practiced and reinforced*). Prerequisites: N/A. Discipline: Commercial Music. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

**[Tabled] MUS 146 (Piano Technology 2):** 2 Units (1 Lecture, 1 Lab). Letter or P/NP. Repeatability: May be taken 4x (*Just like a performing ensemble, tuning, maintaining and repairing pianos takes many years to master. The same skills need to consistently be practiced and reinforced*). Prerequisites: N/A. Discipline: Commercial Music. (Effective Date: Spring 2025)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

### Modified Credit Courses

**BIO 10 (Introduction to the Science of Biology):** 4 Units (3 Lecture, 1 Lab). Letter or P/NP. Prerequisites: N/A. Discipline: Biological Sciences. (Effective Date: Fall 2024)

*Primary Modifications: Methods of Evaluation, Typical Texts, Equity Based Curriculum, Lab Content.*

**BIO 55 (Orientation to Health Care):** 2 Units (Lecture). Letter or P/NP. Prerequisites: N/A. Discipline: Biological Sciences. (Effective Date: Fall 2024)

*Primary Modifications: Methods of Evaluation, Typical Texts, Equity Based Curriculum.*

*Dana Nakase presenting.*

- These are pretty standard updates, e.g., to typical texts (to make them more relevant); lab content (to provide more detail); equity based curriculum, etc.

*Committee Comments:*

- EB: Yes, these are standard updates.

**ENG 7 (Critical Thinking and Writing Across Disciplines):** 3 Units (Lecture). Letter Grade. Prerequisites: ENG 1A with a minimum grade of C or ENG 1AEX with a minimum grade of C. Discipline: English. (Effective Date: Fall 2024)

*Primary Modifications: Advisory Requisites, C-ID, Typical Texts.*

Katie Eagan presenting.

- There is an essay word count decrease.
- There is also a new typical assignment (so it matches ENG 4).
  - o Measurable Objectives: Replaced #10 → updated to linguistic justice framework
  - o They also added MLA guidelines.
  - o Assignment: Added an essay by a native Hawaiian writer
    - Focus: Role of “standard and nonstandard English”

*Committee Comments:*

- EB: Word count update, textbook updates, etc.
- CK: [Action Item] Let’s add the **Local GE** for voting at 10/2 CC.
- CK: Under Measurable Objectives, is B one? > *Katie: Yes.*
  - > For #10, could we revise accordingly (“use”)? *Katie ok’s.*
- EB/All: This is ready for a vote next time.

**GDDM 53 (Adobe Photoshop I):** 3 Units (1.5 Lecture, 1.5 Lab). Letter or P/NP. Recommended Course Preparation: GDDM 50 with a minimum grade of C and/or GDDM 51 with a minimum grade of C. Discipline: Graphic Arts or Multimedia. (Effective Date: Fall 2024)

*Primary Modifications: Catalog Description, Measurable Objectives, Methods of Evaluation, Typical Texts, Other Materials Required of Students.*

**GDDM 55 (Web Design I):** 3 Units (1.5 Lecture, 1.5 Lab). Letter or P/NP. Recommended Course Preparation: GDDM 50 with a minimum grade of C. Discipline: Graphic Arts. (Effective Date: Fall 2024)

*Primary Modifications: Course Content, Assignments, Methods of Evaluation, Typical Texts.*

Peter Kuo presenting.

- This is part of GDDM’s standard course updates; 53 & 55 were just behind the others.

*Committee Comments:*

- EB: Yes, these are standard updates.
- EB: The description sounds kind of like a marketing voice -- he likes it.
- CK: Will there be Certificate changes too? → *Peter: Yes, he is working on those this Fall.*
  - > *Peter: There’s the area that asks about CTE. (CK: Don’t need that data, only for new CTE.)*
- EB: For 55, why is this course necessary? For example, I can log on to Weebly and create websites.
  - > *Peter: This mainly has to do with customization / being data-driven. You could write your website from scratch; you should be able to use code.*

**KIN FJW3 (Fitness Jog Walk 3):** 1 Unit (Lab). Letter or P/NP. Recommended Course Preparation: KIN FJW2 with a minimum grade of C. Discipline: Physical Education. (Effective Date: Fall 2024)

*Primary Modifications: Distance Education (effective FA 23), Typical Texts (effective SP 24).*

Sue DeFuniak presenting.

- There were several FJW courses that passed last semester – these are the same mods as 1&2.

*Committee Comments:*

- EB: They needed to go back and modify the DE / many KIN courses were in Emergency Only.
- EB: The Effective Date will be FA 24 for the COR, but DE modality should be FA 23 or SP 24.
  - o Consensus: Let’s do a Spring 2024 effective date for DE.

**[Tabled] MUS 6 (Basic Music Skills):** 2 (Lecture). Letter or P/NP. Prerequisites: N/A. Discipline: Music. (Effective Date: Fall 2024)

*Primary Modifications: Typical Texts, Other Materials Required of Students.*

**[Tabled] MUS 14 (Jazz Workshop):** 1 Unit (Lab). Letter or P/NP. Prerequisites: N/A. Repeatability: May be taken 4 times (*Without repeatability, retention would be impossible. Ensembles develop over time.*) Discipline: Music. (Effective Date: Fall 2024)

*Primary Modifications: Methods of Instruction, Methods of Evaluation, Typical Texts, Other Materials.*

**[Tabled] MUS 15 (Jazz Ensemble):** 1 (Lab). Letter or P/NP. Repeatability: May be taken 4x (*As stated in the C-ID descriptor, the course is repeatable for credit the maximum times allowable by regulation. Courses for which repetition is necessary to meet the major requirements of CSU or UC.*). Prerequisites: N/A. Discipline: Music. (Effective Date: Fall 2024)

*Primary Modifications: Methods of Evaluation, Typical Texts, Other Materials Required of Students.*

**OSH 50 (Introduction to Occupational Safety and Health):** 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Industrial Safety. (Effective Date: Fall 2024)

*Primary Modifications: Course Title, Catalog Description, Distance Education, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts, Equity.*

**OSH 60 (Elements of Industrial Hygiene):** 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Industrial Safety. (Effective Date: Fall 2024)

*Primary Modifications: Distance Education, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts, Equity.*

**OSH 62 (Physical Hazards):** 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Industrial Safety. (Effective Date: Fall 2024)

*Primary Modifications: Catalog Description, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts, Equity.*

**OSH 67 (Comprehensive Regulatory Requirements):** 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Industrial Safety. (Effective Date: Fall 2024)

*Primary Modifications: Course Title, Catalog Description, Distance Education, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts, Equity.*

Steve McConnell presenting.

- The modifications are similar for each of the 4 classes / standard updates.
- He updated the catalog descriptions updated to make them read better.
- 50: On the Course Comparison (in CurricUNET), it looks like there is a text-wrap formatting issue? > EB/CK: No problem (*This is common in CNET*); it does not appear on the COR like that.

Committee Comments:

- EB: These can already be taught in DE format? > Steve: Yes.  
(Let's update the language from Web-based etc. / legacy language – it's saying the same thing.)
- CK: In CNET, make sure to update "If not, address below..." / Accessibility ones. Some suggested language: "These methods that are not checked are not being used."
- EB: Equity ~ "Delivered through *unbiased* lecture" → Is there a better word choice?  
> "through lecture"? (Steve ok's)
- CK: [Action Item] We need Administrative Revisions of the Programs to reflect course title changes
- CK: For OSH 67: Update the units/hours / outside-of-class (under Units) / refresh. > Done.

**[Tabled] PCN 50 (Social Work and Human Services Seminar):** 1 Unit (Lecture). Letter or P/NP. Corequisite: PCN 50L (Fieldwork course should be taken alongside seminar to reinforce learning objectives). Prerequisite: PCN 5 with a minimum grade of C or PSYC 1 with a minimum grade of C or SOC 1 with a minimum grade of C. Discipline: Counseling. (Effective Date: Fall 2024)

*Primary Modifications: Effective Date.*

### New Noncredit Courses

**NAUT A8 (Engine Performance):** 162 Hours. Pass/No Pass. Prerequisites: AUTO INTR with a minimum grade of C. May be taken concurrently or NAUT INTR with a minimum grade of C. May be taken concurrently or AUTO INTL with a minimum grade of C. May be taken concurrently and AUTO INTZ with a minimum grade of C. May be taken concurrently. Discipline: Automotive Technology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

**NAUT AMPL (Automotive Audio System Building Lab):** 20 Hours. Pass/No Pass. Corequisite: NAUT AMPZ. Discipline: Automotive Technology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

**NAUT AMPZ (Automotive Audio System Building):** 20 Hours. Pass/No Pass. Corequisite: NAUT AMPL. Discipline: Automotive Technology. (Effective Date: Fall 2024)

*Note: SLOs reviewed/approved by SLO Committee on 08/28/23.*

Brian Hagopian presenting.

- A8: There is a for-credit that's a direct copy.
- AMPL/Z: It's new / no for-credit mirror; result of Advisory Board / his students wanted it to happen.

*Committee Comments:*

- EB: These were introduced in CNET a while ago -- but it's a new committee, so it's helpful to see them with fresh eyes/perspectives.
- EB: There is at least one that is mirrored to for-credit.
- EB: They like to separate out the lecture from lab.
- CK: Are you adding those last 2 to a certificate?
  - > Brian: No, there's nothing out there for it.
- CK: But students would have to take both?
  - > Brian: Yes.
  - > CK: [Action Item] You should create a small certificate with these. Right now, you say it's *Workforce Prep*. But Short-Term Vocational is a better fit.
    - ➔ Brian is interested in proposing a certificate.
- NH: Under the 3<sup>rd</sup> prereq for A8, there's the INTZ lab. > Brian: It should be Z/L at the same time. It can be INTR or INTL/Z together.
  - o **\*\*Liz: Correct this on the agenda.\*\***

### Discipline Placement

**APCL 116 (Traffic Control Technician):** Discipline: Transportation. (Effective Date: Fall 2024)

**BIO 10 (Introduction to the Science of Biology):** Discipline: Biological Sciences. (Effective Date: Fall 2024)

**BIO 55 (Orientation to Health Care):** Discipline: Biological Sciences. (Effective Date: Fall 2024)

**ENG 7 (Critical Thinking and Writing Across Disciplines):** Discipline: English. (Effective Date: Fall 2024)

**GDDM 53 (Adobe Photoshop I):** Discipline: Graphic Arts or Multimedia. (Effective Date: Fall 2024)

**GDDM 55 (Web Design I):** Discipline: Graphic Arts or Multimedia. (Effective Date: Fall 2024)

**KIN FJW3 (Fitness Jog Walk 3):** Physical Education. (Effective Date: Fall 2024)

**[Tabled] MUS 6 (Basic Music Skills):** Discipline: Music. (Effective Date: Fall 2024)

**[Tabled] MUS 14 (Jazz Workshop):** Discipline: Music. (Effective Date: Fall 2024)

**[Tabled] MUS 15 (Jazz Ensemble):** Discipline: Music. (Effective Date: Fall 2024)



[*Tabled*] **MUS 145 (Piano Technology 1)**: Discipline: Commercial Music. (Effective Date: Fall 2024)  
[*Tabled*] **MUS 146 (Piano Technology 2)**: Discipline: Commercial Music. (Effective Date: Spring 2025)  
**NAUT A8 (Engine Performance)**: Discipline: Automotive Technology. (Effective Date: Fall 2024)  
**NAUT AMPL (Automotive Audio System Building Lab)**: Discipline: Automotive Technology. (Effective Date: Fall 2024)  
**NAUT AMPZ (Automotive Audio System Building)**. Discipline: Automotive Technology. (Effective Date: Fall 2024)  
**OSH 50 (Introduction to Occupational Safety and Health)**: Discipline: Industrial Safety. (Effective Date: Fall 2024)  
**OSH 60 (Elements of Industrial Hygiene)**: Discipline: Industrial Safety. (Effective Date: Fall 2024)  
**OSH 62 (Physical Hazards)**: Discipline: Industrial Safety. (Effective Date: Fall 2024)  
**OSH 67 (Comprehensive Regulatory Requirements)**: Discipline: Industrial Safety. (Effective Date: Fall 2024)  
[*Tabled*] **PCN 50 (Social Work and Human Services Seminar)**: Discipline: Counseling. (Effective Date: Fall 2024)

## Advisory Requisites

**APCL 116 (Traffic Control Technician)**: Enrollment Limitation: Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship. (Effective Date: Fall 2024)  
**ENG 7 (Critical Thinking and Writing Across Disciplines)**: Prerequisites: ENG 1A with a minimum grade of C or ENG 1AEX with a minimum grade of C. (Effective Date: Fall 2024)  
**GDDM 53 (Adobe Photoshop I)**: Recommended Course Preparation: GDDM 50 with a minimum grade of C and/or GDDM 51 with a minimum grade of C. (Effective Date: Fall 2024)  
**GDDM 55 (Web Design I)**: Recommended Course Preparation: GDDM 50 with a minimum grade of C. (Effective Date: Fall 2024)  
**KIN FJW3 (Fitness Jog Walk 3)**: Recommended Course Preparation: KIN FJW2 with a minimum grade of C. (Effective Date: Fall 2024)  
**KIN PIC1 (Pickleball 1)**: Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. (Effective Date: Fall 2024)  
**KIN PIC2 (Pickleball 2)**: Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. (Effective Date: Fall 2024)  
**KIN PIC3 (Pickleball 3)**: Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. (Effective Date: Fall 2024)  
**KIN PIC4 (Pickleball 4)**: Enrollment Limitation: Participant should be in a healthy physical condition for aerobic exercise. Discipline: Kinesiology. (Effective Date: Fall 2024)  
**NAUT A8 (Engine Performance)**: Prerequisites: AUTO INTR with a minimum grade of C (may be taken concurrently) or NAUT INTR with a minimum grade of C (may be taken concurrently) or AUTO INTL and AUTO INTZ with a minimum grade of C (may be taken concurrently). (Effective Date: Fall 2024)  
**NAUT AMPL (Automotive Audio System Building Lab)**: Corequisite: NAUT AMPZ. (Effective Date: Fall 2024)  
**NAUT AMPZ (Automotive Audio System Building)**: Corequisite: NAUT AMPL. (Effective Date: Fall 2024)  
[*Tabled*] **PCN 50 (Social Work and Human Services Seminar)**: Corequisite: PCN 50L (Fieldwork course should be taken alongside seminar to reinforce learning objectives). Prerequisite: PCN 5 with a minimum grade of C or PSYC 1 with a minimum grade of C or SOC 1 with a minimum grade of C. (Effective Date: Fall 2024)

## Distance Education

**KIN FJW3 (Fitness Jog Walk 3)**: Fully Online. (Effective Date: Fall 2023)

**OSH 50 (Introduction to Occupational Safety and Health):** Web-Hybrid (online & face-to-face), Web-Based (completely online). (Effective Date: Fall 2024)

**OSH 60 (Elements of Industrial Hygiene):** Web-Hybrid (online & face-to-face), Web-Based (completely online). (Effective Date: Fall 2024)

**OSH 62 (Physical Hazards):** Web-Hybrid (online & face-to-face), Web-Based (completely online), Fully Online (FO). (Effective Date: Fall 2024)

**OSH 67 (Comprehensive Regulatory Requirements):** Web-Hybrid (online & face-to-face), Web-Based (completely online), Fully Online (FO). (Effective Date: Fall 2024)

### New Credit Programs

**[Tabled] Piano Technology CA:** 16 Units. TOP Code: 0962.00 – Musical Instrument Repair. CIP Code: 47.0404 – Musical Instrument Fabrication and Repair. (Effective Date: Fall 2024)

*Note: PSLOs reviewed/approved at the 08/28/23 SLO Committee Meeting.*

### Modified Credit Programs

**CSU General Education Breadth:** 39-54 Units. TOP Code: 4901.10 – Transfer Preparation. CIP Code: 24.0101 – Liberal Arts and Sciences/Liberal Studies. (Effective Date: Fall 2024)

*Primary Modifications: Total Units, Course Sequence.*

**IGETC (Intersegmental General Education Curriculum):** 34-53 Units. TOP Code: 4901.10 – Transfer Preparation. CIP Code: 24.0101 – Liberal Arts and Sciences/Liberal Studies. (Effective Date: Fall 2024)

*Primary Modifications: Total Units, Course Sequence.*

*Craig Kutil presenting.*

- This matches what is currently approved (ESL 1A deactivated; adding ENV Chem; EVST 5L added; ETHS approved for Social Sciences; PSYC of Sleep & Dreams approved for Area E). This will be the last update, and then these will be put through for deactivation.

➤ And then he will create a CalGETC Certificate.

- In case a student does not earn anything else, it's a way for them to attend graduation.
  - Note: Over 60% of the certificates that Chabot just granted were these.
- The CalGETC will be easier (only 1 cert to update vs. 2).

*Committee Comments:*

- JG: [Action Item] He would like the Office of Institutional Research to weigh in on this.
  - It would be great to have data-informed research.

### New Noncredit Programs

**ESL Pre-College Speaking and Listening Fluency Pathway:** 108 Hours. TOP Code: 4930.86 English as a Second Language—Speaking Listening. CIP Code: 32.0109 Second Language Learning. (Effective Date: Fall 2024)

*Note 1: This is a Noncredit CDCP-funded program.*

*Note 2: PSLOs reviewed at the 04/24/23 SLO Committee Meeting.*

*Julia McGurk presenting.*

- This is a way to break up the speaking & listening pattern of classes (Pre-College: beginners).
- CDCP applicable; and it gives students more flexibility in which pathways they want to choose.

### Administrative Program Revisions

**Elementary Teacher Education AA.T:** 60 Units. TOP Code: 4901.20 – Liberal Studies (teaching preparation). CIP Code: 24.0101 – Liberal Arts and Sciences/Liberal Studies. (Effective Date: Fall 2024)

*Primary Modification: Units in Area of Emphasis.*

Craig Kutil presenting.

- Essentially, there is one ECE course that is moving: 4 units → 3 units.

## Second Readings

Faculty

*\*All courses listed below can be taken only 1 time for credit unless otherwise noted.*

### Modified Credit Courses

**ARTS 24 (Three-Dimensional Design and Modeling):** 3 Units (1.5 Lecture, 1.5 Lab). Letter or P/NP.

Prerequisites: N/A. Discipline: Art. (Effective Date: Fall 2024)

*Primary Modifications: Course Title, Catalog Description, Lab Content, Measurable Objectives, Assignments, Methods of Evaluation, Typical Texts, College Resources, Distance Education.*

Peter Kuo presenting.

- Lab Content was added. He noticed a typo though, should be “TinkerCAD” > Fixed.

*Committee Comments:*

- CK: Formatting issues: Let’s do numbering format / 1-4; and there’s a little extra space.
- CK: [Action Item] Are you also going to do ARTS 23: 2D → Two-Dimensional?  
> Peter: Yes, he’ll ask Dave to do the modification proposal.

**[Tabled] PCN 50L (Social Work and Human Services Fieldwork):** 2 Units (Work Exp). Letter or P/NP.

Corequisite: PCN 50 (This course is to be completed alongside PCN 50- seminar portion of fieldwork placement). Prerequisite: PCN 5 with a minimum grade of C or PSYC 1 with a minimum grade of C or SOC 1 with a minimum grade of C. Discipline: Counseling. (Effective Date: Fall 2024)

*Primary Modifications: Catalog Description, Advisory Skills, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts.*

### Discipline Placement

**ARTS 24 (Three-Dimensional Design and Modeling):** Discipline: Art. (Effective Date: Fall 2024)

**[Tabled] PCN 50L (Social Work and Human Services Fieldwork):** Discipline: Counseling. (Effective Date: Fall 2024)

### Advisory Requisites

**[Tabled] PCN 50L (Social Work and Human Services Fieldwork):** Corequisite: PCN 50 (This course is to be completed alongside PCN 50 - seminar portion of fieldwork placement). Prerequisite: PCN 5 with a minimum grade of C or PSYC 1 with a minimum grade of C or SOC 1 with a minimum grade of C. (Effective Date: Fall 2024)

### Distance Education

**ARTS 24 (Three-Dimensional Design and Modeling):** Fully Online (FO), Online with Flexible In-Person Component (OFI). (Effective Date: Fall 2024)



## Voting Items

Faculty

*\*All courses listed below can be taken only 1 time for credit unless otherwise noted.*

### Modified Credit Courses

**KIN 19 (Care and Prevention of Athletic Injuries):** 3 Units (2 Lecture, 1 Lab). Letter Grade. Prerequisite: KIN 17 with a minimum grade of C. Discipline: Athletic Training. (Effective Date: Fall 2024)

*Primary Modifications: Distance Education (effective FA 23), Methods of Evaluation, Typical Texts.*

**PCN 5 (Introduction to Social Work and Human Services):** 3 Units (Lecture). Letter or P/NP.

Recommended Course Preparation: ENG 1A with a minimum grade of C or ENG 1AEX with a minimum grade of C. Discipline: Counseling. (Effective Date: Fall 2024)

*Primary Modifications: Catalog Description, Advisory Skills, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts.*

**MSC: Kutil/Wing Brooks/Approved**

### Discipline Placement

**KIN 19 (Care and Prevention of Athletic Injuries):** Discipline: Athletic Training. (Effective Date: Fall 2024)

**PCN 5 (Introduction to Social Work and Human Services):** Discipline: Counseling. (Effective Date: Fall 2024)

**MSC: Kutil/ Wing Brooks/Approved**

### Advisory Requisites

**KIN 19 (Care and Prevention of Athletic Injuries):** Prerequisite: KIN 17 with a minimum grade of C. (Effective Date: Fall 2024)

**PCN 5 (Introduction to Social Work and Human Services):** Recommended Course Preparation: ENG 1A with a minimum grade of C or ENG 1AEX with a minimum grade of C. (Effective Date: Fall 2024)

**MSC: Kutil/Dudzik/Approved**

### New Noncredit Programs

**Career Exploration and Preparation:** 12.5 Hours. TOP Code: 4930.10 – Career Guidance and Orientation. CIP Code: 32.0107 – Career Exploration/Awareness Skills. (Effective Date: Fall 2024)

*Note 1: This is a Noncredit CDCP-funded program.*

*Note 2: PSLOs reviewed at the 05/08/23 SLO Committee Meeting.*

**ESL College Speaking and Listening Fluency Pathway:** 162 Hours. TOP Code: 4930.86 English as a Second Language—Speaking Listening. CIP Code: 32.0109 Second Language Learning. (Effective Date: Fall 2024)

*Note 1: This is a Noncredit CDCP-funded program.*

*Note 2: PSLOs reviewed at the 04/24/23 SLO Committee Meeting.*

**MSC: Kutil/Dudzik/Approved**

### Course Deactivations

**GDDM 65 (Electronic Prepress):** 3 Units (1.5 Lecture, 1.5 Lab). Letter or P/NP. Recommended Course Preparation: GDDM 64 with a minimum grade of C. Discipline: Graphic Arts. (Effective Date: Spring 2024)

*Rationale: They had an GDDM advisory board meeting in Spring '23, and they agreed to sunset GDDM 65 (electronic prepress) and GDDM 68 Portfolio Preparation.*

**GDDM 68 (Portfolio Preparation):** 3 Units (1.5 Lecture, 1.5 Lab). Letter or P/NP. Prerequisites: GDDM 53 with a minimum grade of C or GDDM 54 with a minimum grade of C or GDDM 64 minimum grade of C. Discipline: Graphic Arts. (Effective Date: Spring 2024)

*Rationale: They had an GDDM advisory board meeting in Spring '23, and they agreed to sunset GDDM 65 (electronic prepress) and GDDM 68 Portfolio Preparation.*

*MSC: Kutil/Dudzik/Approved*

## Informational Items

### TOP-CIP Code Alignment

Liz McWhorter

**Actors Conservatory Certificate of Achievement** (TOP Code: 1099.00\* Other Fine and Applied Arts. CIP Code: 50.9999 Visual and Performing Arts, Other.)

### Other

#### • CurriQunet META Update

Nan Ho

- We had our CNET META Kickoff Meeting this morning.
- She shared who attended (vendor, CC members, SLO & Program Review chairs, Webmaster, District ITS)
- Within the next week, the vendor is sending us a schedule/timeline to implementation.
  - > Steps: Sandbox → Forms → Data Mapping → Workflow → Reports → Training
  - > Internal timeline: Everything will be migrated from V2 to META by the end of April '24
  - > Go-Live Date: End of May '24
- In the next 2 weeks, they are creating an LPC sandbox (with test data) for a small workgroup.

#### *Committee Comments:*

- SD: How does the data migration work, and will faculty have to manually copy anything over?
  - > Nan: *We'll keep working in V2 for now. They'll be migrating all of our data within a 5-day period. There will be no need for faculty authors to manually copy anything over.*
- EB: Also, we can create multiple approval flows (incl. one for SLOs).

#### • Curriculum Committee Calendar

Liz McWhorter

- Includes Annual Timeline for Curriculum Proposal Submissions
  - She recently discovered an old template for this and modeled it.
  - See all-CC meeting email invite & Canvas: Curriculum Committee (*posting to CNET & website too*).
  - Ask of Faculty: Please share this helpful timeline at your Division Meetings on Wednesday, thanks!

#### • Courses up for regular Five-Year Review

Liz McWhorter

- It's that time again! Liz has pulled & sent the courses-needing-updating lists to Div. Deans.
  - Deans will share with their faculty in turn.
- [Action Item] Liz: Share these lists with CC members so they can see what's due for review. (*Per CK: CTE is covered during Program Review / LPC no longer does two-year reviews for CTE.*)
- The goal is for faculty to review and update these courses this Fall/Spring.

#### • Courses slated to Sunset (*not offered in the past 3 years*)

Liz McWhorter

- Thank you to Andrea for pulling this list.
- [Action Item] Liz: Share this list with Curriculum Committee members too.
- The goal is for faculty to review and either "OK" a sunset (deactivation) or provide a Rationale for keeping the course. → Liz has a tracking spreadsheet to record responses, which Elle will update too.
  - As a result, there may be a number of course deactivations agendized at upcoming CC meetings.

## Reports

- **Vice President’s Report** – N/A Nan Ho
- **Chair’s Report** Erick Bell
  - FLEX Day Proposal submitted: “DEI in Curriculum: Model Principles & Practices”
- **Articulation Officer’s Report** Craig Kutil
  - [*Action Item*] Because of the change in GE patterns, all of the AS degrees need to come thru as Administrative Revisions.
  - Also: Every AA needs to be looked at, focus on Units (double-counting) – if the courses in major are 32 units or less, it’s okay.
  - There are a couple that are AA’s that should actually be AS’s -- this is a good time to revisit it.
  - Another piece of legislation passed about aligning UC’s & CSU’s w/ ADT’s / gutted & changed right before it was passed. He’s going to see what the exact language is / the impact on our ADT’s.
  - Common Course numbering is coming.
  - ETHS: Changes that Aki is making are coming down the pike.
  - TMC’s: Shared w/ MUS, CNT (Cybersecurity), Gender Studies (Women & Gender Studies).
  - Revisiting how ADT’s should be approved (~ 200 students transferring to CSU system). There will be a lot more programs happening / we’re going to find a more equitable way to move forward.

## Good of the Order

Liz’s Fall leave & Danielle’s assistance while Liz is gone

Liz McWhorter

**Adjournment** by Erick Bell at 4:34 pm - *Kutil/Dudzik/Approved*

**Next Meeting:** October 2, 2023

---

## Zoom Information:

Meeting ID: 936 6521 1263 / Password: 185960 / Call-In #: 6699006833

<https://cccconfer.zoom.us/j/93665211263?pwd=eXpiVENvSG5aT2tMWkdjRlBiTG1tdz09>